

**PERSONNEL COMMITTEE**

**DECEMBER 17, 2007**

The meeting was called to order at 6:55 p.m. by McKinnon with the following Roll Call:

Members Present: Voss, McKinnon, Hoy

Members Absent:

Others Present: Mayor Heron, Ald. Nitschke, Ald. Sabel, Ald. Liebenow Kathie Wild, Shelley Eilbes, Bill Linzenmeyer, Bryan Paynter, Sharon Chmielewski, Sally Kahlhamer, Geraldine Scharnell

Item #2 – Approve the Minutes of November 26, 2007 meeting.

Motion by Voss second by Hoy to approve the above minutes. Motion carried unanimously.

Item #3 – Citizens Comments.

None

Item #4 – Clerk’s Report.

**A. City Website Update.**

Kathie reported that we are continuing to work on the website. We are trying to make the pages of the departments more interesting. We have requested that all department heads get their picture taken to be put on their department page. Kathie has taken some department head pictures and are hoping to get the rest of the pictures by the end of this week. She is also having each department head write up a brief description of their department. She would like to request that the council has their pictures taken to be put on the new website also. She can take the pictures after tomorrow night’s meetings. Ald. Hoy stated that she would like to see a community calendar on the new website that lists all events for Chamber, Main Street and the city. Kathie will follow up on this.

**B. Spring 2008 Candidacy Papers for Circulation – Wards 1, 2, 4, 6 and the Mayor.**

The first day to circulate Nominations Papers was December 1, 2007. The final day for filing nominations papers in the office of the City Clerk is 5:00 p.m. on January 2, 2008. The last day for incumbents not seeking re-election to file a Notification of Noncandidacy form is Friday, December 21, 2007.

Item #5 – Adjournment.

Motion by Voss, second by Hoy to adjourn at 7:01 p.m. Motion carried unanimously.

Kathie Wild, City Clerk