

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
JUNE 5, 2012
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Bushke, Hintz,
ABSENT: Del Ponte, Heim
TARDY: None
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. There were no citizens' comments.

III. CONSENT AGENDA

Motion by Bushke, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of May 1, 2012 Commission Meeting
- B. Water Utility bills June 5, 2012 - \$13,737.53
- C. Wastewater Utility bills June 5, 2012 - \$100,215.77

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Barwig Liftstation

1. Progress Report

- a. Ron reported that generator start up is scheduled for 6/13/12 and liftstation start up is scheduled for 6/25/12. Ron was informed today that the standby portable generator has a cracked block. Ron has called and tried to have the start ups scheduled sooner than scheduled as we no longer have back up power available for the lift station. We are still awaiting return calls from the vendors and contractor. If we can not get an earlier start up schedule we will need to have a rental generator brought in.

B. Well #3 Radium Removal

1. Discussion/Possible Action

- a. All modified plans are in to the DNR for approval.

V. 2011 CMAR

A. Review/Possible Action

- 1. After review, motion by Hintz, seconded by Bushke, to approve resolution 001-2012, stating the understanding and approval of the 2011 Compliance Maintenance Annual Report. Motion carried unanimously.

VI. IDENTITY THEFT PREVENTION PROGRAM

A. Discussion/Approval

1. Motion by Hintz, seconded by Bushke, to approve the implementation of the Identity Theft Prevention Program as presented and recommended by Baker Tilly. Motion carried unanimously.

VII. WATER PROJECTS

A. Wells

1. Well #4 iron filter and piping is being painted.

B. Towers

1. There is nothing to report at this time.

C. System

1. Hydrant Flushing

a. Progress Report

Hydrant flushing is completed.

2. Valve Exercising

- a. Valve exercising is about 2/3 complete. A valve at Mountin and Dayton St. was leaking severely due to corrosion. The valve was replaced.

D. South Street Water Main.

1. Discussion/Possible Action

- a. There was nothing new to report.

VIII. WASTEWATER PROJECTS

A. WWTP

1. WPDES Permit Application

a. Progress Report

Ron has completed the application, but still needs to review the application for errors. Ron is also waiting for the approval of the Chloride Ordinance before submitting the application. Discussed new phosphorus regulations and a stream study proposal by Donohue & Associates, no action was taken

2. Sludge Holding Tank

a. Discussion/Possible Action

Reviewed the proposals from Hechimovich Masonry and Schmidt Masonry to repair the holding tank. Ron was asked to see if monies are available for the repairs.

3. Rate Study

a. Ron informed that the auditors were here today to compile

information for the wastewater rate study as required on our clean water fund loans. Ron was asked to get information on monies lost due to the closing of Mayville Products Corp.

B. Collection System

1. Sewer Jetting

- a. Clint is preparing the jetter for operation. Sewer cleaning will begin when the maintenance is complete.

C. Liftstations

1. Golf View Pump #2 Seal Failure

- a. Pump #2 had a seal failure, was replaced with the spare pump and sent in for repairs. Since pump #2 has been pulled, pump #1 seal failure occurred. Discussed the replacement of the pumps with a more reliable brand of pumps.

IX. ADJOURNMENT

With no further business motion by Bushke, seconded by Hintz, to adjourn at 8:05 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities