

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
JANUARY 8, 2008
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Paulsen, Frechette
ABSENT: Del Ponte, Hintz
TARDY: None
ALSO PRESENT: Wellner

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS
None

III. CONSENT AGENDA

Hilbert stated he would like to see totals on the page that is signed by the Commissioners, Ron will inform Kate.

Motion by Paulsen, seconded by Frechette, to approve the following Consent Agenda.

- A. Minutes of December 4, 2007 meeting
- B. Water Bills - \$14,981.16
- C. Wastewater Bills - \$34,664.66

Motion carried unanimously.

IV. CONSTRUCTION PROJECTS

A. Golfview Liftstation

After review of the proposal from Society Insurance dated January 2, 2008 and discussion, motion by Paulsen, seconded by Frechette to accept the generator settlement as proposed in the amount of \$7,556.35, half of the cost of the generator plus half the cost of installation. Upgrade to the generator is the expense of the Utility. Motion carried unanimously. Copy of the agreement is on file.

B. 4th St. Liftstation

Reviewed the report on the liftstation by Kunkel Engineering. Ron was instructed to have the project specifications prepared and the project bid. Report on file.

V. IMPACT FEES

Discussed the progress of updating the impact ordinance and resolution for extension of impact fee dates.

VI. INDUSTRIAL COMMERCIAL CROSS CONNECTION INSPECTION PROPOSALS DISCUSSION/APPROVAL

After review of the proposals, motion by Paulsen, seconded by Frechette, to award the 3 year contract to Hydro Designs of Brookfield, WI to perform cross connection inspections as proposed, annual expense of \$10,800. Motion carried unanimously. Both proposals are on file.

VII. WATER PROJECTS

A. Wells

A collapsed private well at 225 S Main St. was discovered. The home is unoccupied and owned by a bank in Minnesota. Ron had the well barricaded, called their plumber to have the well properly covered and sent abandonment orders of the well to the bank.

B. Towers

1. LED lights were purchased for the towers. The light has an output of 70 watts and guaranteed lifetime of 10 years. Based off the lamp specifications Ron estimates the lamps to last 13 years.
2. A small leak in a sampling line caused a failure in the telemetry radio at the elevated tank. The radio has been replaced and the radio sent in for repairs.

C. Systems

Ron placed an adopt a hydrant ad in the 12/20/07 Mayville News.

VIII. WASTEWATER PROJECTS

A. WWTP

1. There was a break in the ferric chloride line on 12/24/07 caused by ice sloughing off the aeration basin roof. The line was repaired on 12/26/07 and temporary shelter was placed over the line. The phosphorus permit limit was not exceeded for the month.

B. Collection System

There were 3 recent sewer backup calls. All calls were lateral problems.

C. Liftstations

There is nothing new to report.

D. Kekoskee/Leroy Sanitary District-Update

Ron updated the Commission on connection fees and possible grant monies from WRWA for communities that connect to another community's sewerage system. Kekoskee/Leroy has been informed of the grant possibilities.

IX. PERSONNEL

Jody Steger has accepted the lab tech position when Tim Bachhuber retires. No union employee applied for Jody Steger's position so ads have been placed with WRWA, WWOA and WWA. We've had 3 inquiries to date with 2 applications returned. An ad is also being placed in the Mayville News January 17th & 24th, 2008.

With no further business motion by Frechette, seconded by Paulsen, to adjourn at 7:45 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities