

# MAYVILLE PUBLIC LIBRARY BOARD MEETING

## FEBRUARY 21, 2008

The meeting was called to order at 6:00 PM by President Helen Heinrich. Present: B. Pagel, G. Larson, J. Schultz, V. Reehl, Dotte Hoy, H. Heinrich, and Librarian Alixe Bielot. Absent: R. Bieri. Also present were Sally Kahlhamer of the Mayville News, and Bill Wilson of Himmel & Wilson, Library Consultants.

**Unfinished Business:** The Board decided to begin with Item #10---Unfinished Business as listed on the Agenda to allow Bill Wilson to present the Feasibility Update which included the final report on the Library facility's ability to meet current and future needs of the library. His report included The Focus Group Report, The Web Survey, A Cost and Constructability Draft, and a Space Needs Calculations Draft. Further information will also be forthcoming.

**Minutes:** B. Pagel moved to approve the minutes of the January 10, 2008 meeting. The motion was seconded by J. Schultz; motion unanimously approved.

**City Budget Report:** After review, G. Larson moved to approve the January, 2008 City Budget report; seconded by V. Reehl; motion unanimously approved.

**Payment of Bills:** Motion to approve payment of the January, 2008 bills was made by B. Pagel, seconded by G. Larson; motion unanimously approved. The totals for January, 2008 are as follows: General Fund: \$13,733.36, Dodge County Library: \$724.00, Library Trust: \$2,338.07, Total: \$16,795.43. Alixe noted that the 3M Self-Check Software for the maintenance of the self-check machine in the amount of \$4,188.00 was a yearly expense. Next year she will be able to run the maintenance software through the system, resulting in a lower expense.

**Library Treasurer's Report:** V. Reehl moved to approve the January, 2008 Report, seconded by J. Schultz; motion unanimously approved.

**Librarian's Statistical Report:** G. Larson moved to approve the January 2008 Report as presented, seconded by B. Pagel; motion unanimously approved.

**Librarian's Director's Report:** (A) MEETINGS ATTENDED: Alixe attended the Director's Council at MWFLS headquarters in Horicon on January 10. (B) BUILDING: Sure Fire replaced two burned out ballasts on 1/24. (C) AUTOMATION/UPDATE: Nothing to report this month. (D) STAFF UPDATES/ACTIVITIES AND OTHER ITEMS OF INTEREST: The Story time had to be suspended for two weeks while the Children's librarian is on vacation. There will be a special performance on Wednesday, March 5 at 6:30 pm – "Able the Dancing Chihuahua" will be performing with his owner, Amy Ammen and she will talk about dog safety and handling.

**New Business:** Nothing to report.

The next meeting will be on March 13, 2008, at 6:00 PM. Motion to adjourn by B. Pagel, seconded by G. Larson; motion unanimously approved with adjournment at 8:15 PM.

Barb Pagel, Secretary