

The meeting was called to order at 3:00 p.m. by Pasbrig with the following Roll Call:

Members Present: Pasbrig, Nitschke, Hoy, Smith

Members Absent:

Others Present: Mayor Heron, Ald. Voss, Bill Linzenmeyer, Christine Churchill, Sue Smith, Sally Kahlhamer

Item #2 – Discuss/Approve Hiring EMT’s to Staff Second Ambulance.

Christine Churchill explained that they would like to hire 5 EMT’s that are currently licensed that they would not have to put through school. The EMT’s would be for the 2<sup>nd</sup> and/or 3<sup>rd</sup> unit. They currently have enough staff for the 1<sup>st</sup> unit. Christine explained the call process/procedure for the 2<sup>nd</sup>/3<sup>rd</sup> unit. She has talked to several EMT’s employed in the City of Mayville that are interested. She also would like to change the residency policy to a 5 mile radius. There was some discussion as to if the residency wording was in our ordinances or not and would have to be changed. Kathie will follow up on that. Christine explained that she would like to eliminate any people that are currently EMT’s in another community to have to take a physical if they can provide support that they have gotten the necessary shots. The City would not have to keep up these EMT’s licenses since they are not directly part of the Mayville EMS program. This would be paid for by the surrounding EMS programs that the EMT’s are involved with. These new EMT’s would not be on a schedule they would just be helping to utilize the 2<sup>nd</sup> unit. The committee recommended that Christine follow up with the city attorney to find out his opinion on the new EMT’s having to take a physical. There was some discussion as to if this item needed to come before the personnel committee to get approval and that the prior EMS Director has told Christine that she didn’t have to come before the personnel committee to get approval. Kathie will check on this with the City Attorney.

Item #3 Discuss Options for filling Comptroller/Treasurer Vacancy and possible recommendation to council.

Mayor Heron explained that he thought with the recent resignation of the comptroller/treasurer that this a good chance for the council to take a step back to analyze our personnel needs. He expressed that there are two needs. The first being to search for a permanent replacement and the second is the immediate needs for interim staffing. Ald. Pasbrig explained that they had contacted the city’s auditors to get their opinion on some of the city’s options for temporary assistance. Ald. Pasbrig reviewed the options they sent. Ald. Pasbrig then asked everyone’s opinion on how to fill the vacancy and what type of position they were looking at. Ald. Smith explained that this is an emergency situation and that something needed to be done two weeks ago to address the city’s needs. The city has two capable individuals within the city that are qualified and interested. Ald. Smith explained that the city needs to concentrate on the real problem which is the GASB rules that the city hasn’t implemented. He also expressed the need to have two people trained on all duties. He expressed that an interview process isn’t necessary and that the city could promote from within right away. He recommended bringing in a CPA for a 3-6 month time frame or longer if needed to sit down with the new comptroller/treasurer and also possibly having someone in from Virchow Krause to help out the new person. Ald. Hoy expressed the need for an administrator/economic development person and that the council needs to look at the bigger picture. Ald. Nitschke expressed that we need to fill the position quickly. Ald. Smith expressed that we don’t need an administrator. Currently the Public Works Director is doing our economic development. Ald. Pasbrig expressed that he would like to see a City Administrator however the city doesn’t have the funds. He would like to see a CPA come in with municipal experience to help out. There was some discussion as to if the city needed to post the comptroller/treasurer position. Ald. Pasbrig was going to follow up with the city attorney on the requirements. He would like to sit with the Mayor to discuss the items that were brought up to determine how they were going to proceed. There was a discussion about the immediate need to bring temporary help in and what type of help they were going to get. A decision was made to

move forward with getting temporary staffing in.

Item #4 – Adjournment.

Motion by Nitschke, second by Hoy to adjourn at 4:25 p.m. Motion carried unanimously.

Kathie Wild  
City Clerk