

MAYVILLE PUBLIC LIBRARY BOARD MEETING

APRIL 10, 2008

The meeting was called to order at 6:00 PM by President Helen Heinrich. Present: B. Pagel, G. Larson, J. Schultz, V. Reehl, D. Hoy, H. Heinrich, and Librarian Alixe Bielot. Excused Absence: R. Bieri. Representing Mr. Bieri at the meeting was Lee Zarnott, High School Principal.

Minutes: V. Reehl moved to approve the minutes of the March 13, 2008 meeting. The motion was seconded by G. Larson; motion unanimously approved.

City Budget Report: After review and discussion of various items including the retirement and sick leave items, G. Larson moved to approve the March, 2008 City Budget report; seconded by G. Pagel; motion unanimously approved.

Payment of Bills: After review the motion to approve payment of the March, 2008 bills was made by B. Pagel with the removal of the charge of \$2,2450.00 made on line 10-55110-57-334-000 (Property Insurance) which was made in error; seconded by J. Schultz; motion unanimously approved. The totals for March, 2008 are as follows: General Fund: \$12,595.36 minus the \$2450.00 = \$10,145.36; Library Trust: \$837.83, Total: \$13186.13.

Library Treasurer's Report: V. Reehl moved to approve the March, 2008 Report, seconded by D. Hoy; motion unanimously approved.

Librarian's Statistical Report: B. Pagel moved to approve the March 2008 Report as presented, seconded by G. Larson; motion unanimously approved.

Librarian's Director's Report: (A) MEETINGS ATTENDED: Alixe attended the Mayor's meeting at Water/Wastewater building on 2/5, City Council Meeting on 3/11, and the Director's Council at MWFLS office on 3/13. (B) BUILDING: On 3/3 water was observed in the basement and seeping through wall in magazine area. On 3/11 Vern Hilker and an architect/engineer from Kunkel Engineering checked out the ceiling beam, the water leakage in the NW corner of the library and the water leakage in the basement. The engineer said the beam bowed due to weight of snow and an expansion joint could be installed between beam and drywall to prevent future cracks (said it was not a safety issue.) The NW wall would have to be resealed, which may or not correct the problem, and suggested caulking area around pipes and cable opening in basement wall. This was done and so far no water is leaking in from these areas. On 3/11 Sure-Fire did their semi-annual maintenance check-up on heating/air conditioning system. On 3/27 there was no heat in the building, and Sure-Fire was called to replace the pilot ignition control.. (C) AUTOMATION/UPDATE: On 3/30 Sue Wery installed three new Dell computers – two for public access internet and one in the director's office; the director's old computer was installed in the workroom for tech services; one of the older public access internet computers replaced the OPAC computer that died, and the other one was replaced, and moved to the OPAC station. (D) STAFF UPDATES/ACTIVITIES AND OTHER ITEMS OF INTEREST: "Able the Dancing Chihuahua" performed on 3/5 with his owner, Amy Abel. Dog safety and handling was talked about with the audience. Amy donated a dog training DVD and book to the library. About 50 adults and children were in attendance. On 3/15 the Library participated in the Annual Easter Basket Hunt. We had 25 baskets for the kids. On 3/24 & 26 Austin Scholz volunteered his time for 2 hrs. a day while he was on Spring Break, and on 3/27 Rachel Wiese of Oriole Alternative High School in Hartford volunteered several hours of her time as part of a Community Service project for her school.

Unfinished Business: (B) 2008 PUBLIC LIBRARY ANNUAL REPORT: G. Larson moved to approve the report; seconded by V. Reehl; motion carried. (A) DISCUSS BUILDING PROGRAM DOCUMENT BASED ON LIBRARY FEASIBILITY STUDY: After discussion a motion was made by G. Larson that the Board proposes to move forward with the Building Program as prepared by Himmel and Wilson, Library Consultants, for a

20,000 sq.ft. building with the consideration of an endowment fund for operational costs. J. Schultz seconded the motion, and the motion was unanimously approved. At this time it was noted that Mr.

Zarnott did not vote as he was a representative of Mr. Bieri, and that Mr. Bieri had informed the Librarian by signed email that he was in favor of the proposal.

New Business: (A) DISCUSS ADOPTION OF RECORD RETENTION POLICY: Tabled till next meeting.

The next meeting will be on May 8, 2008, at 6:00 PM. Motion to adjourn by B. Pagel, seconded by V. Reehl; motion unanimously approved with adjournment at 7:45 PM.

Barb Pagel, Secretary