

The meeting was called to order by Ald. Hoy at 7:05 p.m. with the following Roll Call:

Members Present: Smith, Hoy, Pasbrig

Members Absent:

Others Present: Mayor Heron, Ald. Voss, Ald. Moede, Ald. Nitschke, Kathie Wild, Shelley Eilbes, Vern Hilker, John Henning, Jerry Koepp, Bill Linzenmeyer, Chris MacNeill, Mike Kurutz, Chuck Brockhaus

Chairperson Hoy moved up Item #5 Golf Course report on the agenda to accommodate Chuck Brockhaus.

Item #5 - Golf Course Update.

Chuck Brockhaus gave an update on the most recent copy of the golf course financials. He reminded everyone that the report is not final and unaudited. They are constantly looking at inventory, price and payroll. Gross profit for the current month of August is \$70,909.85. Net income for the current month of August is \$17,411.65. Year to date net income as of August 31st is \$99,105.48. They are still waiting for final audit numbers to come. Chuck reviewed the current checking account and CD balances. At this point they should have no problem making the bond payment. Chuck asked if the city had received the results of the audit that was done as of April 30th. Shelley explained that the city normally has an audit done at the end of the year and that she wasn't aware that they wanted an audit done by the city as of April 30th. She will look into this further.

A. Membership Update.

Chuck Brockhaus reported that the course dues were slightly up from last year. Year to date through 8/31/08 they are \$101,819.22 and last year at this time they were \$100,065.09.

B. Banquet and Outings Update.

They have only lost one outing due to the weather. The banquets have been up slightly from last year. Room rent revenue is \$8,812.50 compared to \$8,750 from last year.

C. Building and Course Update.

The course has been in excellent shape. The hiring of the new golf course superintendent Brandon has brought them back up from where they were a year ago.

D. Staff Update.

Bob has done an excellent job as manager. They are winding down on staff. They aerated the greens today. Bob has lost most of his college students.

Item #2 – Approve the Minutes of the July 1, 2008 and August 19, 2008 meetings.

Motion by Ald. Smith, second by Ald. Pasbrig to approve the minutes. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Item #4 – Treasurer's Report.

A. Financial Report Distribution.

Shelley handed out to the council a financial summary report for the period ended August 31st.

B. 2009 Budget Update.

Vern reported that he had a meeting with Dodge County Highway Dept and other municipalities regarding the 2008/2009 salt bid. The only bid Dodge County received was from North American Salt for \$145.00 per ton delivered to Milwaukee. They would need to commit to 25,000 ton (1

barge from the UK). The county contract was 19,000 tons. The 25,000 tons at \$145.00 per ton equals \$3.625 million which is not feasible. The salt would also need to be out of the Milwaukee port by 3/31/09 or storage fees would be extra. In lieu of the above contract the County has arranged to buy solar salt. The price is \$150.00 per ton. The City may have to pick it up depending on the trucking options they can get. The County would like to have each community agree to an estimated quantity of about 30% of what was originally bid. We originally bid 2,000 ton so they are looking at us bidding 600 ton. Other municipalities involved in the contract are Dodge County, Beaver Dam, Horicon, Villages of Lomira and Randolph, and towns of Calamus, Emmet, Lebanon and Lomira. Dodge County will not require us to take it all if the winter turns out to be mild. Dodge County needs an answer on the amount within a week. All of Dodge County roads will get the salt/sand mixture (2/3 sand 1/3 salt). In cold weather they also plan on mixing in calcium chloride as necessary. The calcium chloride flake is added at the rate of 1 pallet to 100 ton of sand if the sand is salt treated and if not salt treated 2 pallets to 100 ton of sand. If inside storage is available the County starts mixing the first or second week of October. If kept outside and tarped mixing starts around Thanksgiving and done throughout the winter. If Mayville needed the 600 ton of salt we would expend \$90,000 at the \$150.00 per ton cost. Sand cost is \$5.00 per ton. We will do the same as the County and mix salt and sand to limit the salt expense as much as possible. We are also going to prepare a map so the City crew understands what streets not to salt regularly. Intersections and streets with problematic grade will be prioritized. This will mean City crews will need to plow at a somewhat increased frequency to be able to get the street clear as thaws occur. This will be followed with increased complaints. To address the complaint issue, Vern will be providing notice in the paper so that residents know what to expect this year. Plowing will not be what it used to be. Vern explained that at the end of last winter we had \$15,000 remaining for the end of this year's salt budget. Total salt used for 2008 so far is 811.96 tons. In 2007 we used 1,603.32 tons. We didn't bid any resurfacing this year and have \$80,000 in the resurfacing budget to use if need be. Vern would like to increase our salt budget from \$45,000 to \$55,000 for 2009 and also take a risk in falling back on using some of our resurfacing budget if needed. Vern asked the committee if they were comfortable with us committing to the 600 tons. He knows we will use that and can't see us not committing to that. The committee agreed to commit to the 600 tons. Ald. Smith asked if the increase salt price is going to be a permanent thing. Vern explained that if we have a few mild winters the price should go back to normal.

