

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
OCTOBER 11, 2011
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 4:30 P.M.

PRESENT: Hilbert, Del Ponte, Frechette, Hintz, Bushke
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. None

III. CONSENT AGENDA

Motion by Del Ponte, seconded by Bushke, to approve the following Consent Agenda.

- A. Minutes of September 6, 2011 Commission Meeting
- B. Water Utility bills October 11, 2011- \$16,016.12
- C. Wastewater Utility bills October 11, 2011 - \$48,193.99

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Barwig Liftstation

- 1. The liftstation had been designed to meet peak monthly flows. Ron instructed the engineer to redesign the liftstation to meet peak hourly flows. Plans are to be to the DNR within the month to obtain Clean Water Funds. Kunkel has been informed and stated that they would have everything filed as required.

V. WATER PROJECTS

A. Wells

1. Well #3 Radium

- a. Ron has spoken with Dan Grieve (MSA), Dan stated that the plans are just about ready and would be submitted to the DNR in November.

B. Towers

- 1. There was nothing to report.

C. System

1. 580 N German St

- a. Discussed possible main break reported. There was no main break. Ron suggested to the owner that he have a plumber pressure test his force main from his grinder pump prior to reinstalling his concrete driveway.

2. Hydrant Flushing
 - a. Mike is now flushing on the east side of the river. Discussed the leaves in Golf View, the Commission suggested that we have the city crew clean up the leaves prior to flushing the area. Ron will contact the city garage.
3. Main break 520 Dayton St, it has been repaired.
4. Main break South St, it has been repaired.
5. Broken hydrant Willow Circle & Grove St, could not be repaired without digging, it has been repaired.
6. Hydrant by TAB building was hit by semi. The hydrant was ordered, it is deeper than hydrants in stock. Hydrant will be replaced when we receive it.
7. Discussed Steel Master's repair order.
8. Discussed cross connection schedule. It was suggested that Ron explain the cross connection program to the Public Works Committee.

VI. WASTEWATER PROJECTS

A. WWTP

1. Rock River Coalition/Discussion
 - a. Discussed Rock River Coalition letter in regards to grant monies for a non point phosphorus study on the Rock River.
2. Phosphorus Discharges from Metalcraft
Metalcraft's discharge very high putting WWTP effluent over discharge permit. Metalcraft's average greater than 175 mg/l. Ron called Metalcraft on Monday to discuss high discharges. Discussed the possibility of a two tier phosphorus billing rate for high concentration discharges.
3. Discussed very strict discharge limits from the DNR in new discharge permits, Hartford is at 0.075 mg/l.

B. Collection System

1. Ron contacted Town & Country in regards to repair of the manhole on Main St, Town & Country said they forgot about it and would get to it this fall.

C. Liftstations

1. Park Liftstation/Veteran's Memorial/Power Service
Discussed option presented by Encore Electric.

VII. OPERATING BUDGETS

A. Review/Possible Action

1. 2012 budgets were reviewed, but not approved due to final insurance number not being completed. Budgets will be placed on the October 20th meeting agenda.

VIII. CAPITAL IMPROVEMENT BUDGETS

A. Review/Possible Action

1. Will be placed on October 20th agenda.

IX. PERSONNEL

A. Non-union Personnel manuals

1. Discussion/Possible Action
 - a. Ron presented copies of the draft personnel manual from the City. Each Commissioner was given a copy and a special meeting on October 20th at 1:00 p.m. was scheduled for more in depth discussion. The Commission was asked to review the document and mark any suggested changes or questions they have prior to the meeting.
- B. Director's Expense Report W/WW State Convention
 - a. After review motion by Del Ponte, seconded by Frechette, to approve the the Director's Expenses for the Conventions Water \$141.59, Wastewater \$283.13. Motion carried unanimously.

X. ADJOURNMENT

With no further business motion by Del Ponte, seconded by Bushke, to adjourn at 5:46 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities