

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
FEBRUARY 5, 2008
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Paulsen, Hintz
ABSENT: Del Ponte, Frechette
TARDY: None
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

None

III. CONSENT AGENDA

Hintz would like break down of boiler insurance.

Motion by Paulsen, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of January 8, 2008 meeting
- B. Water Bills - \$52,009.91
- C. Wastewater Bills - \$153,237.56

Motion carried unanimously.

IV. 1997 SEWERAGE SYSTEM REVENUE BONDS

After review of the Ehlers and Associates Preliminary Planning Schedule, motion by Paulsen, seconded by Hintz, to proceed with the refinancing of the 1997 Sewerage System Revenue Bonds.

Motion carried unanimously.

V. CONSTRUCTION PROJECTS

A. Golfview Liftstation

- 1. Punch list still needs to be completed.
- 2. Checks for the generator arrived and the generator has been ordered.

B. 4th St. Liftstation

Kunkel Engineering's estimate was \$15,000 more than the director's estimate. Motion by Hintz, seconded by Paulsen, to proceed with the bidding of the project. Motion carried unanimously.

VI. TRUCK BIDS

After review of the bids, motion by Hintz, seconded by Paulsen, to award the water truck bid to Ewald Ford of Hartford, WI in the amount of \$16,182.00. The wastewater truck bid to Ewald of Hartford, WI in the amount of \$13,875.00. Both were the low bids. Motion carried unanimously. Bids are on file.

VII. IMPACT FEES

Discussed conference calls between Ron, the City Attorney and Virchow-Krause. In regards to the bill passed by the state in January regarding the length of impact fees. There is confusion in the language of the bill that still needs to be clarified. As of right now it appears that the project must be completed by 2013, but impact fees may continue to be collected until the allotted amount for impact fees has been reached.

VIII. WATER PROJECTS

A. Wells

There was nothing to report.

B. Towers

1. LED lights have been installed on the elevated tank.

C. Systems

Ron discussed the private well at 225 S Main St.

IX. WASTEWATER PROJECTS

A. WWTP

1. Discussed the leak in the hot water heating line from the service building to the administrative building. Ron will have the line replaced this spring.
2. Discussed nomination as the DNR state large registered lab of the year. Our nomination has been pulled because Mayville does lab work for Kekoskee and Theresa and therefore does not qualify as a registered lab. The DNR however did congratulate us on having a top rated lab.

B. Collection System

Discussed a S Walnut St sewer backup call out that turned out to be nothing more than a collapsed lateral.

C. Liftstations

There is nothing new to report.

D. Lab Charges 2009-2012

After review motion by Paulsen, seconded by Hintz, to approve lab service fees as proposed for 2009-2012, a 4% annual rate increase. Motion carried unanimously. (Rates are on file)

E. Kekoskee/Leroy

Ron updated the Commission; there has been no further progress.

X. PERSONNEL

Discussed the interview progress for Jody Steger's replacement. This item will be placed on next month's agenda for approval.

XI. ADJOURNMENT

With no further business motion by Paulsen, seconded by Hintz, to adjourn at 7:40 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities