

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
September 28, 2011

- 1.) **Call to Order and Roll Call.**
Meeting called to order at 5:30PM
Members Present: Dolores Neumeyer, Jerry Moede, Bob Smith, David Pasbrig, and DJ Legas

Absent: Merlin Kahlhamer, Ron Henkel
- 2.) **Approve Agenda.**
Motion by Smith, second by Neumeyer to approve the agenda. Motion carried on a voice vote; no objections.
- 3.) **Approve the Minutes of the August 24, 2011 meeting.**
Motion by Smith, second by Pasbrig to approve the August 24, 2011, minutes.
Motion carried on a voice vote; no objections.
- 4.) **Conditional Use Public Hearing Amendment to Current Conditional Use for Care Property Partners, LLC, to build an additional 4,400 square foot building to be constructed on the West Side of the property of 1271 and 1291 Horicon Street for the purpose of care for residents with traumatic brain injuries, CBRF, 251-1216-2332-007, in the City of Mayville.**
 - a. **Action on Conditional Use Amendment to Current Conditional Use for Care Property Partners, LLC, to build an additional 4,400 square foot building to be constructed on the West Side of the property of 1271 and 1291 Horicon Street for the purpose of care for residents with traumatic brain injuries, CBRF, 251-1216-2332-007, in the City of Mayville.**

Don Neitzel stated that Matt Collins of Care Property Partners, LLC, was present. Mr. Collins got up spoke about their existing facility and their plans on expanding with another building. He also introduced Bob Turner and Michelle Carpenter who operate the facility, as well as Steve Hoopman who is the contractor for the new building. They were also present at the meeting to answer any questions.

Some members of the Plan Commission had questions regarding the plans with the existing vacant building on the north side of this property. Mr. Collins stated that they are currently marketing this building to either sell or lease.

Dolores Neumeyer asked if this new building would be broken up into units or would be one facility. Mr. Hoopman stated that the new building would consist of 8 units.

Ms. Carpenter stated that this facility is operated as a head trauma facility. They currently operate the same type of facility in West Bend as well. She also stated that the residents at these facilities tend to be active in the community and like to give back when they can.

Mr. Collins stated that Dodge County has a need for facilities like this one. Bob Smith said that these types of patients are typically not eligible for care or residency at the Dodge County Clearview Facility, so there is a demand for these types of facilities.

Motion by Pasbrig, second by Smith, to approve the amendment to the existing conditional use permit for Care Property Partners, LLC. Roll was called; motion carried; no objections.

- 5.) **Discuss/Recommend Certified Survey Maps for 230 South High Street, 251-1216-2432-017 and 234 South High Street, 251-1216-2432-016.**

Don Neitzel stated that this is an issue we have discussed in the past and the council has also reviewed and acted upon. In order to remedy the property line dispute or error in the county plat, new certified

survey maps were required for each parcel previously mentioned. The Dodge County Surveyors office prepared the two certified survey maps.

Motion by Pasbrig, second by Legas, to recommend approval of the Certified Survey Maps for 230 South High Street and 234 South High Street to City Council. Roll was called; motion carried; no objections.

6.) Adjournment.

Motion made by Smith, second by Neumeyer, to adjourn. Motion carried on a voice vote; no objections. Meeting adjourned at 6:04 p.m.

Minutes prepared by Don Neitzel