

Mayville Public Library Board Meeting October 11, 2007

The meeting was called to order at 6:00 PM by President Helen Heinrich. Present: B. Pagel, H. Heinrich, G. Larson, T. Heron, R. Bieri, J. Schultz, and Librarian Alixe Bielot. Absent: V. Reehl.

Minutes: G. Larson moved to approve the minutes of the September 13, 2007, meeting, seconded by J. Schultz; motion unanimously approved.

City Budget Report: After review, T. Heron moved to approve the September 2007, City Budget report; seconded by J. Schultz; motion unanimously approved.

Payment of Bills: Motion to approve the payment of the September 2007, bills was made by T. Heron, seconded by R. Bieri; motion unanimously approved. The totals for September, 2007 are as follows: General Fund: \$2,986.52, Dodge County Library: \$1,609.63, Library Trust: \$45.79, Total: \$4,641.94.

Library- Treasurer's Report: B. Pagel moved to approve the September 2007 Report, seconded by J. Schultz; unanimously approved.

Librarian's Statistical Report: B. Pagel moved to approve the September 2007 Report as presented, seconded by T. Heron; motion unanimously approved.

Librarian's Director's Report: (A) MEETINGS: Alixe attended the All Librarians Meeting at System headquarters on 9/13. (B) BUILDING: See "Unfinished Business-Building Foundation Update" below. (C) AUTOMATION/EQUIPMENT: On 9/26 Pop-up problems on public computer #-4 occurred. Sue Wery came and cleaned it up. On 9/28 Problems occurred with the main Circulation computer. Internet Explorer would not open up and had to constantly disable firewall. Sue Wery reformatted the computer, resorted original settings and critical updates and re-installed printers and Sirsi Workflows. (D) STAFF UPDATES/ACTIVITIES AND OTHER ITEMS OF INTEREST: PreSchool Story Time begins on 9/19/07. September was National Library Card Sign-up month. 25 new cards were issued. Motion to approve "New Business" made by B. Pagel, seconded by R. Bieri; motion unanimously approved.

Old Business: (A) **BUILDING FOUNDATION:** The city crew worked on the flooding problem by tilting the sidewalk in the back of the library away from the building. Also graded the back area to lead to the drain. They also checked for water flow, etc. (B) **FEASIBILITY STUDY UPDATE:** The Focus Groups are finished, and the library will soon receive the information received from these groups. (C) T. Heron moved to go into Closed Session Pursuant to Wisconsin Statutes 19.85 (1)(c) to consider employment promotion and compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. G. Larson seconded the motion; and the motion was approved. (A) Discussion was held on the 2008 Salary/Wages for Library Employees. (B) G. Larson moved to reconvene into Open Session, seconded by R. Bieri; motion unanimously approved. R. Bieri moved to approve raises for all Library employees as proposed on the "Staff Salary/Wages" handout. G. Larson seconded the motion; motion unanimously approved. Motion to approve "Old Business" by B. Pagel, seconded by T. Heron; motion unanimously approved.

New Business: (A) **OverDrive and NetLibrary databases:** We now have a new databases installed. (B) Annual Trustee Dinner. The dinner will be held on November 6. Several board members will be attending. B. Pagel moved to approve the report, seconded by G. Larson; motion unanimously carried.

The next meeting will be on November 8, 2007, at 6:00 PM. Motion to adjourn by B. Pagel, seconded by G. Larson; motion unanimously approved with adjournment at 7:15 PM.