

**MEETING: EMS COMMISSION**  
**PLACE: Mayville City Hall, 15 S. School St.**  
**DATE: October 27, 2008**  
**TIME: 7:00 p.m.**

## MINUTES

### 1. Call to Order and Roll Call

Meeting Called to order at 7:00 P.M.

In Attendance: Anderson, Henninger, Kern, Leder, Oechsner

Others Present: Christine Churchill, Scott DutzleBill Stanke

### 2. Old Business:

Accept minutes of the September 22, 2008 meeting.

Motion made by Kern, second by Anderson. Motion carried 5-0.

### 3. Citizens Comments:

None

### 4. New Business:

A. Personnel Report.

- Staffing Levels – Renee Dejanovich will be on disability over the next 3-4 months which leaves the team short during this period. Another team member is pregnant due in December and will be unavailable for 6-8 weeks following the birth. Coordinator Churchill has restructured positions. The positions of Asst. Coordinator and Training Officer have been combined, saving \$300 in salary which will fund the position of Quality Control Officer. Attached to the minutes is a procedure that will be used in an attempt to ensure the availability of a second crew when the first crew is out on a call.
- Training – All drivers are doing well.
- Resignations/Vacancies – Due to a job change an EMT may be resigning in the near future.

### 5. Adjournment.

Motion made by Leder, second by Kern to adjourn at 7:18 P.M. Motion carried 5-0.

Minutes submitted by Kenneth E. Oechsner, Secretary