Shelley reported that she received the last group of budgets and will be sitting down with the Mayor on Thursday to review the budget. The Mayor and Shelley will then be setting up a meeting with all the department heads to go over their budgets. At this point we tentatively have the first budget meeting set for October 16th at 3:00 p.m. Shelley explained that she still doesn't have the transportation aid figure yet. The Mayor encouraged the alderpersons to call and meet with the department heads and to have a dialogue before the October 16th meeting. Ald. Smith asked what the steps to the budget process are and Shelley reviewed the process.

Item #6 – Discuss/Recommend 2009-2013 Capital Projects.

Shelley explained that she handed out the most recent version of the capital projects and a few requests that she had received in the last day. She explained that we need to look at this and make a decision soon since this has an affect on the operating budget. Ald. Voss asked why we aren't putting these items in our operating budget. The Mayor explained that with the 2% levy limits we don't have the money in our operating budget for these items. Vern explained that we have used a lease purchase program in the past and those costs have been put in our operating budget. However, anything over a price of a pick-up truck we can't put in the operating budget because of the cost. Ald. Pasbrig asked if we always buy everything new and if we ever look into used. John Henning explained that with replacing an ambulance there isn't much price difference between used and new. With buying new that allows the new ambulance to be set up exactly the same as the other ambulances which is important for the EMT's. Shelley noted that the brush chipper requested is a demo unit and is used. **Parks**-Mike Kurutz explained his request to repair the

grandstand roof at Fireman's Field. The grandstand is old and it currently has a tar roof which was tarred 13 years ago. The best most feasible option is to do a metal roof. Ald. Smith explained that he has a lot of experience with roofs and that the price we received was good. Shelley asked if there were any other organizations that use Fireman's Field that would be willing to contribute toward the cost of the roof. Mike agreed to follow up on contacting some organizations. **EMS-**Ald. Smith asked John Henning to explain the need for having three ambulances. John explained that normally we have two ambulances in service and one as a backup. He rotates the ambulances and tries to keep the miles down on the newest ambulance. John explained that in 1999 the department took over the Alliant building and that is when the council agreed to have three ambulances. John reported that there has been an increase in calls since 1999. He didn't have the exact figures but last year they had 600 calls and it looks like they will reach that number again this year. It was estimated that the calls have increased by one third since 1999. They only have enough EMT's to operate two ambulances at this point. John explained the procedure for disposing of the old ambulance. He is estimating that we can get around \$15,000 for the old ambulance. He explained the need to have all three ambulances set up the same. **Public Works-**Vern explained that with the dump truck request we have a lease purchase option. He had Steve look into the maintenance cost of the truck we would trade in and right now we have \$3,000 worth of repairs. The money requested for the city garage repairs is not a hard number. Alliant is looking at some cost sharing savings. The lower dam request of \$21,000 is separate from the stability analysis. **City Hall-** Shelley explained that Deanna had contacted the same people that we had gotten the carpet quotes last year from and got some updated figures. Shelley reviewed the carpet quotes. Bill explained that the carpet is worn out and is a safety hazard. The carpet for the police department is not for his whole area. It is just for the dispatch and some work station areas. He expressed that the public has an expectation for us to keep up our buildings. Ald. Voss asked if we had looked at getting tile or linoleum something that would wear better. Bill explained that this would not be feasible in his area because of the slippage possibility. **Police Department-**Bill explained that capital improvements are our only option to replace or upgrade our equipment. The light bar is a warning device. They currently only have one working light bar. The \$6,300 is to equip the new squad car that they are putting in their operating budget with the necessary equipment. Bill expressed that we need to get our equipment up to the standard to have necessary equipment to do the job that is expected of us. Currently the department has four squad cameras with one working. They aren't in the position to fix the cameras since they are 10 plus years old and are the old VHS unit cameras. Bill explained that the squad cameras are devices used for safety, evidence and to protect the city from liability. The original cameras were purchased through the cable account 12-14 years ago and were \$5,000 per unit. Bill explained that they did apply for a grant but there is no funding available to upgrade the light bars and security cameras. Ald. Smith expressed that he didn't consider these items to be capital improvement items that have a 7-10 year life that can be depreciated. He feels that if we can get the small items back into the operating budget we won't have to pay interest for borrowing money for the small items. Bill explained that we have no options to purchase equipment except for putting them in capital improvements. We don't have the money to be able to put these items in our operating budget. **Fire Department-** Roger Williams was not in attendance at the meeting. Shelley explained that she gave the same information to Alliant to be able to check into some cost share savings plan for the furnace. Ald Pasbrig expressed that he would like to get input from department heads at the next finance meeting on things that we can do to be more efficient. Shelley will contact Phil Cossen with Ehler's to get an estimate on the rates we can get for a one and two year borrowing and report back next month.

Item #7 –Update on Property Disposal Ordinance.

Ald. Hoy explained that she is working with Shelley on this. Shelley currently keeps a listing of all property for insurance purposes. This will be on next months agenda.

Item #8 –Adjournment

Motion by Smith, second by Pasbrig to adjourn at 8:35 p.m. Motion carried unanimously.

Kathie Wild, City Clerk