

# Mayville Public Library Board Meeting Minutes

## May 10, 2012

The meeting was called to order at 6:00 PM by Board President H. Heinrich. Present: B. Pagel, J. Schultz, G. Larson, P. Antony, M. Schmidt, B. Redeker, and Librarian Alixe Bielot.

**Minutes:** Motion by M. Schmidt to approve the minutes of the April 12, 2012, meeting; second by J. Schultz. Motion unanimously approved.

**City Budget Report:** After review, motion by G. Larson to approve the April, 2012 City Budget report; second by B. Redeker; motion unanimously approved.

**Payment of Bills:** After review, the motion to approve payment of the April 2012 bills was made by B. Pagel; second by G. Larson; motion unanimously approved. The totals are as follows: General Fund: \$1,659.65; Dodge County Library: \$191.25; Library Trust \$4,556.82; Total: \$6,407.02.

**Library Treasurer's Report:** Motion by P. Antony to approve the April 2012 Report as presented, second by M. Schmidt; motion unanimously approved.

**Library Director's Report:** LIBRARY STATISTICS: Alixe presented the April 2012 Statistics. Alixe noted that the Mayville Library is now able to count books checked to E-Readers. MEETINGS AND WORKSHOPS: On April 9, 2012, Alixe attended City Council meeting for National Library Week, on April 11 she attended the Overdrive Workshop at Hartford Library, on April 12 she attended the Director's Council at MWFLS, and On April 19 she attended the S.H.A.R.E. Meeting at MWFLS. On April 13 and 27 Alixe proctored exams. BUILDING: The Fire Department made a fire inspection on April 26: battery replacement was made in the front interior emergency lights. AUTOMATION: Installation of new computers continues. STAFF/ACTIVITIES/OTHER: The Mayville Library celebrated National Library Week from April 8 to 14, 2012. A Senior Seminar: "Getting to know Medicare" was presented on April 26 at 1:00 PM, and April 30 at 6:00 PM with a total of 7 people in attendance. The Rain Forest Play by Kohl's was presented during the week with 35 folks attending, as well as a Peep Show Contest. An Open House with cake and punch was served to 150 attendees, and 3 people were given Tech Help. A motion to approve the report was made by M. Schmidt, second by G. Larson; motion unanimously approved.

**Unfinished Business:** (A) None.

**New Business:** (A) Discussion with Possible Action on the Review of the Mayville Public Library Policies and Procedures – This Month: 1. Library's Gift Policy, 2. Inclement Weather Policy, and 3. Unattended Children's Policy: Motion by M. Schmidt to approve the policies as presented; second by B. Redeker; motion unanimously approved. (B) Discussion with Possible Action on Upgrades to Library Equipment. After discussion it was decided to obtain several additional quotes, as well as more information on equipment needed. No specific action was taken.

The next meeting will be June 14, 2012 at 6:00 PM. Motion to adjourn by P. Antony; second by M. Schmidt; motion approved with adjournment at 6:50 PM.

Barb Pagel  
Secretary