

The meeting was called to order by Chairperson Liebenow at 6:29 p.m. with the following Roll Call:

Members Present: Ald. Liebenow, Ald. Nitschke, Ald. Sabel, Ald. Voss, Ald. McKinnon

Members Absent:

Others Present: Mayor Heron, Kathie Wild, Shelley Eilbes, Vern Hilker, Bill Linzenmeyer, Bill Stanke, John Hennig, Sally Kahlhamer, Brian Paynter, Bob Smith, Sue Smith, Tony Persha, Staci Williams, Carla Hagen, Steve Sabatke, Ron Henkel, Bob Parduhn, Amy Krieser, Tom Herman, Harold Chessebro Jr, Chuck Brockhaus, Brian Wendorff

Item #2 – Approve the Minutes of the October 16, 2007 and October 30, 2007 meeting(s).

Motion by Ald. Nitschke, second by Ald. Voss to approve the minutes. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer’s Report.

A. Finance Report Update.

Shelley handed out the general fund, tag center fund, and golf course fund reports for period ended November 30th.

B. 2007 Tax Collections.

Shelley reported that with the delay of getting information from the state we hope to have tax bills mailed out by December 10th. The tax bills need to be out by December 17th. She is working with a collection agency to get set up to be able to pay your tax bills by credit card. She reminded everyone to pick up their cat and dog licenses when they pay their tax bills. She will be at city hall on December 31st from 8:00 p.m.-12:00 p.m. to collect tax bills. People can pay their tax bills via mail, the drop box outside of city hall and also in person. There also will be a drop box inside of city hall if there is a line and people don’t want to wait.

C. Preliminary 2007 Audit Field Work.

The auditors will be here on December 10th for the preliminary audit. Shelley has been working on internal control documentation for the audit.

Item #5 - Golf Course Update.

A. Nothing to Report.

Ald. Liebenow asked Bob if the damage done in the bathroom has been fixed. Bob stated that he called someone to get it fixed. There was a discussion as to what council members were contacted regarding this issue that a citizen brought forward.

Item #6 – Discuss/Recommend Changes to Golf Course Management Contract.

A. Management of Course Pro Shop, Banquet Facility

This item was asked to move to the end of the agenda because the golf course representatives were not at the meeting when the item came up.

Ald. McKinnon explained that he and Ald. Nitschke have asked that this be put on the agenda. They have drafted up a proposal that they would like to discuss with Mayville Golf Club Inc. Ald. McKinnon asked the finance committee if everyone agrees they want to turn over the operations of the golf course to MGC Inc by January 1st. Ald. Liebenow expressed that he didn’t think we should put a time frame on it. Ald. McKinnon also asked if he thought the council could work with MCG Inc to work on a proposal. Ald. McKinnon stated that he was given the idea right before the meeting to form a subcommittee. He asked if they thought it would be more beneficial to have a smaller group to sit down one on one with the golf course to discuss the issues. The golf course representatives present felt this was a good idea and that they could get more accomplished by having a smaller group. Brian Wendorff expressed that the points they put together were a good starting point. The council then had a discussion as to who they wanted to be on the subcommittee. It

was decided that Ald. McKinnon, Ald. Nitschke and Ald. Voss would be on the subcommittee to represent the city. It was noted that the subcommittee would need to present to the council any final proposal for approval.

Item # 7– Discuss/Recommend Capital Improvement Plan – 2008-2012

Shelley handed out a new draft copy with changes for the upper dam expenses added for 2010 and 2011 that were explained at the Public Works meeting. Shelley pointed out that the current figures for a 2 year borrowing for 2008-2009 are \$417,007. Ald. McKinnon asked if we decide not to borrow the money when can we decide to borrow again. Shelley explained that the capital improvement plan was a 5 year plan and that we normally do a two year borrowing. We can push off 2008 borrowing until 2009. If something comes up during 2008 that we need to borrow money for then we can put it on the finance agenda and do the borrowing when we normally get our money in. The Mayor expressed that he is in favor of not borrowing for this year. We need to have better plans in place to purchase items. The city paid \$573,000 in interest last year. He explained that he is not against borrowing however he doesn't feel it makes sense to borrow when we have no other plans in place and that is what we have always done. Ald. McKinnon asked if the Mayor believes that we can come up with a plan. He would love to see a plan where we don't have to borrow the money. He expressed that he is more than willing to look into a plan to drop the debt down. He does believe we can do something. Ald. Sabel expressed that we are never going to get rid of debt. If we push the borrowing off it will cost more in the future. Ald. Voss felt that we should give the Mayor a chance and wait a year to see what plan the Mayor comes up with. Motion by Ald. Voss, second by Ald. McKinnon to recommend putting borrowing for capital improvements on hold for one year. Motion carried 5-0.

Item #8– Discuss/Recommend Building Inspection Fee Schedule Update.

Vern explained that General Engineering Company has requested a fee increase for 2008. They have not had a fee increase since 2008. Vern explained that if we don't want to increase our fees we would have to change inspection firms. We charge permits fees 10% above what General Engineering Company charges us. This change would not affect the budget. The fee increase would be effect April 1, 2008. Motion by Ald. Sabel, second by Ald. Nitschke to recommend to council the building inspection fee schedule update. Motion carried 5-0.

Item #9– Discuss/Recommend Schedule of Fees for 2008.

Kathie explained that as requested from the last meeting she handed out the fee schedule that shows the proposed fee schedule column with the proposed changes noted and also shows which fees were new fees added. She explained that the Class A & B Liquor fees were \$300 and are now proposed to be raise to \$400 and the cigarette fees were \$25 and are now proposed to raise to \$50. She also reviewed the new fees that were added. She explained that we haven't raised the liquor and cigarette fees since 2002. At that time we raised them \$100 and raised cigarette license fees \$20. The Mayor threw out for consideration that we raise the Class A & B Liquor fees to \$325 and the cigarette fees to \$50. Ald. Sabel expressed that he would like to see what it costs the city next year for the liquor licenses which includes the administration of the licenses and the police and fire inspections. He knows that the cost of things goes up. Shelley mentioned that we had included the \$100 increase for liquor license fees and the \$50 increase for cigarette fees in the budget therefore our license and permit revenues would be decreased by \$1,950. Motion by Ald. Voss, second by Ald. McKinnon to recommend to council to accept all the new fees and to increase the Class A & B fees to \$325 and the cigarette fees to \$50. Motion carried 5-0.

Item #10 – Adjournment.

Motion by Sabel, second by Nitschke to adjourn at 7:17 p.m. Motion carried unanimously.

Kathie Wild, City Clerk