

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
JUNE 7, 2011
WWTP
MINUTES

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Frechette, Bushke, Del Ponte
ABSENT: None
TARDY: None
ALSO PRESENT: Wellner, Price, Neitzel, Maryam Sadeghpour (Baker Tilly)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

1. None

III. CONSENT AGENDA

Motion by Del Ponte, seconded by Hintz to approve the following Consent Agenda.

A. Minutes of May 3, 2011 Commission Meeting

B. Water Utility bills June 7, 2011- \$113,917.24

C. Wastewater Utility bills June 7, 2011 - \$98,085.19

Motion carried unanimously.

IV. 2010 AUDIT REPORT

1. Maryam Sadeghpour presented the 2010 audit reports and fielded questions. Sadeghpour and Price leave at 7:26 p.m.

V. CONSTRUCTION PROJECTS

A. Henninger St/S High St/Alley St to Walnut St

1. Discussed the request for a billing adjustment at 22 S Henninger St, Ron was instructed to adjust the bill 2 units.

2. Progress Report – Ron stated that the water main will be flushed and tested with service laterals being connected when a safe sample has been received. Water main connections at Breckenridge and Walnut Streets still need to be completed as does the entire Alley St. portion of the project. During televising the sanitary sewer on Henninger St. damage was discovered to the new main, repair will be made prior to paving. Paving is expected complete in about one month. Discussed Breckenridge St. water main change order pricing, on file.

B. Barwig Liftstation

1. Don Neitzel reported that all necessary paper work has been filed with the DNR. Neitzel leaves.

VI. WATER PROJECTS

A. Wells

1. Well #3 Radium

The latest radium result was 4.11 pCi/l. Ron has not heard from the DNR regarding the treatment agreement.

B. Towers

1. There was nothing to report.

C. System

1. Areas where there were main breaks this winter have been cut for asphaltting by General Asphalt.
2. 2010 Consumer Confidence Report was printed in the June 2, 2011 Dodge County Pionier press.
3. Discussed hydrant flushing schedule it was recommended moving partial flushing to the fall in 2012 instead of the spring.
4. Main Breaks- There were 3 main breaks this past month, 2 on Breckenridge St. and 1 on Willow Circle, all 3 were thought to be connected with the construction project on Breckenridge St. There were numerous complaints of red water due to the main breaks.

D. Leroy Meter Reading

1. Leroy requested a price for reading their water meters. A 5% rate increase from the 2009 proposal was agreed upon.

VII. WASTEWATER PROJECTS

A. WWTP

1. 2010 CMAR Review/Approval

After review of the report, motion by Hintz, seconded by Bushke, to approve resolution 001-2011 (eCMAR) Annual report. Motion carried unanimously.

2. Toxicity Sampling is complete.

B. Collection System

1. There was nothing to report.

C. Liftstations

There was nothing to report.

VIII. PERSONNEL

Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Bushke, seconded by Frechette, to Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and to include the Utilities Director at 8:11 p.m. Motion carried unanimously.

- A. Discussed Performance Based Payments for Non-Union Employees
- B. Reconvene into Open Session

Motion by Del Ponte, seconded by Frechette, to reconvene into Open Session at 8:28 p.m. Motion carried unanimously.

After Ron's recommendation to award bonuses to all full time non-union personnel, motion by Del Ponte to increase all non-union employees, including part time, wages by 3 percent retroactive to 1/1/11. Motion carried unanimously.

IX. ADJOURNMENT

With no further business motion by Del Ponte, seconded by Bushke, to adjourn at 8:30 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities