

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
May 14, 2013  
WWTP  
**MINUTES**

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Bushke, Heim, Baudhuin, Redeker, Toellner  
ABSENT: Cheesebro  
TARDY: None  
ALSO PRESENT: Wellner, Jody Steger, Michael Hanson, Dorie Kempf, Carl Gentz,  
Edward Barrera, Jenny Waas, Joyce Baierl, Kevin Snyder, Cindy  
Torn, Lerch

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. Jody Steger requested that call out pay be increased from a 1 hour minimum to a 2 hour minimum. Ron stated that he was told that this item is to be brought up during budget discussions. Mike Hanson began to speak on the Green Bay Drive sewer lateral issues and was asked to wait until the agenda item comes up then it would be discussed and they could speak.

III. CONSENT AGENDA

Motion by Bushke, seconded by Redeker, to approve the following Consent Agenda.

- A. Minutes of April 2, 2013 Commission Meetings
- B. Water Utility bills May 14, 2013 - \$31,827.90
- C. Wastewater Utility bills May 14, 2013 - \$76,122.43

Motion carried unanimously.

IV. 786 & 788 GREEN BAY DR

A. Sewer Lateral/Discussion/Possible Action

1. Discussed the cracked wye in the combined lateral, Ron stated that it looked like the wye was most likely split during installation, but there was no way to be sure. Ron also stated that according to ordinances the lateral was the homeowner's responsibility, the lateral being from the house to the main including the connection to the main. Ron presented the ordinance and therefore recommended that the repair expense be bourn by the property owner. A lengthy discussion went on between the Commission and the property owners. Green Bay Drive property owners requested to be placed on the May 20, 2013 Public Works agenda. Then the Commission instructed Ron to have either Deanna Boldrey or Don Neitzel retrieve the Green Bay Drive plans and contracts and get a copy for the Green Bay Drive residences. The Green Bay Drive property owners leave at 7:58 p.m. except for Jody Steger.

- V. SANITARY SEWER LATERAL REPLACEMENT/DISCUSSION/POSSIBLE ACTION
  - A. Reviewed the Theresa ordinance on sewer lateral and possible replacement at the time of sale of a property. Tabled until June.
  
- VI. KEKOSKEE/LEROY
  - A. Negotiation Progress Report/Discussion
    - 1. Ron stated that nothing has taken place since the last negotiation meeting that was discussed last month.
  
- VII. CONSTRUCTION PROJECTS
  - A. Well #3 Radium Removal Progress Report/Discussion
    - 1. Ron told the Commission that construction began on 5/13/13.
    - 2. Latest radium results 5.35 pCi/l.
    - 3. Well #3 will remain off line until the radium removal system is optional.
  - B. Standpipe Replacement/Discussion
    - 1. Engineering proposal request were mailed on 5/13/13. Engineering contracts for the project will be on the July meeting agenda for approval.
  - C. South Street Water Main Replacement/Discussion/Possible Action
    - 1. Ron had a meeting to review the preliminary plans with Mitch Leisses (Kunkel Engineering), Ron made a few changes to valve locations. Mitch hopes to have the plans out to bid sometime in June.
  
- VIII. WATER REPORTS
  - A. Day to Day Operations
    - 1. Water Main Breaks
      - a. The concrete work is complete on all areas, landscaping is complete on most, 4<sup>th</sup> Street liftstation remains, and General asphalt has been hired to make blacktop repairs.
    - 2. Hydrant flushing is well underway and will be completed next week
    - 3. The Consumer Confidence Report is complete and will be published in the Pioneer Press in June.
  
- IX. WASTEWATER REPORTS
  - A. WPDES (Wisconsin Pollution Discharge Elimination System) Permit/Discussion
    - 1. Ron has received the preliminary permit, a public hearing is to be held on June 10<sup>th</sup>, 9:00 a.m. at the Horicon DNR office, prior to issuance of the permit.
  - B. Day to Day Operations/Discussion
    - 1. Park Liftstation Generator
      - The generator has been tested and is ready for use. The employees still need to be trained on the use of the generator.
    - 2. Wool Road liftstation/Possible Action
      - a. The failed pump has been repaired, reinstalled, and it worked for 3 days. Then the VFD unit failed, Ron priced repairing the 16 year old unit and the price of a new VFD. Ron ordered the new VFD due to the minimal

price difference and the fact that the rest of the unit if repaired would still be 16 years old well beyond its life expectancy. The replacement of the VFD for the other pump and the installation of the 3<sup>rd</sup> pump was also discussed.

3. Old Fashioned Foods Discharges/Possible Action
  - a. Ron and Jody presented a sample from Old Fashioned Foods, high fat content, discussed the present condition of the samples being collected, ordinances referring to these type of loading and possible fines, and the option of the continuing to work with companies to keep their discharges in line with ordinances.
4. Sanitary Sewer Backup Green Bay Drive
  - a. Discussed the backup, the cause of the backup and reviewed the film of the sewer after 6 cleanings, noting the scale on the entire pipe that has been flaking off. Discussed possible restoration options. Ron was instructed to have the sewer cleaned twice a year as long as the problem remains.
5. WAS and Return Flow pump installation, began Monday. The installation should be completed within two weeks.
6. 2012 CMAR will be on the June agenda.

#### X. PERSONNEL

- A. Retirement of Suzanne Machmueller
  1. Effective on 5/25/13 Suzanne Machmueller will be retired.
- B. Adam Gogert Resignation
  1. Adam resigned 5/10/13 to take a full time employment.
- C. Request to Advertise For Janitor/Discussion/Possible Action
  1. The Commission gave approval to advertise and hire a janitorial candidate.
- D. Request to Hire Summer Help/Discussion/Possible Action
  1. Ron requested to hire 2 summer employees and wait to replace Adam until fall. Approval was given. The possibility of an intern was discussed.

#### XI. ADJOURNMENT

With no further business motion by Toellner, seconded by Baudhuin, to adjourn at 9:47 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities