

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
JANUARY 6, 2009
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Frechette, Paulsen
ABSENT: Del Ponte
TARDY: Paulsen arrives at 7:13 P.M.
ALSO PRESENT: Wellner, Price, Dan Nelson (Virchow-Krause)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS
There were no citizen comments.

III. CONSENT AGENDA
Motion by Fechette, seconded by Hintz, to approve the following Consent Agenda.

- A. Minutes of December 2, 2008 meeting
- B. Water Bills - \$37,449.92 (January)
- C. Wastewater Bills - \$168,745.78 (January)

Motion carried unanimously.

IV. WASTEWATER ABBREVIATED RATE STUDY
Dan Nelson of Virchow-Krause presented the rate study with a recommended two (2) step rate increase. Step one (1) to take place in 2009 and step two (2) January 1, 2010.

Paulsen arrives.

After discussion motion by Paulsen, seconded by Frechette to recommend to

Council approval of the rates as presented. Motion carried unanimously. Ron will present the rate recommendation to the Public Works Committee on January 20, 2009. A public hearing will need to be scheduled for April as Dan can not make a February or March meeting. Ron will let the Commission know the scheduled date of the hearing. Rates are anticipated to go into effect in May, 2009.

Nelson leaves.

V. LEROY REQUEST FOR MAYVILLE TO PERFORM METER READING

Discussed Leroy's request and the Commission gave preliminary approval to read the meters. Rates to be determined. Leroy would be required to pay for all necessary upgrades required to read and process the readings.

VI. WATER PROJECTS

A. Wells

Well #3-The new 125 hp motor has been installed.

B. Towers

There was a call out to the elevated tank in December for a control panel heater failure. Heating units failed. Ron replaced one and new heaters were ordered.

C. Systems

1. A service break at the Pineridge Condos across from the TAG Center has been repaired. The break was on the property owner's portion of the service line and they were responsible for the repairs.
2. Discussed Mayville Products Company's non-contact (deduct) ongoing meter problem. Ron is to send Mayville Products Co a 60 day notice to have the plumbing issue corrected or the non-contact meter will be removed.
3. The printer to be purchased in the approved capital purchases items will not be purchased. We instead leased a new copier that will also serve as a printer.

VII. WASTEWATER PROJECTS

A. WWTP

1. The east clarifier had a scum beach freeze up problem in December. The problem was with ice in the scum beach cover hinge. It was taken care of.

B. Collection System

There was nothing new to report.

C. Liftstations

There was nothing new to report.

VIII. ORDINANCE PERTAINING TO CONNECTION WITHOUT ANNEXATION

There is no need to create an ordinance change. It can be done but would not be required to not allow connection without annexation.

IX. ORDINANCE PERTAINING TO CONNECTION TO A LIFTSTATION
FORCE MAIN

This item is covered by state plumbing codes. Ron was instructed to place a note in his ordinance book regarding both of these issues.

X. JANITORIAL SERVICES

Ron is still interviewing. Marshland Maids has been sent a letter terminating their contract as of 1-19-09 and Ron will hire a new janitor by 1-16-09.

XI. ADJOURNMENT

With no further business motion by Hintz, seconded by Frechette, to adjourn at 8:16 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities