

The meeting was called to order by Chairperson Liebenow at 6:32 p.m. with the following Roll Call:

Members Present: Liebenow, Heron, McKinnon, Nitschke, Sabel, Voss

Members Absent:

Others Present: Mayor Sternat, Shelley Eilbes, Kathie Wild, Vern Hilker, Ron Guse, Chris Macneill, Bill Linzenmeyer, John Hennig, Sally Kalhammer, Brian Paynter, Butch Wendorff, Bob Smith, Sue Smith, Staci Williams, Phil Cossen, Bob Parduhn, Brian Wendorff, Rob Steichen, Mike Kurutz

Item #2 – Discuss/Recommend Capital Improvement Plan-2008-2012.

Phil Cossen from Ehlers & Associates explained the recent levys limits for 2008-2009 and passed out a handout regarding levy limits. He also did a presentation on municipal finance, tax increment financing, and city of Mayville base case analysis. The PowerPoint presentation is attached to the minutes. Phil explained where the city is at with its current borrowing capacity. We are at 42.66% used and have 57.34% remaining without the proposed borrowing for 2008-2010. He explained that Mayville is a non-rated community where our bonds will trade with a rating of A3. He explained that with a fund balance less than 10% the city would have a hard time getting rated. Being a non-rated community isn't an issue from a borrowing standpoint. Ald. Heron expressed that he is not against borrowing and feels better now that we have seen the numbers and know that we are not all borrowed out. However, he expressed the he doesn't see any plans for borrowing to stop and that we are borrowing out of habit. He expressed that we need to put a plan in place to pay for items. Motion by Ald. Heron, second by Ald. Voss to not borrow this year and hold off with capital improvements. The vote was 3-3 with Ald. Sabel, Ald. McKinnon, and Ald. Nitschke voting no. Mayor Sternat broke the tie by also voting no. Mayor Sternat expressed that we have a unique opportunity this year with the levy limits and feels we should continue with our capital improvement borrowing. Ald. Nitschke expressed that we ran into problems with equipment and streets getting worn out when Mayor Guse didn't want to borrow for anything. She expressed the need to keep maintaining our streets and equipment. Ald. McKinnon stated that he is all for finding a way to put more money away and saving but at this time we have not come up with a way. Ald. Sabel expressed that if we didn't do the capital improvements plan for the city we wouldn't currently have what we have and that no one would want to live here.

Item #3 – Discuss/Recommend 2008 City Budget.

7:45 – Bill – Police Department

Bill reviewed the Police Department's budget request. The department had a 1.89% increase over last year. Shelley explained that a 3% increase was put in for all non-union staff wages. There was a discussion as to how the council felt about the 3% increase. Bill indicated that he put in for a pay step increase for himself. He expressed that both Vern and Ron Wellner are both a step above him and he feels that he has as much responsibility if not more than they do. He supervises the most people and has a 24/7 operation. Ald. Heron requested that this be put on the November personnel meeting for further discussion but that his raise should be left in the budget for now. The crossing guard wages were discussed. Bill put in an increase for crossing guard wages for \$8.11 per hour. He explained that there currently is one crossing guard being paid by the school district and is getting paid \$8.25 per hour. Bill requested that \$500 be added for the emergency government supplies account. It currently was at \$0 and must have been an oversight on his part. The Police and Fire Commission, K9 and AODA budgets were also reviewed. No changes were noted.

8:15 – Vern – Public Works

Vern reviewed the Public Works budget request. He explained the request for zoning-contracted services. It includes money for the economic development proposal from Dodge County of \$2,620. Vern commented that they haven't heard anything from the county on this and that this may not happen. He had reduced it from the initial amount of \$5,240. Ald. Heron thinks that the whole amount should be taken out of the budget. The amount for zoning-contracted services was reduced by \$2,620 which leaves it at \$12,000. No other changes were noted.

8:35 – Mike – Park & Rec

Mike reviewed the Park & Rec, Tag Center, Cable TV and Recreation Leagues budget requests. He stated that he didn't include the wages for an aquatic director position. They are finding other ways to cover those duties with part-time people. He would like to get the lifeguard wages competitive with the surrounding areas so he doesn't lose lifeguards. He is proposing a \$.50 per hour increase. He also explained that they are making some changes with the custodian and building supervisor positions. They are going to be combining the two positions and having two people serve as custodian/building supervisors for four hours per night. By streamlining those jobs this will save \$8,000. It was noted that the Tag Center budget was over by \$60,505. In order to fund the shortfall it was discussed by the Mayor, Shelley and Mike to do a budgeted transfer in from the CDA. They will have to budget to pay the shortfall back to the CDA fund in the next 10 years. Mike expressed that he thinks he has the budget as lean as he can get it.

8:55 – John Hennig – EMS

John reviewed the budget request for the EMS and the request for the 2% increase in employee pay for EMT wages. He indicated that the EMT's have not received an increase in over 4 years. It was noted that the ambulance budget is over to the good \$104,290 which goes into the general fund. A question was asked why the maintenance building account was raised by \$1,000. John explained that they have some maintenance items that need to be taken care of which includes some painting.

9:05 – Bob Parduhn - Golf Course

Bob reviewed the budget request for the golf course. He put in wages for a groundskeeper and a full time year round assistant groundskeeper. He explained that he put in an additional \$1,000 increase for building maintenance. They would like to use the money for repairs on table and chairs. They have estimated a \$43,383 profit for both the Mayville Golf Club Inc and City portion which is after the bond payment is made.

9:20 – Kathie Wild – Administration Chamber of Commerce to speak about their request

Staci Williams spoke on the Chambers request for \$10,000. She explained that Audubon Day's isn't a money maker for the Chamber. They give most of the money back to the organizations. She mentioned that they put together packets to recruit businesses. They are in a partnership with the council to promote Mayville. Ald. Heron expressed that if this organization wasn't here we would have a huge hold to fill to market Mayville. Kathie reviewed the budget request for administration, elections and city hall. Kathie explained that the membership dues, registration fees and lodging increases were due to budgeting for both the clerk and deputy clerk to attend conferences. In the past year it was only budgeted for the clerk to attend the conferences. The increase in the elections budget was due because we have four elections next year including a presidential election. The city hall janitorial service went up because we now are using a cleaning service and are splitting the cost with the police department. The Chamber and Main Street requests of \$10,000 were left in the budget.

9:40 – Shelley Eilbes - Fire Department, Finance and Balance of Accounts

Shelley explained that Roger could not attend because he was at fire training school. Shelley handed out an email that Roger had written that explained his request for members to receive a \$100 bonus if they participate in 85% of monthly meetings and practices. There are 21 members which would be a total of \$2,100. It was noted that the fire department budget did go down 1.61% from last year. Shelley reviewed the budget request for the special revenue funds, the TIF #3, debt service fund, finance and all the other miscellaneous accounts. She put in a levy limit increase for 3.86%. She explained that the comptroller salary went down because Lisa was taken completely out. Also the comptroller health insurance went down because Shelley is not going to be taking the city insurance. She is going on her husband's insurance. She increased comptroller accounting and auditing by \$4,000 due to the new GASB requirements. Shelley explained that she had gotten a quote from the Dodge County Humane Society for \$2,500 for stray cats and dogs. They do have a 7 day hold period before they would pick them up. This is going to be a problem for the cats since we don't have any place to store them. It was decided to use the same company we have used in the past. They only accept dogs. The animal control professional account was reduced to \$500. Shelley is still waiting on final numbers for the Library budget. They are not adopting their budget until November 8<sup>th</sup>. She used the tentative numbers that Alixe gave her. Shelley also handed out the Water and Wastewater budgets. They are approved by the Waster/Wastewater commission. A budget hearing was set for

November 27<sup>th</sup> at 6:00 p.m. Motion by Ald. Heron, second by Ald. Nitschke to move to publish the budget with noted changes. Motion carried 6-0.

Item #4 – Adjournment.

Motion by Nitschke, second by McKinnon to adjourn at 10:25 p.m. Motion carried unanimously.

Kathie Wild  
City Clerk