

The meeting was called to order by Sabel at 6:30 p.m. with the following Roll Call:

Members Present: Sabel, Liebenow, Voss

Others Present: Mayor Sternat, Ald. Heron, Ald. Nitschke, Kathie Wild, Shelley Eilbes, Vern Hilker, Bill Linzenmeyer, Tom Poellot, Ron Wellner, Ron Guse, Roger Williams, Bill Stanke, Butch Wendorff, Brian Wendorff, John Hennig, Mike Kurutz, Sally Kahlhamer, Brian Paynter, Bob Smith, Sue Smith

Item #2 – Approve Minutes of August 21, 2007 meeting.

Motion by Liebenow, second by Voss to approve. Motion carried unanimously.

Item #3 – Citizens Comments.

None.

Item #4 – Monthly Utilities Report.

A. Golf View Lift Station Construction Update.

The electrical work started yesterday. The check valve is on back order so it won't be complete until that value is put in.

B. Lake Country Sanitary Sewer Update.

Waiting for permit for DOT to do digging. Water is still passing through. They keep checking this on a regular basis.

C. Kekoskee/Leroy Sanitary Sewage Acceptance Update.

They have had three meeting with the Kekoskee and Leroy board. Ron is working with the auditors on getting an amount for connection fees.

D. Hydrant Flushing Schedule.

They are starting hydrant flushing this Thursday. They will be flushing though October.

E. Date & Time for Next Meeting.

Tuesday, October 2, 2007 at 7:00 p.m. at Water/Wastewater Treatment Plant.

Item #5 – Monthly DPW Report.

A. 2007 Resurfacing Contract.

Vern read his written report that he gave to all board members. Report is attached to minutes.

B. Upper Dam Maintenance Work (In House).

See written report attached.

C. 2007 Curbside Leaf Pick Up.

See written report attached.

D. Bulk Material Drop Off Schedule.

See written report attached.

E. Brush Pick Up.

See written report attached.

F. DOT Local Road Certification Report Complete.

See written report attached.

**G. Fairway Terrace Subdivision Development Agreement Satisfaction/
Recommendation to Council.**

See written report attached. Motion by Ald. Liebenow, second by Ald. Voss to send to council. Motion carried unanimously.

**H. Ridgeview Subdivision Development Agreement Satisfaction/Recommendation
to Council.**

See written report attached. Motion by Ald. Liebenow, second by Ald. Voss to send to council. Motion carried unanimously.

Item #6 - Adjournment.

Motion by Voss, second by Liebenow to adjourn at 6:38 p.m. Motion carried unanimously.

Kathie Wild, City Clerk

CITY OF MAYVILLE
PUBLIC WORKS DEPARTMENT
Vern L. Hilker, Director of Public Works
15 South School Street . Mayville, WI 53050
Phone: 920 / 387 - 7900 . Fax: 920 / 387 - 7919
email: vhilker@mayvillecity.com

9/18/07

Monthly DPW Report

- A. 2007 Resurfacing Contract - Northeast Asphalt showed up earlier than expected. They started the work at the end of last week instead of the start of this week. We still were able to handle notifying Lake Country Plastics etc. so that truck deliveries etc. were handled. Streets that had work done on them were Commerce, Evergreen, Bridge, Allen and a patch on Green Bay Dr.
- B. Upper Dam Maintenance Work - At the Council meeting I reported that we replaced cables on the Upper Dam gate and that the DNR was here to inspect it while we had the water down. I also reported that we will have to take core samples of the concrete similar to what we did on the Lower Dam with a projected rehab project being about 3 years out for the Upper Dam. The Mayville News incorrectly stated that core samples were already taken. If we can somehow work it out within our budget this year we can take the samples in 2007. If not it will have to be done in 2008.
- C. 2007 Curbside Leaf Pick Up - Same as reported at the Council meeting. A copy of the Public Notice was part of your packet for your reference if you get any calls. Leaf pick up is done systematically from one side of the City to the other. We do not do special pick up at the request of property owners; otherwise we would never get much accomplished.
- D. Bulk Material Drop Off Schedule - Same as reported at the Council meeting. A copy of that notice is part of your packet as well. The last pick up for 2007 is September 29th.
- E. Brush Pick Up - Same as reported at the Council meeting. A copy of that notice is also part of your packet. We switch to once a month pick up on the last Monday of every month on November 1st and that continues thru April 30th. Note that the exception due to the holidays is the New Years Eve pick up which is December 27th.
- F. DOT Local Road Certification Report - Same as reported at the Council meeting. This is an annual report that I have to submit to the state which identifies construction, resurfacing and new road development. City Street mileage is certified using this report.
- G. Fairway Terrace Subdivision Development Agreement Satisfaction / Recommendation to Council. - Copy is part of packet. The City Attorney has reviewed and approved the resolution. One item has to be done yet which is to shoulder the new asphalt drive.
- H. Ridgeview Subdivision Development Agreement Satisfaction / Recommendation to Council. - Copy is part of packet. The City Attorney has reviewed and approved the resolution.

**PUBLIC NOTICE
CITY OF MAYVILLE
LEAF PICK UP - 2007**

NOTICE IS HEREBY GIVEN that the City of Mayville does have curbside leaf pick up in the fall. Residents are asked to rake their leaves to the terrace for pick up. The terrace is the area between the sidewalk and the street. Raking leaves around obstacles such as street signs, hydrants and power poles should be avoided. Leaves are not to be raked into the street. Do not mix leaves with brush. Curbside leaf pick up will commence as leaf volume dictates and will end when volumes diminish or freezing conditions no longer allow pick up with our vacuum equipment. If citizens choose, they may dispose of their leaves and other compostable yard waste at the designated site behind the City Garage at 610 Horicon Street. Bags and containers used to transport leaves and yard waste cannot be left at the drop off site.

Vern Hilker
Director of Public Works

**REVISED
PUBLIC NOTICE
BULK MATERIAL DROP-OFF
CITY OF MAYVILLE
2007**

NOTICE IS HEREBY GIVEN that the City of Mayville will be following the bulk material drop-off policy as last year.

On the last Saturday of each month, from May through September, from 8:00 a.m to Noon, we will provide a drop-off area behind the Wastewater Treatment Plant. These dates will be May 19th (due to Memorial Day Weekend), June 30th, July 28th, August 25[~] and September 29th. Mayville residents may haul their own bulk material to that location for free disposal. Identification as to residency will be checked.

As with current requirements, items not accepted are brush, compostables, tires, construction or remodeling debris, appliances, household waste or recyclables able to be picked up through normal curbside service.

Vem Hilker
Director of Public Works

**CITY OF MAYVILLE
PUBLIC NOTICE
BRUSH PICK-UP
2007**

NOTICE IS HEREBY GIVEN that the City of Mayville will be picking up brush at the following times:

May 1st through October 31st on the 2nd & Last Mondays of Each Month (Except Memorial Day Weekend - Pickup will be on May 21st)

November 1st through April 30th on the Last Monday of Every Month (Except New Years Eve - Pickup will be on December 27th)

Please use the following standards:

- 1) Branches shall be left in longest length possible no less than five (5) feet;
- 2) Branches shall not exceed one hundred (100) pounds or six (6) inches in diameter; and
- 3) Brush shall be stacked and arranged by size with butts all one way to permit efficient handling and chipping. Smaller branches and twigs shall be tied in bundles or boxed.

Vern Hilker
Director of Public Works

RESOLUTION -2007

**RESOLUTION TO APPROVE THE RELEASE OF THE LETTER OF
CREDIT FOR FAIRWAY TERRACE SUBDIVISION**

WHEREAS, the City of Mayville did enter into a Developers Agreement with Fairway Terrace LLC for the completion of the Fairway Terrace PUD / Subdivision and the associated public improvements; and

WHEREAS, the project is now complete and had been determined to be acceptable by the City of Mayville; and

NOW, THEREFORE, BE IT RESOLVED, with the acceptance of the work, the Letter of Credit required under the terms of the Development agreement is hereby released.

Passed by the Common Council of the City of Mayville this 8th day of October, 2007.

Ronald K. Sternat
Mayor

ATTEST:

Kathie Wild
City Clerk

RESOLUTION -2007

**RESOLUTION TO APPROVE THE RELEASE OF THE LETTER OF
CREDIT FOR RIDGEVIEW SUBDIVISION**

WHEREAS, the City of Mayville did enter into a Developers Agreement with Valley View Development Corporation for the completion of Ridgeview Subdivision and the public improvements on Green Bay Drive; and

WHEREAS, the project is now complete and had been determined to be acceptable by the City of Mayville; and

NOW, THEREFORE, BE IT RESOLVED, with the acceptance of the work, the Letter of Credit required under the terms of the Development agreement is hereby released.

Passed by the Common Council of the City of Mayville this 8th day of October, 2007.

Ronald K. Sternat
Mayor

ATTEST:

Kathie Wild
City Clerk