

FINANCE COMMITTEE

JANUARY 17, 2011

The meeting was called to order by Ald. Sertich at 5:15 p.m. with the following Roll Call:

Members Present: Ald. Sertich, Ald. Gering

Members Absent: Ald. Mastalish

Others Present: Mayor Moede, Deanna Boldrey, Kathie Wild, Ald. Pasbrig, Ald. Redeker, Ald. Voss, Christine Churchill, Bill Linzenmeyer, Tony Trunkel, Don Neitzel, Mike Kurutz, Sally Kahlhamer,

Item #2 – Approve the Minutes of the December 20, 2010, and December 30, 2010, meetings.

Motion by Ald. Gering, second by Ald. Sertich to approve the minutes. Motion carried unanimously.

Item #3 – Citizen Comments.

None.

Motion by Ald. Sertich, second by Ald. Gering to take the agenda items out of order and discuss items 6 – 9. Motion carried unanimously.

Item #6 – Discuss/Recommend Lifequest Ambulance Rate Increase.

Christine Churchill noted the distributed report from Lifequest recommending the increase. Christine also noted the higher level of care that is being offered. Motion by Ald. Gering, second by Ald. Sertich to recommend Lifequest Ambulance Rate Increase with the ALS charges. Motion carried unanimously.

Item #7 – Discuss/Approve EMS Fundraising Donation Request Letters.

Donation request letters will be sent out to all of the industry in the territory. The letters will be sent out in February. Christine noted that a compression machine is one of the items being looked into. The EMS will be sending in for the firefighter grant that will be available in the next two weeks. Motion by Ald. Gering, second by Ald. Sertich to approve EMS Fundraising Donation Request Letters. Motion carried unanimously.

Item #8 – Discuss/Recommend \$5 EMS 2nd Unit Standby Pay.

Christine noted that she would like there to be a \$5 standby pay for the second unit. It is a \$5 flat rate. The calls would offset the \$5 standby pay. Transport was then discussed. Christine noted that the second unit needs to be covered before offering transport. Christine noted that it would be for the first three to call in, per person per shift, on an on call basis. Christine noted that she would be writing a policy for the item. Motion by Ald. Gering, second by Ald. Sertich to Recommend \$5 EMS 2nd Unit Standby Pay. Motion carried unanimously.

Item #9 – Discuss/Recommend City of West Bend Intercept Rates.

Christine noted that West Bend is has a different intercept rate and is used at the most three times a year. Motion by Ald. Gering, second by Ald Sertich to Recommend City of West Bend Intercept Rates. Motion carried unanimously.

Item #4 – Treasurer's Report.

A. Monthly Financial Report.

Kathie Wild reviewed and explained the financial reports. She reviewed the Cash Position by Fund report. Kathie noted the Landfill Settlement Fund which shows a negative \$15,450. The landfill attorney fees are going through the Landfill Settlement Account. There will be another \$4600 that still has to go thru this account. There is a \$15,000 transfer budgeted for 2010. She will keep everyone uptodate on that. The Mayville Golf Course holding fund is at \$25,000 from the Bachhubers. The City Holds the money and then as they need the items, the check is issued. The preliminary audit was in December. The final audit will be March 7 – 10. The utility audit will be the next week. Revenues are at 93%.

In the General Admin Expenses there was a \$2500 expense to the Horicon Marsh Educational Center that the money came in a prior year. The TAG Center revenues were overall up for the year. There are still entries to be made and expenses to come through.

B. 2010 Tax Collection Update.

Kathie Wild reported that the City collected 44.5% of the taxes as of December 31st. Last year it was at 46%. The first installment is due by January 31st. All Cats and Dogs need to be registered by March 31st. After March 31st there will be a \$5 late fee charge.

Item #5 - Golf Course Update.

A. Financials Update.

No Report.

B. Membership Update.

No Report.

C. Banquet & Outings Update.

No Report.

D. Building and Course Update.

No Report.

E. Staff Update.

No Report.

F. Long Term Maintenance Report.

No Report.

Item #10 – Discuss/Recommend Contract for Henninger Street / High Street / Alley Street to Walnut Street Construction Project.

Don Neitzel distributed a recommendation letter with report of the bids attached. Don Neitzel noted that there were 14 bidders. Town and Country, Inc. was the low bidder. Motion by Ald. Gering, second by Ald. Sertich to recommend Town and Country (Underground) for the Contract. Motion carried unanimously.

Item #11 – Fireworks Fundraising Report.

Ald. Sertich reported that she has been making phone calls to high end contacts. The fireworks committee will have another meeting in February.

Item #12 – Update on Cemetery Meetings.

Ald. Sertich reported that she has been meeting with the cemetery committee. There will be increases on lots in February. She is also working on other resources for the cemetery.

Item #13 – Report on Possible Savings with Vendors.

Ald. Sertich reported that the item will come back in March.

Item #14 – Adjournment

Motion by Ald. Gering, second by Ald. Sertich to adjourn at 6:06 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk