

Mayville Public Library Board Meeting

December 10, 2009

The meeting was called to order at 6:00 PM by Vice President V. Reehl. President H. Heinrich had informed the board that she would arrive at 6:10, and she then resumed chairing the meeting. Present: B. Pagel, J. Schultz, V. Reehl, G. Larson, and Librarian Alixe Bielot. Absent: L. Zarnott, E. Gehring. It was noted that this was the last meeting for V. Reehl, as she will be leaving for Florida for the winter.

Minutes: G. Larson moved to approve the minutes of the November 12, 2009 meeting. The motion was seconded by J. Schultz; motion unanimously approved.

City Budget Report: After review, G. Larson moved to approve the November, 2009 City Budget report; seconded by B. Pagel; motion unanimously approved.

Payment of Bills: After review, the motion to approve payment of the November, 2009 bills was made by B. Pagel; seconded by J. Schultz; motion unanimously approved. The totals are as follows: General Fund: \$6,089.90; Library Trust Fund: \$2,255.31; Total: \$8,345.21.

Library Treasurer's Report: J. Schultz moved to approve the November, 2009 Report as presented, seconded by B. Pagel; motion unanimously approved.

Library's Statistical Report: B. Pagel moved to approve the November 2009 figures as presented, seconded by G. Larson; motion unanimously approved.

Library Director's Report: (A) MEETINGS/WORKSHOPS: On 11/2 Alixe received renewal of Public Librarian Certificate/Regular Grade 2 to run from November, 2009 to November 2014. The certification was issued by the Wisconsin Dept. of Public Instruction. On 11/5 she attended the New Director's Station Training at the Library System. On 11/6 Alixe proctored an exam, and on 11/17 she attended the Trustee Dinner at the Old Hickory Country Club in Beaver Dam. (B) BUILDING: The clock has been replaced in the Director's office, it is radio controlled, always accurate. (C) AUTOMATION/UPDATE: A major SIRSI upgrade is to be performed from 12/24 to 12/28. The Library inventory and weeding continues... (D) STAFF UPDATES/ACTIVITIES: The staff picked up a black metal file cabinet from Library System give-away (will provide extra storage for children's librarian and director). Motion to approve the report by B. Pagel, seconded by G. Larson; motion unanimously approved.

Unfinished Business: Staff Holiday party and acknowledgements: G. Larson moved that the Library Board allocate up to a total of \$840.00 for Staff acknowledgements. J. Schultz seconded the motion; and the motion was approved.

New Business: (A) Discuss/Approve By-Law change – Article III--Meetings; Section 5 – combine Library Statistical Report and Library Director's Report. G. Larson moved that the Board adopt new by-laws as presented; seconded by B. Pagel; motion unanimously approved. (B) Discuss/Approve Possible Upgrade of MicroReader to Digital with Scan and E-Mail Possibilities. G. Larson moved to table the discussion till next year; seconded by J. Schultz; motion unanimously approved.

The next meeting will be January 14, 2010 at 6:00 PM. Motion to adjourn by J. Schultz, seconded G. Larson; motion unanimously approved with adjournment at 6:35 PM.

Barb Pagel
Secretary