

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
NOVEMBER 1, 2011
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Del Ponte, Frechette, Hintz, Bushke
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. None

III. CONSENT AGENDA

Motion by Bushke, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of October 11, 2011 & October 20, 2011 Commission Meetings
- B. Water Utility bills November 1, 2011- \$40,805.15
- C. Wastewater Utility bills November 1, 2011 - \$54,154.16

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Barwig Liftstation

1. Discussion/Possible Action

Reviewed the design and specifications, bids were let 10/31/11.

V. WATER PROJECTS

A. Wells

1. Well #3 Radium

The quarterly sample has been taken test results are not expected until later this month. Plans are not yet here. Ron will contact MSA as plans and specifications are due to the DNR by December 1, 2011.

B. Towers

1. There was nothing to report.

C. System

1. Hydrant Flushing completed.

2. Hydrant at Willow Circle and Grove Street has been repaired and landscaping is completed.

3. Hydrant that was hit at Tab Products is still on order.

4. Main break 520 Dayton St is repaired and the road is patched.

5. The main break on South St has been repaired and the concrete replaced.

VI. WASTEWATER PROJECTS

A. WWTP

1. Raw sewage pump #1

An Aluminum stair trend was caught in the influent line to the pump. When the pump was removed to retrieve the stair the mechanical seal was found to be leaking. The pump was sent to Flyght for repairs and the spare pump was installed.

2. Discussed Metalcraft high phosphorus loadings in October, greater than 190.00 mg/l average, with maximum daily discharge 358 mg/l, also discussed new phosphorus regulations.

B. Collection System

1. Ron met with Visu Sewer to review the manhole at Rae Ln. and Breckenridge St. The repair work has been ordered.

2. Town & Country still has not raised the manhole at Main & River Knoll Dr. Ron will contact them to find out the time table for the repair.

C. Liftstations

1. Park Liftstation/Veteran's Memorial/Power Service

Encore Electric has placed the panel support board for moving the liftstation control panel. This work should be complete by November 11th. The transfer switch and generator outlet will be added after it is removed from service from Barwig Liftstation

D. Leachate

1. Discussed.

VII. CAPITAL IMPROVEMENT BUDGETS

A. Review/Possible Action

1. Discussed the Capital Improvement Budgets. We are waiting for word from Don Nietzel on the DOT scheduling of the Horicon St./S. Main St. project before approval of the proposed Capital Improvement Budgets. This item will be placed on the December Agenda.

VIII. PERSONNEL

A. Non-union Personnel manuals

1. Review/Possible Action

Reviewed the recommendations for changes to the proposed manual and made modifications as needed.

IX. ADJOURNMENT

With no further business motion by Del Ponte, seconded by Bushke, to adjourn at 9:03 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities