

PLANNING COMMISSION MINUTES
Mayville City Hall, 15 S. School Street, Mayville, WI
August 24, 2011

- 1.) **Call to Order and Roll Call.**
Meeting called to order at 5:30PM
Members Present: Dolores Neumeyer, Jerry Moede, Bob Smith, David Pasbrig, and DJ Legas

Absent: Merlin Kahlhamer, Ron Henkel
- 2.) **Approve Agenda.**
Motion by Pasbrig, second by Neumeyer to approve the agenda. Motion carried on a voice vote; no objections.
- 3.) **Approve the Minutes of the June 22, 2011 meeting.**
Motion by Smith, second by Legas to approve the June 22, 2011, minutes.
Motion carried on a voice vote; no objections.
- 4.) **Discussion of Response to the Department of Health Services Community Based Residential Facility in regards to 1071 Horicon Street, 251-1216-2332-007.**
Don Neitzel stated that Care Property Partners, LLC would like to construct a 3rd building on their parcel, in order to have a second CBRF facility. The building fronting Horicon Street is currently vacant. The state required the building inspector to inspect the existing grounds of the facility and the adjacent properties to ensure that the area is conducive to a CBRF facility. Based on his report that was sent back to the state, no issues were found to keep the owners from pursuing a second CBRF facility.

Mayor Moede asked about the existing vacant building along Horicon Street being for sale. Don stated that he would speak with Steve Hoopman, the contractor for the owner in regards to this building being for sale and the potential for a land split needing to be done if this building were to be sold.

Dolores Neumeyer has about the building inspector's response of "no" to questions #1 & #2 under the Section – Problems with Support Services. Don stated that upon reading this, he felt that it was just the way the question was read. He believes the building inspector is trying to say there is no issue with emergency access to these facilities. He would confirm this with the building inspector and report back at the next meeting if it was an issue.
- 5.) **Discussion of Edge Consulting Engineers notice in regards to the Proposed Telecommunication Installation East of County Road V.**
Don stated that he was contacted by Edge Consulting Engineers, Inc. in regards to a proposed 250' telecommunications tower that is to be installed on the south side of Mayville along County Hwy V. The correspondence he received was a formal notification of the project and of the public notice for this project. Upon reviewing the coordinates of proposed tower location, the project falls outside of the City limits, on the Jerome and Shelley Perrault property in the Town of Williamstown. He confirmed this by calling Edge Consulting Engineers, Inc. directly.
- 6.) **Report on Letter of Intent Notification for Parcel Number 048-1216-0212-002 and 048-1216-0212-001.**
No Discussion.
- 7.) **Adjournment.**
Motion made by Pasbrig, second by Neumeyer, to adjourn. Motion carried on a voice vote; no objections. Meeting adjourned at 5:41 p.m.