

The meeting was called to order by Ald. Nitschke at 7:18 p.m. with the following Roll Call:

Members Present: Ald. Nitschke, Ald. Voss, Brian Wendorff, Chuck Brockhaus,

Members Absent: Ald. McKinnon, Dewy Crist

Others Present: Mayor Heron, Karen Christianson

Item #2 – Approve the Minutes of the January 28, 2008 meeting.

Motion by Wendorff, second by Brockhaus to approve the minutes of the January 28, 2008 meeting. Motion carried unanimously.

Item #3 – Discuss/Recommend Changes to Golf Course Management Contract.

Karen Christianson suggested that they review the bullet points from the meetings minutes of January 28th which went over a memo from Karen regarding her comments of the contract.

- There was a discussion regarding section #2 Termination. Karen voiced her opinion on having a committee of three council members and three golf club board members. She questioned whether the common council can delegate the authority to terminate a contract to another entity. There was a discussion as to go back to the 2006 contract wording of this section with the exception of changing the days from 60 days to 90 days. It was decided to have the wording of this section to say “Mayville or MGCI may terminate this contract upon 90 days written notice by either party.”
- There was a discussion regarding section #4 Scope of Management Contract. Karen explained that the statutes require for public construction it says anything over \$25,000 we need to get bids. We need to understand who has got to authorize the contracts and what is the source of the funds. There was a discussion as to how to determine who is responsible for maintenance items and how to define maintenance items. It was decided to change the second sentence to “The city of Mayville is responsible for maintenance, snowplowing, resurfacing of the parking lot, clubhouse fixtures such as coolers HVAC, hot water heaters, and roofs and maintenance shed. The third sentence was changed to say “The manager’s control of the premises shall be subject to approval by the Mayville Common Council through the process of establishing an annual budget.” In the fourth sentence council was added at the end of the sentence. Shall now read “Any monetary needs in excess of the budget must be presented and approve by the Mayville Finance committee and **council**.”
- In section #5 Insurance Coverage there was a discussion regarding business interruption insurance. Brockhaus wants to know how much of this type of insurance is needed. Karen explained the reason behind having this insurance. Wendorff has talked to Brad Steinbach about this insurance and the other insurances they need to get. Brad is looking into it more. Karen is going to be adding Exhibit A from the 2006 contract and adding the business interruption insurance to the new contract.
- In section #20 Sale of Golf Course it was agreed to update the section that the golf club should be given written notice and they would have 60 days to notify the City as to whether they wish to acquire the course property or relinquish their right of first refusal. Karen will revise this section. MGCI will have their attorney look this section over.
- In Section #19 Monthly Report it was determined that they would need to attend the Finance committee or the common council meeting.

Karen will try to get another version or revision of the contract to Kathie to distribute by the end of the week. There was a discussion as to try to get it added to the February personnel committee meeting and if Karen could get the changes added in time for next week’s meeting. Karen was asked to attend the personnel meeting on Monday February 18th.

Motion by Wendorff, second by Ald Voss to recommend changes that were discussed to council. Motion carried unanimously.

Item #4 – Set Time and Place of Next Meeting.

No meeting was set because looking to refer to appropriate committee for approval.

Item #5 –Adjournment.

Motion by Brockhaus, second by Ald Voss to adjourn at 8:12 p.m. Motion carried unanimously.

Kathie Wild for Mitch McKinnon, Secretary