

The meeting was called to order by Nitschke at 6:30 p.m. with the following Roll Call:

Members Present: Voss, Nitschke, Moede

Members Absent:

Others Present: Mayor Heron, Ald. Hoy, Ald. Smith, Ald. Pasbrig, Kathie Wild, Vern Hilker, Ron Wellner, Roger Williams, Sally Kahlhamer, Sue Smith, Christine Churchill, Sharon Chmielewski

Item #2 – Approve Minutes of October 21, 2008 meeting.

Motion by Moede, second by Voss to approve. Motion carried unanimously.

Item #3 – Citizens Comments.

None.

Item #4 – Monthly Utilities Report.

**A. Construction Projects**

**a. 4<sup>th</sup> Street Lift Station.**

Ron Wellner reported that the 4<sup>th</sup> street lift station is online. The punch list items are complete with one exception.

**b. Golf View Lift Station.**

Ron reported that there were problems with this lift station during the flooding. When the levels get too high it only allows one pump to run. They have fixed it to now allow for both pumps to run.

**B. Wastewater Treatment Plant-Chlorides.**

Ron explained that with the new discharge permit they are now required to send out fliers with the water bills.

Item #5 – Monthly DPW Report.

**A. Report on FEMA Grant Request.**

Vern reported that a request was put in with FEMA for \$44,253.23. The breakout of the request was debris cleanup and catch basin cleaning \$13,678.56, barricade replacement \$1,532.77, Golf Club repairs \$5,026.50, riprap replacement-upper dam \$3,430.07, and outdoor pool repairs \$20,585.33. We are not sure if we are getting all the money back for the outdoor pool repairs. Vern was asked to provide a copy of our insurance policy for them to review. Vern explained the process for the FEMA request and reported that we may get our grant before the end of the year.

**B. Salt/Sand Application to City Streets for 2008-2009 Winter.**

Vern explained the salt/sand application policy for the 2008-2009 winter. The written policy is attached to the minutes.

Item #7 Adjournment.

Motion by Moede, second by Voss to adjourn at 6:43 p.m. Motion carried unanimously.

Kathie Wild, City Clerk

## **Salt / Sand Application Policy 2008-2009 Winter**

1. Maps have been prepared indicating the recommended application areas for snow events. These maps are advisory and are intended to minimize salt / sand consumption. As the winter progresses, the application areas will be reviewed to determine whether or not revisions will be needed.
2. Icing conditions present different parameters which will usually result in expanded areas of salt / sand application. This is also a moving target since residual salt on the streets can and will have an affect on icing conditions, depending on air and pavement temperature. As the winter progresses, the application areas for ice events will also be reviewed.
3. There will be no “salt only” applications. The salt / sand mixture will consist of 2/3 sand, 1/3 salt mixture.
4. If extremely cold temperatures exist, and moisture conditions of the mixture make the material difficult or impossible to spread, the mixture may have one pallet of calcium chloride flake added (2800 lbs.) to 100 ton of the salt / sand mixture.
5. If sand is not salt treated, use 2 pallets of calcium chloride flake to 100 tons of sand.
6. Mix rates will be reviewed and if necessary adjusted throughout the winter in an effort to minimize cost and / or adjust effectiveness.
7. One objective is to plow untreated snowfalls prior to applying the salt / sand mixture in order to conserve salt. During continuous snowfall events it is obvious that it may be necessary to perform additional plowing at the same location. It may be necessary to place additional salt / sand mixture at high volume (arterial or collector street) locations as identified on the maps prepared.
8. Wind is a variable for which any policy cannot effectively be written due to the variable wind speed and direction. Drifting will require call out and plowing as necessary. Generally as drifting blocks passage during normal working hours, our plowing operations will handle it. However, the Police Department will need to call our foreman to call out our crew if drifting occurs during off hours.
9. The Police Department shall take into account the anticipated start time of plowing operations prior to call out. It is somewhat of a judgment call, but if the call out can wait until the anticipated start time then there should be an effort not to call out the plowing crew early.
10. Medium to heavy snowfall events will generally require a start time of 2:00 AM for the plowing crew.
11. Light snowfall events will generally not require an early call in unless slippery conditions dictate that application of salt / sand is needed, or wind conditions result in excessive drifting.
12. If during a snowfall event, our crew ends work for the day, the foreman shall notify the Police Department of the anticipated start time the next morning to avoid needless call ins.
13. The Police Department shall try to avoid call-ins for flat grade areas or for icing bridges.