

The meeting was called to order by Ald. Sertich at 5:15 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Schaefer, Ald. Schmidt

Members Absent:

Others Present: Mayor Moede, Ald. Toellner, Ald. Pasbrig, Ald. Redeker, Deanna Boldrey, Kathie Wild, Mike Kurutz, Joe Cheesebro, Dave Pieper, Lisa Schmitt, Ron Wellner, Katie Leb, Ben Brown

Item #2 – Approve the Minutes of the February 20, 2012, and March 12, 2012, meetings.

Motion by Ald. Schaefer, second by Ald. Schmidt to approve the minutes of the February 20, 2012, and March 12, 2012, meetings. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer's Report.

A. Monthly Financial Report.

Kathie reviewed the reports. She reviewed the Cash Position by Fund Report. She pointed out overall cash went down 1.4 million. This is mostly due to the tax settlements paid to the different taxing jurisdictions.

The General Fund Revenues and Expenditures Compared to Budget Report was reviewed.

Kathie reported that Revenues are at 36.8%. Expenditures were reviewed. It was noted that the Mayors item is at 47.9% which is mainly due to the fireworks expenditures going through that account. She noted City Hall is at 20%, this is due to the HVAC maintenance contract. Also noted was that Risk Property Management is paid in advance. EMS is at 21.7%. She noted she will watch this item because wages are at 20%; hopefully there will be revenue to offset. Overall expenditures are at 17.8%.

The TAG Center Revenues and Expenditures Compared to Budget was discussed. Total fund revenue is at 22%. The Public Charges for services is at 30%. Expenditures are at 13.3%.

B. Year End Audit Update.

Kathie Wild reported that the audit went very well. There were three audit entries which were the same as the 2010 audit. She had numerous compliments on how well the audit went. Overall, for 2011 there is a surplus of \$535,248 compared to the budgeted \$365,000. 2004 was the last time there was a positive general fund balance. There will be a positive fund balance of \$166,125.

The nine year plan was introduced in 2008. There was a negative general fund balance of \$782,911 as of 12/31/2008. In a matter of three years there has been a swing of \$949,036 to the positive. There has also been improvements in the capital improvements fund. Overall, the last three years have made up \$1,123,512. This is an average of \$374,504 over the last three years.

The Mayor noted excellent job to Kathie Wild. Ald. Sertich noted that this is very rewarding. She noted that this is due to hard choices made over the last two years. Ald. Sertich noted hats off to Kathie Wild. She has enjoyed working with her and the discussions they have had.

C. Dog and Cat License Reminder.

Kathie Wild stated a reminder to get dogs and cats licensed by March 31, 2012. After March 31, 2012, there will be a \$10 late fee.

Item #5 - Golf Course Update.

A. Financials Update.

Report was attached.

B. Membership Update.

No Report.

- C. Banquet & Outings Update.  
No report.
- D. Building and Course Update.  
Joe Cheesebro reported that they have tentatively opened and are waiting for the carts. He noted that holes 15, 16, and 17 are not playable due to water on the course. Greens have not been cut. Joe continued with a thank you to Mike Kurutz and DPW crew for the job they did taking care of hole 17.
- E. Staff Update.  
Staff is in line for the year.
- F. Long Term Maintenance Report.  
No Report.

Item #6 – TAG Center Report.

- A. Fitness/Water Class Update.  
Lisa Schmitt reviewed the report attached to the minutes. She noted the additional water classes and tai chi classes. She also noted the additional free classes for members.
- B. Membership SilverSneakers Update.  
Lisa Schmitt noted the three month membership has been positive with thirty sold year to date. There has been one adult monthly membership sold. 136 households have taken advantage of the 20% membership subsidy. 5 households have taken advantage of the membership referral program. Silver Sneakers has over 180 members. There are monthly gatherings. She reviewed the history of the Silver Sneakers. She hopes it keeps increasing.  
Lisa did question if the TAG Center could take credit cards. Credit card fees were discussed and noted. The credit card company would have a surcharge.
- C. Maintenance Updates.  
Dave Pieper reported he has been repairing shower controls. They are ten years old. He is gradually repairing them.  
He is also getting a price for the lift in the swimming pool. An inspector condemned it because it was water operated and there was not a check valve. It had to be removed per his order. Many organizations are complaining that the rulings on the lifts are not clear. He is working and researching to be in compliance and getting bids for portable or fixed unit. He reported that he is working with Lens Pool Service and they are keeping him posted.  
There have been people slipping when the pool deck is wet. Neuman pools came back in and are working on it.  
Also, the HVAC units that control the air conditioning, dehumidification, and heating of the pool area sprung a leak in the heat exchanger. This flooded several areas and wrecked part of a ceiling. He brought Neuman Pools in to get a new heat exchanger. This will be covered by the boiler insurance. Dave Pieper has been in contact with the insurance company.  
The TAG Center server hard drive has went bad. Dave Pieper reported that he is using Milwaukee PC for the computer needs. He is looking at non-proprietary parts. All repairs other than the heat exchanger is paid for the by the Bachhuber Foundation.  
Ald. Schaefer noted that Genesis in Mayville is another computer service. Also noted was Computer Trouble Shooters. Dave noted he went with Milwaukee PC because of previous good service.

Item #7 – Discuss/Approve Mayville Police Department Youth Dance on March 30, 2012.

Motion by Ald. Schmidt, second by Ald. Schaefer to approve Mayville Police Department Youth Dance on March 30, 2012. Motion carried unanimously.

Item #8– Discussion with Possible Recommendation on Use of Capital Improvement Funds to Purchase Lawn Mower.

It was noted that one mower was budgeted for last year in the operating budget. Mike Kurutz reported that he was waiting to see if SCAG would have a test unit available in the Spring. He has found that they do not have a test mower available. He has received several quotes which include SCAG units and comparable John Deere units. Ald. Pasbrig noted that this was discussed at budget time. Ald. Sertich reported that the other had zero percent for two years. It was in the operating budget. Ald. Sertich thanked SCAG for the equipment use when it was possible. She noted times are changing. She remembered some discussion on parts as needed. Mike reported that parts are not something they want to get into. They will help with any questions or problems. If they need to test an engine they will call. Looking at \$8,995. It was noted that there are funds available in the capital improvement funds. Motion by Ald. Schmidt, second by Ald. Schaefer to recommend approval of use of capital improvement funds to purchase the SCAG lawn mower for \$8,995. Motion carried unanimously.

Item #9 – Adjournment

Motion by Ald. Schmidt, second by Ald. Schaefer to adjourn at 5:55 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk

# Finance Committee Meeting – TAG Center – March 19/Lisa Schmitt

## ***FITNESS/WATER CLASSES:***

- Added additional M/W High Intensity Water class at 5:30pm besides the 4:30pm class
- Tai Chi added on Tuesday at 7:30am(Joanne Neuman Instructor)
- Free Spinning/Cycling classes(Gene & Nanette Instructor) and Vinyasa Yoga(Carrie Smalley instructor) being offered FREE in March for Members
- Youth Swim Lesson finishing up in two weeks(160 students)
- Adult swim lessons on Tuesday at 5:30am(Michelle Kuehn instructor)
- Mary Beth Gehl left position as part-time aquatic coordinator as of March 13<sup>th</sup>. Want to thank her for all the positive changes she made at the TAG Center.  
Roy Smalley took her position and started Monday, March 12<sup>th</sup>.
- Family swims have been changed from Friday nights to Sunday afternoons.  
Families can enjoy swimming for only \$2/Person.
- Family Interactive now M-Th evenings from 6:45pm-8:15pm. Added 2 additional nights.
- Kari Smalley received certification this month to teach Silver Sneakers Yoga.  
Class will be offered on Fridays starting March 23<sup>rd</sup> at 9:15am.
- New Instructor Dave Riederer from Fond du Lac.  
Teaching Step Kick-Boxing and Aerobic classes on M, W, and Saturday mornings.

## ***MEMBERSHIPS/SILVERSNEAKERS:***

- **Sold 30 Three-Month Memberships**(2-Sen Cpl, 2-Sen Ind, 1 Yth,1-Sing Prt, 7-Cpl, 9-Adult, 2-College, 2-Fam, 3-High School) and only **1 Adult One-Month Membership** since January.
- **136** Households have taken advantage of the **20% Membership Subsidy** for Mayville School District Taxpayers/Residents since the first of the year.
- **5 Households took advantage of the Membership Referral Program so far.**
- Currently **180** Members on **Silver Sneakers**
- Monthly socials/gatherings for Silver Sneakers have been very successful
- Visits and payments for Silver Sneakers since we started:

	<b>Visits</b>	<b>Payment</b>
<b>July</b>	<b>418</b>	<b>\$1047</b>
<b>August</b>	<b>680</b>	<b>\$1575</b>
<b>September</b>	<b>802</b>	<b>\$1947</b>
<b>October</b>	<b>810</b>	<b>\$2040</b>
<b>November</b>	<b>917</b>	<b>\$2181</b>
<b>December</b>	<b>978</b>	<b>\$2437</b>
<b>January</b>	<b>1170</b>	<b>\$2841</b>

**CREDIT CARDS?? – TAG 10 YEAR ANNIVERSARY THIS YEAR!**

# Tag center

## Maintenance Report

March 13, 2012

Parts were purchased to start the rebuilding of all the leaky shower controls. I have two done and will continue with the repairs till all are done. Some of the repairs will be done during off hours. The parts cost approximately \$4,000.00

I am getting prices on an aquatic lift for the pool hall that will replace the lift that was condemned by the Wisconsin State Commerce inspector. We are required by law, to meet the terms of the following federal regulation, (the ADA 2010 Standards for Accessibility Act for Swimming Pools). The estimated cost to replace the lift would be approximately \$5,000.00 to \$7,000.00.

We are having a few incidents of people slipping on the newly refinished and painted pool deck when it's wet. I have contacted Neuman Pools (Contractor that did the work). They are working on a fix for the deck that should be covered by warranty. I have not heard back from them yet.

One of two HVAC units that heat and condition the air for the pool hall, had a leak in the heat exchanger that was filled with hot water. Many gallons of hot water ran onto the 2<sup>nd</sup> story floor and down onto the ceiling of one family changing room and the hall way below. I have an estimate for the heat exchanger replacement from Neunam Pools. (\$7,021.40)

I have not received the repair cost of the HVAC controller that was flooded or the ceiling repair cost. Hope to have those soon. Our boiler insurance should cover all costs less the deductible of \$1,000.00.

Our computer server at the TAG has a hard drive that has failed. The cost to replace the bad drive would exceed \$550.00. The server computer is 5 or more years old. Lisa and I feel it would be better to invest the money in a new server. I received price quotes and will have Milwaukee PC of Fond du lac build a server for us.

Our old server was set up to service more work stations then we needed, and it was a proprietary Hewlet Packard brand computer. The new Milwaukee PC server will handle 25 or

less work stations and be made with generic parts so as to cost less should service be needed in the future. Parts and software cost \$1827.29

The work listed above will be paid for with the Bachhuber Foundation grant money.

Dave Pieper

Maintenance Manager

TAG CENTER

City of Mayville