

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
APRIL 2, 2013  
WWTP  
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Bushke, Heim, Baudhuin, Cheesebro, Toellner  
ABSENT: Redeker  
TARDY: None  
ALSO PRESENT: Wellner, Peggy Schultz, Mayor Moede, Mike Laue (MSA)  
Mitch Leisses (Kunkel Eng.)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

III. CONSENT AGENDA

Motion by Bushke, seconded by Heim, to approve the following Consent Agenda.

- A. Minutes of February 6, & March 12, 2013 Commission Meetings
- B. Water Utility bills April 2, 2013 - \$24,591.37
- C. Wastewater Utility bills April 2, 2013 - \$59,437.34

Motion carried unanimously.

IV. PEGGY SCHULTZ 5 YEAR EMPLOYMENT RECOGNITION

- A. The Mayor presented Peggy with a certificate recognizing her 5 years of service to the City of Mayville Utilities and thanked her for her service.

Peggy Schultz leaves.

V. KEKOSKEE/LEROY

- A. Negotiation Progress Report/Discussion
  - 1. Ron discussed the negotiation meeting held today and the possibility of a joint meeting with the Common Council for further discussion.

VI. CONSTRUCTION PROJECTS

- A. Well #3 Radium Removal Progress Report/Discussion
  - 1. Ron presented the Commission with the contractor's construction schedule. Work is scheduled to begin the first week of May.
- B. Standpipe Replacement/Discussion
  - 1. There was nothing new to report.
- C. South Street Water Main Replacement/Discussion/Possible Action
  - 1. Engineering Proposals

- a. Ron discussed the two Engineering proposals MSA & Kunkel Engineering. Kunkel Engineering total \$14,630 and MSA total \$15,540 and the difference being the Survey and Base mapping that Kunkel have previously performed \$1675. After discussion and MSA withdrawing their proposal, Motion by Cheesebro, seconded by Bushke to award the contract as proposed to Kunkel Engineering of Beaver Dam. Motion carried unanimously.

The Mayor, Mike Laue and Mitch Leisses leave at 7:20 p.m.

## VII. WATER REPORTS

### A. Day to Day Operations

1. A 4" service break to an abandoned line MMP occurred 3/24/13. The line was terminated at the main.
2. The water main on Park St broke on the 4" line to the Park Pavilion on 3/26/13 and was repaired 3/27/13.
3. The water main broke on Forest Dr on 3/31/13 and was repaired 4/1/13. Ron discussed the silt in the culvert that needs to be removed at a later date due to the muddy conditions.

## VIII. WASTEWATER REPORTS

### A. WPDES (Wisconsin Pollution Discharge Elimination System) Permit

#### 1. Cyanide/Discussion

- a. Testing is complete and results were forwarded to the DNR.

### B. Day to Day Operations/Discussion

1. The return flow and WAS pumps are expected to be delivered the first week in April and installed sometime during April.
2. The Park liftstation generator has arrived and has been mounted to a trailer. Electrical modification and the transfer switch at the liftstation will be installed this week.
3. We were notified of a sewer backup behind Marshland Drugs on 3/26/13. Crews spent the entire day removing trees and debris from a manhole that were jammed in the manhole by vandals. Since this is the second time this has occurred at this manhole in the past two years Ron has hired Town & Country Construction to install bolt down covers on all 3 manholes located in the wooded area. The manhole was overflowing onto the ground, but there were no backups into buildings.
4. A problem with a VFD on pump #2 at Wool Road liftstation occurred last week. Ron has called Useenco to investigate and repair the problem. They said the earliest they could be here is later this week. In the mean time pump #1 was put in the lead.
5. A sludge line in the WWTP has begun to leak. Staff will make repairs as time allows.
6. The Commission asked for a tour of the facilities on 5/14/13 at 6:15 p.m. Ron was requested to put a reminder to the Commission in the next month's packet.

## IX. ADJOURNMENT

With no further business motion by Bushke, seconded by Heim, to adjourn at 7:45 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities