

The meeting was called to order at 6:49 p.m. by Heron with the following Roll Call:

Members Present: Voss, McKinnon, Heron

Members Absent:

Others Present: Mayor Sternat, Ald. Nitschke, Ald. Sabel, Kathie Wild, Shelley Eilbes, Tom Poellot, Bill Linzenmeyer, John Hennig, Sally Kalhammer, Bob Smith, Chuck Brockhaus, Brian Wendroff, Butch Wendorff

Item #2 – Approve the Minutes of July 16, 2007 meeting.

Motion by McKinnon second by Voss to approve the above minutes. Motion carried unanimously.

Item #3 – Citizens Comments.

None

Item #4 – Mayor’s Report.

A. League of Municipalities Annual Conference.

The Mayor reported that in the last budget they had included money for alderpersons to attend the annual conference. The Mayor reported on the conference agenda and that they have money in the budget for two alderpersons to attend.

He also mentioned that he received a packet of new SCAG promotional brochures. He read the letter he received. He complemented them on showcasing the city in their brochure.

Item #5 – Clerk’s Report.

A. City Website Update.

Kathie reported that the city’s website is coming along well. The initial front page design is almost complete. Aaron Kalhammer from SunAnt has been working hard at finding some good pictures for the site and has also been taking photographs himself. If anyone has any recent photographs of any city related items be it events or buildings please give her a call. She received an email last week for items that they would like us to work on regarding content of the website. They are also working on getting all our email accounts switched over.

Item #6 – Discuss/Approve Wording of Compensatory Time for Salaried Employees/Department Heads/Supervisory Personnel Section of Non-Union Employee Handbook.

Ald. Heron explained the background of this agenda item. Kathie explained that when she went to look at the wording of this section and she decided that the current wording did a good job explaining comp time and that no changes were needed unless someone had any additional suggestions. No action was taken since no changes were done to this section.

Item #7 – Announce Performance Reviews.

Ald. Heron explained the lack of performance management done in the city. He announced that the members of the personnel committee will be meeting with department heads within the next couple of months to give them their reviews and discuss what frequency they feel reviews should be done with their employees. This will allow employees to have a place to talk. It is also important to have a performance file started on each employee since that has not been done in the past. Ald. Heron reported that Kathie had received twelve sample performance review forms from the clerk’s network. They have narrowed the forms down to three and would like the personnel committee’s opinion as to which form should be used. The Mayor mentioned about a Performance Now computer program that was used in the past. He will get a sample of those forms to be distributed to the committee for consideration.

Item #8 – Discuss/Recommend Golf Course Superintendent Opening.

Ald. Heron explained that the main question right now is do we start looking into bringing in another groundskeeper. Brian Wendorff expressed his concern with bringing in a new groundskeeper with the uncertainty as to the sale of the golf course. Chuck Brockhaus also stated his concerns and felt that bringing someone new in now with the season almost over doesn't make a lot of sense. He feels that it would be best to readvertise for the position and hire someone for the position in February. After some discussion, the next step is going to be to have a meeting with the golf course board to bring issues forward that the council and golf course board have with the golf course. The meeting is set for Wednesday September 12, 2007 at 6:30 p.m. at city hall.

Item #9- Convene into Closed Session Pursuant to Section 19.85 (1) (e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever complete or bargaining reasons require a closed session.

- A. Develop Strategy for Collective Bargaining Negotiations.
- B. Committee May Reconvene into Open Session for Possible Action.

Motion by McKinnon second by Voss to convene into closed session to include Mayor Sternat, Shelley Eilbes, Kathie Wild, Bill Linzenmeyer, Tom Poellot. Motion carried unanimously.

Motion by Voss second by McKinnon to reconvene into open session. No action was taken.

Item #10 – Adjournment.

Motion by McKinnon, second by Voss to adjourn at 8:00 p.m. Motion carried unanimously.

Kathie Wild, City Clerk