

The meeting was called to order by Ald. Sertich at 6:14 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Schmidt, Ald. Schaefer

Members Absent:

Others Present: Mayor Moede, Deanna Boldrey, Kathie Wild, Ald. Toellner, Ald. Pasbrig, Ald. Redeker, Don Neitzel, Katie Leb

Item #2 – Approve the Minutes of the August 15, 2011, and September 12, 2011, meetings.

Motion by Ald. Schmidt, second by Ald. Schaefer to approve the minutes of the August 15, 2011, and September 12, 2011, meetings. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer’s Report.

**A. Monthly Financial Report.**

Kathie Wild reviewed and gave detail to the financial reports through August 31, 2011. She noted that the final tax payment from the County was received. The final portion of the shared revenue will be coming in November. It was pointed out that the landfill settlement account is at a negative \$35,766, this is due to attorney fees related to the landfill. The capital projects account changed by \$252,508. Also Kathie Wild noted that a plan is needed for extra capital projects and prioritize. A prime example is the sirens item. Revenues are at 66.3% through the end of August and should be at 67%, right on target and still waiting on shared revenue. It was noted that at the end of August the WRS change went into effect so there will be savings to the City from this change. The City Clerk budget is at 65% and the Comptroller budget is at 70%, mainly due to the auditing fees. The Police Department budget is at 68%. It was noted that the police department does not have to contribute to the WRS, except for the two dispatchers. Kathie noted that she had received notice that the City will be getting the reimbursement back for the mutual aid at the Capital from March. The dollar amount was about \$12,000. It was noted that EMS are very tight on wages but will be offset by revenues. The Parks and Recreation overage is due to fence repair, will be reimbursed from the insurance. Expenditures are at 63.7% through the end of August. The TAG Center is at 76% for revenues and overall 58% of expenses. The transfer from the general fund will come at the end of the year. They have continued to have a lot of people sign up for the Silver Sneakers.

**B. Discuss 2012 Budget Process and Timeline.**

Kathie Wild reviewed the 2012 Budget Timeline stating the meeting dates as October 4, October 11, October 18, and October 24, 2011 with the public hearing on November 14 or 15. Ald. Sertich noted that it will be identical to last year with long hours. Any hot items will go on a parking lot.

Item #5 - Golf Course Update.

- A. Financials Update.
- B. Membership Update.
- C. Banquet & Outings Update.
- D. Building and Course Update.
- E. Staff Update.
- F. Long Term Maintenance Report.

Tom Herman was not able to be at the meeting. Ald. Sertich read a prepared statement which is attached to the minutes.

She reviewed the financial report. She noted that the course maintenance is over and she questioned the fertilizer winterizing last month. She noted it looked like there may have been a disconnect and that more than likely they will go beyond their budget on that item as was reflected in the Golf Course Operations Committee Meeting.

Item #6 – Discuss/Recommend Guard Rail on Kekoskee Street with the use of Previously Approved Capital Improvement Funds.

Don Neitzel reported that from past quotes the cost for the guard rail could be \$60-\$80 per lineal foot; that is minimal of 50 feet. He would like to talk to local contractors and ask if they have any leftover guardrail. Estimated cost at \$4,000. This is where the trees fell and the water main break occurred. It was noted to leave the item on the agenda.

Item #7– Discuss/Recommend Recommend Additional Golf Course Parking Lot Work, as a Part of the Golf Course Resurfacing Project with the use of Previously Approved Capital Improvement Funds.

It was noted that the item was discussed earlier (at the Public Works Committee). Ald. Schmidt noted that he could not see a reason for the paving between the two car sheds, but did see the need for the asphalt curb and gutter. Don Neitzel reported that the cost to pave the additional area between the car sheds is approximately \$1,312.50. It is for 1,050 square feet, 100-150 Feet. The cost for the curb and gutter is 2,573. The area between the car sheds has not been paved before but has been gravel. This could cause a water flow problem to the property owner shed. Ald. Sertich noted to approach the golf course and find out if they are willing to pay for it out of their own pocket. Motion by Ald. Schmidt, second by Ald. Sertich to go with curb and gutter to the west side of the lot and if the golf course wants to pave the area between the car sheds they can do on their own but they must make sure to address any problems before doing. Motion carried unanimously.

Item #8 – Discuss/Recommend Awarding of Gas Fuel Bid Contract.

Ald. Sertich introduced the item that Kathie Wild and Ashley Schabel worked on, and they need to take credit for the savings. The City has never bid gas and diesel for discount before. Kathie Wild reported that Kwik Trip offered the best deal at .05 below pump price for no-lead gasoline and diesel. Cole Oil came in at .04 below pump price for no-lead gasoline, diesel, and off-road. Off-road was optional on the bid and bid at .04 below pump price. Off-Road is used for the parks, tractor, and skid steer. Off-road is beneficial because there is no charge for federal and state tax. Dhillon Petroleum came in at .04 below pump price for no-lead gasoline and diesel. Kathie did report that it she did calculate it out and Kwik Trip at .05 below pump price would be the best deal. She is recommending Kwik Trip. Kathie Wild reported that they will be able to invoice per department per vehicle and accommodate all of the equipment. She did talk to Roger and the DPW department to make sure they can get into the station for fill ups. The off-road was an option and they will continue to get that from Cole Oil. Ald. Redeker questioned when it will start and it was noted that it will start in January 2012. In 2010 the savings would have been \$853 and in 2011 to-date the savings would have been \$663. The savings will be for all departments, utilities included. There is a lot of leg work to get it set up. Motion by Ald. Schmidt, second by Ald. Schaefer to recommend Kwik Trip at .05 cents discount for the Gas Fuel Bid. Ald. Schmidt questioned if the Kwik Trip was the best deal, with the off-road through Cole Oil. Discussion of the off-road usage ensued. Kathie Wild reported that Kwik Trip is the best deal. She reported the off-road usage, that in January – August we have used 1,600 gallons of off-road; in 2010, there was 2,500 gallons of off-road used; in 2009, there was 3,500 gallons of off-road used; and, in 2008, there was 3,100 gallons of off-road used. Motion carried unanimously.

Item #9 – Adjournment

Motion by Ald. Schmidt, second by Ald. Schaefer to adjourn at 6:58 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk

## Monthly Report for Mayville Golf Course

- A. We have had some unexpected expenses at this point being, a pump in the pumphouse that malfunctioned and needed repairs of \$7,604.00. This is used for irrigation of the course. 25 hp pump/motor. We are in the process of setting up a payment plan with Mayville Utilities for water usage with irrigation. We would like to pay it in full come November, but have to see how September and October turn out first. (Bill amounted to \$4,000.00)
- Trying to control expenses overall, and cut back where we can.
- B. Membership drive for 2012 is around the corner, will promote “early bird” payment plans and an installment plan once again.
- C. Hosted 8 different outings ranging from 24-88 golfers this month. One wedding cancellation, and have a wedding and another banquet yet this month.
- D. No problems with the building at this time, minor/normal repairs and maintenance being handled internally. Golf course received much needed rain, outskirts were dry due to lack of rain.
- E. Clubhouse is only operating with bare minimum workers on a daily basis. Golf Course has been asked to cut back on number of workers as well, due to slow down of golfers over the next few weeks.
- F. Nothing to report on long term maintenance.