

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
OCTOBER 5, 2010  
WWTP  
**MINUTES**

The meeting was called to order by President Hilbert and roll call was taken at 7:00 P.M.

PRESENT: Hilbert, Hintz, Frechette, Bushke  
ABSENT: Del Ponte  
TARDY: None  
ALSO PRESENT: Wellner, Robert Ketterer, Gail Ketterer, Kathie Wild, Tom Reese  
(SBC)

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

Ron presented an invoice from Beaver Plumbing to Eric Westfall, 245 Marguerite Ct. to the Commission. The Westfalls were charged for the plumber's time and the utility could not get the water off at the curb due to a broken curb stop key. This item will be placed on the November Agenda.

III. CONSENT AGENDA

Motion by Hintz, seconded by Frechette, to approve the following Consent Agenda.

- A. Minutes of September 7, 2010 Commission Meeting
- B. Water Utility bills October 5, 2010- \$12,616.69
- C. Wastewater Utility bills October 5, 2010 - \$38,285.65

Motion carried unanimously.

IV. KETTERER 418 HORICON ST LATERAL

The Ketterers discussed their lateral and the cost of repair to a homeowner on a state highway such as Horicon St. They asked the City of Mayville limit the cost of repair to any resident that replaces a lateral. The ordinance is written the homeowner is responsible for the entire cost of the repair or replacement. They would like to see costs limited to not to exceed amount for road repairs, on an asphalt road. The Ketterers feel that a person living on a state highway should not pay more than a person living on an asphalt road. The Commission took no action but asked that the item be placed on the November Agenda.

V. CONSTRUCTION PROJECTS

- A. Henninger St/S High St-Engineering  
Reviewed preliminary plans and Ron informed the Commission that the Alley Street main was televised and that there are no laterals.

## VI. WATER PROJECTS

### A. Wells

#### 1. Well #3 radium.

Ron presented the MCL violation notice for radium at Well #3. A public notice will be in this week's Dodge County Pioneer Press. Ron was instructed to get proposals for the installation of a variable speed drive at the well, and to get engineering proposals for the radium removal project.

### B. Towers

1. Verizon Lease- Tom Reese was here to represent Verizon in the acquisition of a lease for space on the Clark Street tower. Ron stated that he has not yet received the City Attorney's comments on the lease. Ron was instructed to have the lease placed on the October Planning Commission Agenda. The contract will be reviewed next month.

### C. System

#### 1. Hydrant flushing Schedule

There are 80 hydrants remaining to be flushed.

#### 2. 289 Brookside Drive – Service Break Repair

Town & Country requested that this item be placed back on the Agenda as the Utility requested the work done. What would happen if the homeowner does not pay the bill? The bill was paid so Town & Country was not in attendance, but Kathie Wild the homeowner was. Kathie felt it was unfair that they should pay the bill for a contractor not of their choosing and felt that the utility should pay a portion of the bill as they could have had the work done cheaper by others. Motion by Hintz, seconded by Bushke, to reimburse the Wilds 1/2 the Town & Country invoice upon presentation of the bill to the Director of Utilities. Motion carried unanimously.

### D. Director's travel expenses

Motion by Bushke, seconded by Hintz, to approve the Director's expense voucher for the WWA convention in the amount of \$141.98. Motion carried unanimously.

## VII. WASTEWATER PROJECTS

### A. WWTP

#### 1. DNR Soil Samples

Soil test results were sent to the DNR as requested. The DNR now wants DNR site delineation lines placed on the maps where the samples were taken. Ron has asked Jim Protratz for the requested maps.

2. The UV bulbs have been stored for the winter.

### B. Liftstations

1. 4th St. Liftstation- Seal Failure on Pump #2

The pump was replaced with a spare and the pump was sent in for repairs.

C. Collection System

There was nothing to report.

VIII. OPERATING BUDGETS FOR 2011

After review of the budgets, motion by Hintz, seconded by Bushke, to approve the budgets as presented. Motion carried unanimously. Ron was instructed to have the water meters at the WWTP reduced in size to cut down the fire protection bills.

IX. PERSONNEL

A. Non-Union Personnel Manual

There was no action taken.

X. ADJOURNMENT

With no further business motion by Bushke, seconded by Frechette, to adjourn at 9:03 P.M. Motion carried unanimously.

Ronald A. Wellner  
Director of Utilities