

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
SEPTEMBER 2, 2008
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Del Ponte, Frechette, Paulsen
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner, Price, Dan Nelson (Virchow-Krause)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS
None

III. CONSENT AGENDA

Motion by Hintz, seconded by Frechette, to approve the following Consent Agenda.

- A. Minutes of August 5, 2008 meeting
- B. Water Bills - \$63,336.25 (September)
- C. Wastewater Bills - \$60,588.63 (September)

Motion carried unanimously.

IV. 2007 AUDIT REPORTS

Dan Nelson (Virchow-Krause) presented the 2007 Audit Reports.

V. WASTEWATER ABBREVIATED RATE STUDY

The Utilities Commission instructed Dan Nelson to proceed with the abbreviated wastewater rate study as required by our Clean Water Fund Loan.

VI. CONNECTION FEES

The Commission instructed Dan Nelson to prepare the connection fees for the next 6 years beginning with 2009. The fee schedule is to be ready for the December 2008 Commission Meeting.

VII. IMPACT FEE

This item will be postponed until the October meeting.

VIII. CONSTRUCTION PROJECTS

A. 4th St. Liftstation

There has been no progress. Construction is scheduled to begin next week.

IX. WATER PROJECTS

A. Wells

Well #3 radium sample has been taken and submitted to the lab for analysis.

B. Towers

There was nothing to report.

C. Systems

1. The homeowners at 285 N High St. have been ordered to have their service leak repaired by 9/12/08 or face disconnection proceedings.
2. A defective 4" valve on Alley St. has been replaced. The valve was leaking an estimated 80,000 gpd into the sanitary sewer and nearby creek.

X. WASTEWATER PROJECTS

A. WWTP

1. Sluice gate repairs have been made.
2. The west final clarifier has been emptied for inspection.
3. The oil tank near the clarifier may need repairs as the indicator is showing a leak.
4. Tim Bachhuber is officially retired; Jody Steger is now in the lab.

B. Collection System

Sewer jetting is complete.

C. Liftstations

There is nothing new to report.

XI. 2009 5-YEAR CAPITAL IMPROVEMENT PLAN

There were no changes made to the plan from the 2008 plan. Ron also presented the capital purchase list for 2009. The list is on file.

XII. PERSONNEL

Ron requested permission to advertise for a part-time person as was agreed upon when Tim Bachhuber retired. The Commission approved.

XIII. METER READING OUTSIDE OF THE CITY OF MAYVILLE

Leroy inquired as to whether the Utility would consider reading their meters for them. Ron recommended against it at this time, but would talk to Badger meters representatives this month.

IX. ORDINANCE PERTAINING TO CONNECTION WITHOUT ANNEXATION

Will be placed on the October Agenda.

XV. ADJOURNMENT

With no further business motion by Del Ponte, seconded by Hintz, to adjourn at 8:17 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities