

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
AUGUST 5, 2014
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Detuncq, Steinbach, Finke, Schmidt
ABSENT: Heim, Toellner
TARDY: Schmidt
ALSO PRESENT: Wellner, Dan Neitzel, Vice Longo, Lois Krueger

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Detuncq, seconded by Steinbach, to approve the following Consent Agenda.

- A. Minutes of June 8, 2014 Commission Meeting
- B. Water Utility bills August 5, 2014 -\$22,803.02
- C. Wastewater Utility bills August 5, 2014 -\$69,653.39

Schmidt arrives

Motion carried unanimously. The Commission advised Ron to have the bills out to the Commission with their packet so they could review them prior to the meeting.

IV. CONSTRUCTION PROJECTS

- A. Standpipe Replacement Project Preliminary Plan Review/Discussion
 - 1. Reviewed engineer's report to hire a geotechnical service to study site location. Ron informed the Commission that no borrowing would be required for this project.
- B. Engineering proposals for 2016 Capital Improvement Projects/Discussion/Possible Action
 - 1. RFP's were sent to 4 engineering firms. Proposals are due for the September meeting.

V. WATER REPORT

- A. Well Report/Discussion
 - 1. Well #5 well motor has been replaced
 - 2. A power outage on 8/4/14 required the system to temporarily be switched to operate off of the elevated tank, and well 3 & 4 were off line during the two hour power outage. The system was switched back to operate normally when power was restored. The power outage also affected Park liftstation.
- B. Payment Service Network (PSN)/Discussion/Possible Action
 - 1. Ron informed the Commission that due to the reduction in cost, now \$84/year, the Utilities would use the service. This service allows customers to use a debit or credit card to pay their utility bill.

VI. WASTEWATER REPORTS

A. Kekoskee-Leroy/Discussion

1. Ron has been informed that Kekoskee/Leroy have signed the agreement to work together to proceed to come to Mayville. Ron was requested to try to get a copy of the agreement.

B. Sewer Cleaning Progress Report

1. Sewer jetting should be completed in the next 2 or 3 weeks.

C. Sludge Storage-Hauling Analysis Review/Discussion/Possible Action

1. Don Neitzel (Kunkel Engineering) reviewed the report and recommended that the Commission send out request for proposals on the hauling and storage of sludge by a private contractor for a 5 or 10 year period. Motion by Detuncq, seconded by Schmidt, to proceed as recommended with rfp's. Motion carried unanimously. Rfp's are to be reviewed with possible action at the September meeting. The analysis is on file.

D. 4th Liftstation/Discussion

1. The liftstation pumps are ok, wiring connections on the starters were found loose causing the starters to blow. The liftstation is now operating normally.

VII. ADJOURNMENT

With no further business motion by Schmidt, seconded by Finke, to adjourn at 7:43 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities