

PERSONNEL COMMITTEE

JANUARY 21, 2008

The meeting was called to order at 6:58 p.m. by McKinnon with the following Roll Call:

Members Present: Voss, McKinnon, Hoy

Members Absent:

Others Present: Mayor Heron, Ald. Nitschke, Ald. Sabel, Kathie Wild, Shelley Eilbes, Bill Linzenmeyer, Chris Macneill, Bryan Paynter, Sally Kahlhamer

Item #2 – Approve the Minutes of December 17, 2007 meeting.

Motion by Voss second by Hoy to approve the above minutes. Motion carried unanimously.

Item #3 – Citizens Comments.

None

Item #4 – Clerk’s Report.

A. City Website Update.

Kathie reported that the city website is nearing completion. There are a few items to finish up with. Her goal is to go live with the new site on or before Feb 1st. She thinks everyone will be very happy with our new city website. It is a huge improvement over our current city website. The web address for the city site will stay the same www.mayvillecity.com. After the city site is complete we will then work on getting the Golf Course and Tag Center websites switched over to be database driven.

B. Spring Election Update.

The presidential preference primary is February 19th and the spring election is April 1st. For the primary the only thing on the ballot will be the presidential preference. As a reminder for next months Public Works and Finance meetings they will be held in the police department conference room due to the primary election being held in the council chambers. Kathie encouraged everyone to come to City Hall and register before the elections if you are not a registered voter. This will eliminate your wait time at the polls. Also if you are a registered voter but have moved or have had a name change since you voted last you will need to fill out a new registration form to change your address. This also can be done at City Hall.

Item #5 – Discuss/Approve Golf Course Superintendent Hiring Process.

Ald. McKinnon explained that he had this added to the agenda. During the recent golf course management subcommittee talks the golf course has expressed that they would like to start the process of looking for a golf course superintendent and would like to ask for permission to start the hiring process. They would like to start advertising for the position. Ald. McKinnon reviewed the past year events with the golf course superintendent position for Ald. Hoy. There was a discussion as to if they needed to hire a full-time person or if they could get by with a part-time person. Currently in the off season, Rob Steichen is collecting unemployment and it was asked why he isn’t working any hours in the off season and if a full-time person is hired what that person will do in the off season. Also there was discussion as to if they plan on hiring Rob back again this year as a part-time employee. There was no one in attendance at the meeting to represent the golf course. The Mayor reported that he thinks we need to get the hiring process started since the golf course would like to have someone hired by March. There was a discussion as to what still needs to be talked about before the hiring process can be started. The detailed items will need to be on a future agenda for further discussion. Motion by Ald. Voss, second by Ald. Hoy to approve the golf course superintendent hiring process. Motion carried unanimously.

Items #6 – Discuss Police Department Vacancy.

Ald. McKinnon explained that he wanted this item to be on the agenda because he wanted all the council to be on the same page with what is happening in the department since Tom Poellot resigned as Captain.

Bill explained that they are hiring a patrolman to fill the vacancy in the department. Chris Macneill was promoted to captain so Bill has decided to hire a patrolman. He has talked it over with the police union and the new patrolman will be starting at the 6 month-1 year level. He wants to recruit an experienced person so not as much training is needed. Bill expressed that they need to fill the vacancy to keep up with the workload and to keep the city safe. Currently, the officers are working overtime to cover the position. They have started the hiring process and the money for the wages is in this year's budget. The Mayor has stated that we need to reduce costs by attrition. While compiling the state of the city report that he will present at tomorrow nights Finance meeting, he has found that we are not staffed anywhere near what other cities are. He does not believe we are overstaffed. This is a budgeted position and he feels we should fill the position. He feels that public safety positions should be the last to be cut.

Item #7 – Adjournment.

Motion by Hoy, second by Voss to adjourn at 7:30 p.m. Motion carried unanimously.

Kathie Wild, City Clerk