

**MEETING:** EMS COMMISSION  
**PLACE:** Common Council Conference Room, 15 S. School St.  
**DATE:** February 25, 2013  
**TIME:** 6:00 P.M.

## MINUTES

### 1. Call to Order and Roll Call:

Meeting called to order at 6:00 p.m.

In Attendance: Bell, Kern, Schmidt, Stommel

Absent: Cundy

Others in Attendance: Christine Churchill and Chris MacNeill

### 2. Old Business:

Accept minutes of the January 28, 2013, and the February 13, 2013, meetings.

Motion by Kern, second by Stommel, to accept the minutes of the January 28, 2013, and the February 13, 2013, meetings. Motion carried 4-0.

### 3. Citizens Comments:

None.

### 4. New Business:

#### A. Personnel Report.

- **Staffing Levels:** Dan Bell and Christine will work to get the new application reviewed and submitted. Christine wants to start working on creating a qualified staffing list for possible summer appointments.
- **Training:** An "Every 15 Minutes" Drill involving a traffic accident will be held in conjunction with the school system in May 2013. An upcoming HAZMAT drill is scheduled at Metalcraft along with the Fire Department. Monthly Training is on-going. First Responder Training is being scheduled and will also involve area First Responder Units. The new driver, Matt Pea, is doing great. He completed his physical and is considering taking the EMT Training.
- **Resignations/Vacancies:** None.

### 6. Convene in Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluations data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- A. Interview Candidates for EMT / EMT Driver Positions.
- B. Reconvene into Open Session with Possible Action.

Not applicable since the individual scheduled to be interviewed did not send in the application.

### 7. Adjournment:

Motion by Kern, second by Stommel to adjourn at 6:10 p.m. Motion carried 4-0.

Minutes by: Dan Bell  
Secretary