

The meeting was called to order by Ald. Sertich at 5:45 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Schmidt

Members Absent: Ald. Schaefer

Others Present: Mayor Moede, Ald. Pasbrig, Ald. Redeker, Ald. Toellner, Deanna Boldrey, Kathie Wild, Mike Kurutz, Dave Pieper, Lisa Schmitt, Chris MacNeill, Christine Churchill, Katie Leb, Megan Sheridan, Joe Cheesebro, Erik Janssen, Julie Janssen

Item #2 – Approve the Minutes of the January 21, 2013, meeting. Motion by Ald. Schmidt, second by Ald. Sertich to approve the minutes of the January 21, 2013, meeting. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer’s Report.

A. Monthly Financial Report.

Kathie Wild reviewed the financial reports ending January 31, 2013.

Kathie reviewed the Summary of Cash Position by Fund report. She pointed out the changes in the Landfill Settlement and the Debt Service accounts. Overall, cash had decreased by \$504,551. The General Fund Revenues and Expenditures compared to budget report was then reviewed which showed that we should be at 8% for the year. The Total Fund Revenue was reported at 24.4%; and this is mostly due to the tax collections. Kathie noted that for the majority of areas that are over, it is due to prepay items. Kathie pointed out the General Admin is at 13% and City Hall is at 14.4%. Risk & Property Management is at 100.5% due to the payment upfront for insurance policies. The Assessor is at 23%. Fire Inspection is at 18.1%; however, the total Fire Department budget is at 5.4%. EMS is at 10.2%. The Library is at 10.2% but they also have prepay items. Sr. Center is at 22.2% mostly due to the carpeting and Historical is at 50%. Total Fund expenditures are at 10%. TAG Revenues and Expenditures Compared to Budget was then reviewed. Total Fund Revenue is at 11.8% and Expenditures are at 7%.

Item #5 - Golf Course Update.

A. Financials Update.

Joe Cheesebro gave the Golf Course Update. The financials are attached. Joe pointed out that the financial report showed \$900 in the red. He reported that they have not had their February meeting yet. The meeting will be on Wednesday, February 20<sup>th</sup>. He is checking on some of the insurance policies and making sure areas are covered.

B. Membership Update.

No Report.

C. Banquet & Outings Update.

No Report.

D. Building and Course Update.

The Drainage Ditch will be discussed at the meeting on Thursday night.

E. Staff Update.

Bob Parduhn will start the interview process probably next month.

F. Long Term Maintenance Report.

Looking to remodel in 2016.

Item #6 – TAG Center Report.

A. Membership/Activities Updates.

Lisa Schmitt reported on TAG Center Activities. She reported that there are 230 Silver Sneaker members and last month’s payment was \$2,139. On February 8, 45 Girl Scouts participated in the Girl Scout event. The TAG Center still needs part-time lifeguards. Anyone interested contact the TAG Center. Swim lessons are into the third week and there are 150 students. Sue Retzlaff

will be starting a New Fit for Kids on Mondays in March for kid's grades 3-8, mix of cardio and strength. On April 18, the TAG Center will host the TAB Employee Wellness Program. They are expecting 175 people or more. It is a mandatory in service for TAB Employees; then once a month for 5 months.

B. Maintenance – Updates.

Dave Pieper reported that the TAG Center security system is complete. There are a total of 26 cameras. The TAG Center security system cost was \$29,318 and was paid for with Bachhuber grant money.

In addition, Dave reported that the bearings in the heating and cooling system in the pool hall need to be replaced. He has a quote for \$3,968 from Neuman Pools. The units are ten years old. Controls are showing excess vibrations. Motors look pretty good.

Dave has started writing specifications to have the swimming pool plaster removed and replaced. There are areas that are starting to deteriorate and crumble. He will solicit bids for the job. The estimated cost is approximately \$85,000 - \$87,000. This is for the entire pool.

Item #7 – Discuss/Recommend the Donation of the Model T Fire Truck to the Mayville Historical Society Museum. A. Clarification of Insurance of Model T Fire Truck.

Bill Stanke reported that the February Board of Directors Historical Society meeting was cancelled. Item postponed to March.

Ald. Redeker questioned if the motor was covered or is it exposed? Is there value in the motor? Bill noted that when it has been on display at the museum, there are times they have the hood open and people view the motor. Bill continued that he wanted to use it in parades. In winter it will need warm storage at a suitable location. Do not want the cold temperatures to ruin the motor.

Item #8 – Discuss/Approve Police Department Youth Dance March 22, 2013.

Motion by Ald. Schmidt, second by Ald. Sertich to Approve Police Department Youth Dance for March 22, 2013. Motion carried unanimously.

Item #9 – Reminder of the Discussion of Procedures for the coding of Invoices.

Ald. Sertich reminded department heads to code invoices to the proper (account) number.

Item #10 – Reminder of the Discussion of the Process for Grant Paperwork.

Ald. Sertich reminded department heads to send paperwork to Kathie Wild. She noted that checks come in and sometimes we did not know there was a grant. Need to be fair to departments. Any department head putting in for a grant needs to copy Kathie Wild. Also, if the grant is declined let Kathie Wild know.

A. Police Department D.O.T. Grant – Speed Display Sign

Chris MacNeill reported that he submitted for a DOT grant on January 14, 2013. He is waiting for final approval. He is looking at a solar powered speed sign that mounts on a pole.

Item #11 – Discuss/Recommend Lease with Charles Wagner.

Motion by Ald. Schmidt, second by Ald. Sertich to Recommend the Lease with Charles Wagner. Motion carried unanimously.

Item #12 – Discuss/Recommend Lease with Ron Luedtke (TAG Center).

Motion by Ald. Schmidt, second by Ald. Sertich to Recommend the Lease with Ron Luedtke. Motion carried unanimously.

Item #13 – Discuss/Recommend Ambulance Agreement with Town of Williamstown .

Motion by Ald. Schmidt, second by Ald. Sertich to Recommend the Ambulance Agreement with the Town of Williamstown. Motion carried unanimously.

Item #14 – Discuss/Recommend Ambulance Agreement with Town of Hubbard.

Christine came to the podium and gave introduction information and history to the item. The City of Mayville and Juneau has lost territory. Years ago the City of Horicon had the Town of Hubbard territory. Then, ten plus years ago the Town of Hubbard approached the City of Mayville for ambulance service as there was billing issues with the City of Horicon. And we have been serving the area ever since. She noted that Horicon has stepped in and wants the territory back. Now we have a very small territory for the Town of Hubbard. Now covering sections 1, 2 and part of 3. In light of that, they have requested a reduction in the contract rate. The calculation was on the number of homes. This is not a populated area. They tried \$50 and then came back to \$500. Christine recommended to accept the \$500 amount as she does expect the territory to come back to the City of Mayville. Christine continued that the City of Mayville offers a much higher level of service, and this is more about people than anything else. Ald. Sertich commented that Juneau and territory by Hustisford was also impacted. The Mayor commented that he, Ald. Sertich, and Christine had went to the Town of Hubbard's meetings only to find that the contract had already been signed. Motion by Ald. Schmidt, second by Ald. Sertich to Recommend the Ambulance Agreement with the Town of Hubbard. Motion carried unanimously.

Item #15 – Police Department Equipment Update.

Chris noted that the laptops were installed on Friday. He reported that he and the Mayor will attend the meeting at the County to hear information on the New World item. He reported that starting in 2014 the County may be charging municipalities for the system. Chris noted he wants to determine how they will connect and the charges. Ald. Sertich questioned if Core is compatible with New World. Chris commented that connecting with New World will not be an issue. Core is our records management system. Ald. Sertich commented that the reason for this new system with the County is that there will be reporting consistencies for municipalities. When an item is entered, it is immediately provided for all. Ald. Sertich questioned will the existing system we have be compatible to supply all tools to New World. Chris noted right now we connect through Tiburon, and we have our own records management system. Chris commented that we just need to connect to New World for dispatching purposes. The County is offering the records management system for reporting consistency. The City has gone to their own record's management system. Ald. Sertich noted concern, Will this be compatible or will we have problems? She continued that we have a program that we paid "x" amount of dollars for, and it is still being worked on. And there will be additional items at an additional cost. She questioned if we have to buy more programs and if we should we be spending any additional money. Christine commented that presentation will be to discuss New World as both the CAD System and the records management system. Ald. Sertich commented that she would like the item to come back, to not lose sight of it. Chris commented that there is training on the 26<sup>th</sup> and will be going live in one month. Chris noted they are making sure that the data is converted over correctly and that so far everything has been working well.

Item #16 – Police Department Squad #670 Issues.

Chris MacNeill noted he asked for the item to be removed from the agenda. Minor problem with squad 670. No longer an issue.

Item #17 – Public Works Snow Plow Truck Status.

Mike reported that he met with Lakeside to see the chassis. It looks to be at specs. Now the truck is at Burke for the box and plow. He expects delivery in late April, early May. The old truck may be put on the surplus auction or trade.

Item #18 – Discuss/Approve EMS Fundraisers.

- A. Fish Fry – Date(s) to Be Determined.
- B. Hamburger / Brat Fry - Date(s) to Be Determined.
- C. Mother’s Day Breakfast – May 12, 2013.
- D. Fundraising Letters
  - a) TEMS Team Fundraising Letters.
  - b) Bachhuber Fundraising Letter.
  - c) General Business Letters in November 2013.

Christine reported that the EMS have been very aggressive with their fundraising efforts and would like to replace the Life Pack 12. They are very usable but technology has changed for the better of the patients. The new life pack models are much more advanced. It is for the most critical patients. It tells them if CPR is being done effectively. It is expensive technology at \$15,000-\$17,000 a piece, and they need to have three of them. The plan is to buy two first and then an additional. The units that we currently have do have value. They are expensive to maintain. Christine expects to get about \$2,000 each for the used pieces. The goal is to keep the budget in line. Christine also reported that the cots are expensive and the newest is 6 years old and the other two are 10 years old. They are extremely heavy. They need to be able to handle the cots with two people.

EMS is unique to the fundraising as they have one meeting a month. She is asking for open dates because she has to check with the American Legion and Leroy Meats to find out what is open and not conflicting with other fundraising. She expects to have the fish fry in March. The Hamburger and Brat Fry will probably be the third week of April, but she has to make sure it is not conflicting with others. The Mother’s Day Breakfast is on May 12, 2013, and this is their 3rd annual Mother’s Day Breakfast. Fundraising letters have been very successful. The TEMS Team will not send to all community businesses. Goal is to reach further to foundations to send the letters to such as Oprah Winfrey and companies in Fond du Lac. Ald. Sertich suggested sending a letter to Ellen (DeGeneres).

They will be approaching the Bachhuber Foundation as they have been generous in the past.

Ald. Sertich commented that the Fish Fry will be sometime in the month of March and the Hamburger / Brat Fry will be during the Month of April. Motion by Ald. Sertich, second by Ald. Schmidt to approve the EMS Fundraisers including the Fish Fry that will be sometime in the month of March and the Hamburger / Brat Fry that will be during the Month of April. Motion carried unanimously.

Item #19 – Discuss/Recommend 2013 EMS Ambulance Fees.

Motion by Ald. Schmidt, second by Ald. Sertich to Recommend 2013 EMS Ambulance Fees. She noted no significant changes. There is the ALS change increase. The increase in fees was recommended by LifeQuest. Motion carried unanimously.

Item #20 – Adjournment

Motion by Ald. Schmidt, second by Ald. Sertich to adjourn at 6:51 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk