

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
DECEMBER 6, 2011
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Del Ponte, Frechette, Bushke
ABSENT: Hintz
TARDY: None
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. None

III. CONSENT AGENDA

Motion by Del Ponte, seconded by Frechette, to approve the following Consent Agenda.

- A. Minutes of November 1, 2011 Commission Meeting
- B. Water Utility bills December 6, 2011- \$17,225.40
- C. Wastewater Utility bills December 6, 2011 - \$45,363.97

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Barwig Liftstation

1. Bid Approval/Recommendation

After review of the bid tabulations and upon the recommendation of Kunkel Engineering, motion by Del Ponte, seconded by Bushke, to recommend to Council award of the project to PTS Contractors of Green Bay, WI the low bidder in the amount of \$323,097.00. Motion carried unanimously.

V. WATER PROJECTS

A. Wells

1. Well #3 Radium

The plans and specifications were reviewed. Ron informed the Commission that the plans and specifications had been submitted to the state for approval. This item will be moved on the agenda to Construction Projects.

B. Towers

1. There was nothing to report.

C. System

1. Superwash, 801 N Main St/Cross Connection Control Device

Ron informed the Commission that the backflow preventer has now been tested in compliance and the test results have been sent to the state.

2. A main break on Clark St has been repaired, because blacktopping is no

- longer available this season we will be patching with concrete.
4. The hydrant repair at TAB Products has been completed. When the work order is complete the bill will be submitted to the truck drivers insurance for restitution.

VI. WASTEWATER PROJECTS

A. WWTP

1. The west clarifier was taken down to retrieve a hose nozzle that has fallen off into the clarifier. The clarifier is back on line.
2. Discussed Metalcraft's high phosphorus loadings. Metalcraft discharges became near normal levels around the middle of November after they received their October high strength bill.
3. Brownsville called Sunday, November 27th, for assistance with a sewer blockage. Peggy cleared their line, Brownsville will be billed time and materials.

B. Collection System

1. Town & Country has raised the manhole that was buried by the state with the north main street project. The manhole was partially in the sidewalk and the sidewalk will need to be replaced.

C. Liftstations

1. The panel for Park Liftstation has been moved and is operational.

D. Leachate

1. Discussed, Ron informed the Commission of the scheduled meeting 12/12/11 at 9:00 a.m.

VII. CAPITAL IMPROVEMENT BUDGETS

A. Review/Possible Action

1. Ron presented the Capital Improvement Budget. Motion by Bushke, seconded by Frechette, to approve the 5-year capital improvement and 2012 capital purchase budgets with the following changes eliminate the Gator from the 2012 capital purchases list and it is understood that the 2016 project will not both be done in 2016. If the Horicon St/S Main St project is to be scheduled by the DOT in 2016 the Clarks St project shall move to 2018, if not, the Clark St project is to be scheduled for 2016. Motion carried unanimously. Both budgets are on file.

VIII. PERSONNEL

A. Non-union Personnel manuals

1. Review/Possible Action
Reviewed.

IX. ADJOURNMENT

With no further business motion by Bushke, seconded by Frechette, to adjourn at 8:13 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities