

The meeting was called to order by Ald. Redeker at 5:49 p.m. with the following Roll Call:

Members Present: Ald. Redeker, Ald. Sertich, Ald. Toellner

Members Absent:

Others Present: Mayor Moede, Ald. Pasbrig, Ald. Schmidt, Ald. Schaefer, Deanna Boldrey, Kathie Wild, Mike Kurutz, Katie Leb, Don Neitzel, Ron Wellner, Ben Brown, Roger Williams, Sue Williams, Megan Sheridan

Item #2 – Approve Minutes of November 19, 2012, meeting.

Motion by Ald. Toellner, second by Ald. Sertich to approve the minutes of the November 19, 2012, meeting. Motion carried unanimously.

Item #3 – Citizens Comments.

None.

Item #4 – Monthly Utilities Report.

A. Well #2 – Iron Filter Repairs.

Ron Wellner reported that they are waiting on a valve that is supposed to ship on December 21. The contractor will try to have it fixed before the end of the year.

B. Mayville Products – Private Fire Protection Hydrants.

Ron Wellner reported that Mayville Metal Products have requested to have their private fire protection shut off. The valve on the south side has been shut off. The north side had to have a hydrant lock. Both are bagged and marked as no longer in use. The shut off valve to the office does not work. Consequently, on Thursday the parking lot will be dug up and the valve will be repaired. Ron continued that they cannot let it pressurize in a building that does not have heat, as it could freeze and burst.

Mayor Moede questioned if it can be shut off if people are working there. Roger Williams commented that he had previously talked to the owner and told him that if he has people working there, the systems have to be working. Roger was told no one is in the building.

Ron noted that all of the meters have been pulled.

Ald. Redeker questioned the digging of the parking lot and if it was the City's responsibility, since it is a private parking lot. Ron noted there is an easement in place, and we have to dig to shut it off. It is a regular valve. Ron noted that we will also have to repair the parking lot. There are mains and sanitary sewer going through the parking lot too.

Ald. Sertich questioned the difference between a fire hydrant and the private fire protection hydrant. Ron commented that the private hydrant is put in at the request of their insurance. They pay a fee to the utility to keep that hydrant active and live; they are checked every year to make sure that they are useful. They are shutting off the private fire protection. Ron commented that he did not know what their insurance requires. There are public hydrants on Fourth Street and First Street and Second Street.

Ron noted that they have three shut offs and up to the curb stop the utility is responsible. If we do not shut off and something bursts who is liable. We are better fixing it.

Ald. Pasbrig questioned if we should make sure there is not anyone in there. Roger noted it cannot be shut off if it is occupied. Ald. Sertich pointed out that Mayville Products had went to the state for a lower assessment.

C. Raw Sewage Pump #2 Failure.

Ron reported that Raw Sewage Pump #2 had failed. A timer relay went out. The relay was about \$340 and a spare was purchased and then another went out. They were installed in 2000. Everything is working.

Ron commented that there will be a major snowstorm on Thursday. The Bid opening for Well #3 will be on Friday instead of Thursday.

The next Water Wastewater Utilities Commission Meeting is January 8, 2013, at 7:00 p.m.

Item #5 – Monthly Engineering & Planning Report.

- A. STH 28 Reconstruction Update.
Don has been in contact with the DOT in regards to the reconstruction. Don commented that if anyone remembers the culvert by the Fire Department being filled in, to contact him. He needs to know the age of the pipes.
- B. Report on Storm Sewer Map.
Don reported that Jack Hurst had contacted him to locate a storm sewer on Spring Brook. Currently, the City of Mayville does not have an updated Storm Sewer Map. The latest map is dated 1970. Don continued that this is something to budget for in the future.
- C. Report on Drainage Ditch Cleaning.
Don reported that he had walked the drainage ditch by the golf course North to German Street that goes back to the River. The golf course contacted him to walk it. It is extremely brushy in areas. The golf course would like to have it cleaned out. They are willing to get volunteers and county inmates. This is something that could be done in halves or thirds. Don noted that there are easements that need to be reviewed.

Item #6 – Monthly DPW Report.

- A. Report on Snow Plow Operations.
Mike reported that on December 9th, 3 – 3.5 inches of snow fell. The DPW plowed and salted. Everything is working fine. Predictions are for a sizable storm this week and the DPW are ready. There is 400 plus ton of salt in the shed. Mike continued that they did follow up on unshoveled sidewalks. 33 warning notices were issued to properties. They were given 24 hours to shovel and ended up shoveling 5 properties. Mike encouraged residents to make arrangements to shovel and snow blow the sidewalks. It is in everyone's interests and being a good citizen to clear the sidewalks. Ald. Sertich questioned if citizens could take a pail of salt from the salt pile, is that still allowed. Mike noted that during the day people can get a pail or small bucket of salt. No loaders or pick-up trucks.
- B. Day to Day Operations Update.
Mike reported that the DPW did pick up brush today because of the Holidays. He continued that they have done a lot of equipment work, electrical work, and the pole was welded. They did not have to replace the pole.

Mike continued that with the incoming snowstorm to please respect the snow plows.

Item #7 Adjournment.

Motion by Ald. Sertich, second by Ald. Toellner to adjourn at 6:16 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk