

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
JANUARY 7, 2014  
WWTP  
**MINUTES**

The meeting was called to order by Vice President Bushke and roll call was taken at 6:00 P.M.

PRESENT: Bushke, Heim, Detuncq, Redeker, Toellner, Steinbach  
ABSENT: None  
TARDY: None  
ALSO PRESENT: Wellner, Mayor Moede

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

A. Mayor Moede announced that Ed Hilbert resigned as a Utilities Commissioner as of this morning (January 7, 2014). Mayor leaves.

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Redecker, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of December 3 & December 18, 2013 Commission Meetings
- B. Water Utility bills January 7, 2014-\$27,556.65
- C. Wastewater Utility bills January 7, 2014-\$45,116.41

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

- A. Standpipe Replacement Progress Report/Discussion
  - 1. Ron reported that the system modeling is complete and the engineer is currently sizing the new tower. The project will go out for bids this spring with construction to begin in later 2014.
- B. Hwy 28/67 DOT Construction Project/Discussion
  - 1. Ron informed the Commission of the DOT public informational meeting on 1/28/2014 from 5:00 p.m. until 7:00 p.m. at City Hall. Ron was asked to send a reminder later this month. Ron has a meeting with Mitch from Kunkel in regards to this project.
- C. Hwy 28 West to TW Water & Sewer Main Extension Progress Report
  - 1. Ron informed the Commission that laterals still need to be installed on the south side of the project.

V. SANITARY SEWER LATERAL REPLACEMENT/DISCUSSION/POSSIBLE ACTION

- A. After discussion Ron was instructed to write an article as to why lateral inspection – possible replacements or repairs are needed. Ron stated that he would have the article prepared for the February meeting.

## VI. WATER REPORT

### A. Well #4 Rehab Progress Report

1. Ron reported that the air diffuser was installed in the iron filter on Monday the filter was then chlorinated, flushed on Tuesday and a sample for bacteria testing was taken Tuesday. The well should be ready to run on 1/10/14. Mike Trevarthen is currently painting the iron filter and piping.

### B. Cross Connection Inspection Progress Report

1. The annual DNR report for 2013 inspection made is due at the end of February. Ron will ask Mitch from Kunkel next week about the progress of the report.

### C. Hand Held Meter Reader/Discussion

1. Ron informed the Commission that the hand held unit has been ordered.

## VII. WASTEWATER REPORTS

### B. Final Effluent Pumps Repair Report

1. Both pumps have been repaired and reinstalled. The pumps were damaged from leaves clogging the pumps.

### C. Dialer Repair/Replacement Report

1. Ron was informed by L.W. Allen that the dialer could not be repaired. Ron ordered a replacement dialer with the old unit being used as a trade in credit.

## VIII. ADJOURNMENT

With no further business motion by Heim, seconded by Toellner, to adjourn at 6:42 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities