

The meeting was called to Order by Mayor Heron with the following Roll Call at 7:00 p.m.:

Members Present: Ald. Nitschke, Ald. McKinnon, Ald. Liebenow, Ald. Voss, Ald. Sabel, Ald. Hoy  
Members Absent: None  
Others Present: Mayor Heron, Kathie Wild, Shelley Eilbes, Vern Hilker, Bill Linzenmeyer, Chris Macneill, Roger Williams, Mike Kurutz, Sally Kahlhamer, Brian Paynter, Ryan Stitely, Jerry Moede, David Pasbrig, Bob Smith, Sue Smith, Geraldine Scharnell

Pledge of Allegiance to the Flag.

**Citizen Comments.**

None.

**Consent Agenda.**

Approve the Minutes of the December 10, 2007 meeting. Motion by Ald. McKinnon, second by Ald. Nitschke to approve the minutes of the above meetings. Motion carried 6-0.

**REPORT OF OFFICERS:****Mayors - Monthly Report.****A. Goals Update.**

The Mayor gave his report. Written report attached to minutes.

**B. Congratulate TAB on Expansion.**

The Mayor gave his report. Written report attached to minutes.

**C. Announce Vacancies for Board of Appeals.**

Two members of the board of appeals Willie Schellpfeffer and Michael O'Neill have decided to step down. Please call city hall for more information and if you are interested in serving on the board of appeals.

**Mayoral Proclamation-Honor the Late Governor Lee Sherman Dreyfus.**

Motion by Ald. Sabel, second by Ald. Nitschke to approve the Mayoral Proclamation for Governor Lee Sherman Dreyfus. Motion carried 6-0.

**Resolution 4197-2008 (Appointment to the Board of Appeals).**

Motion by Ald. Hoy, second by Ald. Voss to approve Resolution 4197-2008 Appointment to the Board of Appeals. Motion carried 6-0.

**Comptroller-Treasurer - Monthly Report.****A. Financial Report.**

Shelley read the figures for December 2007.

**B. 2007 Property Tax Update.**

Shelley reported that as of December 31<sup>st</sup> we received 44% of the tax payments. Last year at that time we had only received 36%. She reminded everyone that the first tax payments are due by January 31<sup>st</sup>. Also that people should pay for their dog and cat licenses.

**City Clerk - Monthly Report.****A. Spring Election Candidacy Papers.**

Kathie reported that the presidential preference primary is February 19<sup>th</sup> and the spring election is April 1<sup>st</sup>. For the primary the only thing on the ballot will be the presidential preference. For the spring election, Wards 1, 2, 4&7 and 6 all have two people running. The mayor is running unopposed. With this year having four elections, Kathie encouraged everyone to come to City Hall

and register before the elections if you are not a registered voter. This will eliminate your wait time at the polls. Also if you are a registered voter but have moved or have had a name change since you voted last you will need to fill out a new registration form to change your address. This also can be done at City Hall.

**Discuss/Approve the following Operator's Licenses:**

**Derek Freund, Horicon**

Motion by Ald. Liebenow, second by Ald. Voss to approve the operator's license for Derek Freund.

Motion carried 6-0.

**COMMITTEES, COMMISSIONS AND BOARDS:**

**Personnel Committee:**

Date and Time of Next Meeting is Monday, January 21, 2008, immediately following Public Safety.

**Finance Committee:**

**Payment of Bills. (\$369,775.99)**

Motion by Ald. Sabel, second by Ald. Nitschke to approve the payment of the bills. Motion carried 6-0.

Date and Time of Next Meeting is Tuesday, January 22, 2008, immediately following Public Works.

**Public Safety Committee:**

**Monthly Report of Chief of Police**

**A. Police Department Annual Report.**

Chief Linzenmeyer handed out to the council the annual report for 2007. He reported that we are a city of 5,100 people and are a hub of activity which includes industry, and recreation. Mayville is a busy community and a safe community. He takes pride in our community and that people and businesses that move here want to know that we are a safe community. He thanked the officers/departments for all their hard work. He reported that as the population increases so does the demand for services. The Chief reviewed some of the statistics for 2007 and talked about the service satisfaction questionnaire that they use. He thanked the community for being the eyes and ears of the city.

**B. Emergency Government Annual Report.**

Chief Linzenmeyer reviewed the make up of the emergency government of the city. Emergency government deals with flooding, severe weather, and tornadoes. They had five tornado watches in 2007. They concentrate heavily on the warning system. He encouraged people to have their personal safety plan in place. He will be updating the operations manual in the future.

**PUBLIC HEARING** – Issuing a Taxi Cab License to Geraldine Scharnell d/b/a Mayville Taxi.

Ald. McKinnon read the notice of the public hearing. There were no citizens comments. Ald. McKinnon closed the public hearing.

**Resolution 4198-2008 (Resolution to Approve 2008 Taxi Cab License for Geraldine Scharnell).**

Motion by Ald. Hoy, second by Ald. Voss to approve Resolution 4198-2008 Approve 2008 Taxi Cab License for Geraldine Scharnell. Motion carried 6-0.

**Resolution 4199-2008 (Approve Changes to Official Traffic Map to Include 4-Way Stop at the Intersection of Breckenridge and Walnut Streets).**

Motion by Ald. Liebenow, second by Ald. Nitschke to approve Resolution 4199-2008 Approve Changes to the Official Traffic Map to include 4-Way Stop at the Intersection of Breckenridge and Walnut Streets. Motion carried 5-1 with Ald. Voss voting nay.

**Resolution 4200-2008 (Approve Mutual Aid Box Alarm System Agreement).**

Roger Williams gave an overview of the agreement. Motion by Ald. Sabel, second by Ald. Hoy to approve Resolution 4200-2008 Approve Mutual Aid Box Alarm System Agreement. Motion carried 6-0.

Date and Time of Next Meeting Monday, January 21, 2008, at 6:30 p.m.

**Public Works Committee:**

**Monthly Report of Director of Public Works.**

**A. Snow Removal Update.**

Vern explained that there were a lot of people that voiced their concern over people not shoveling their sidewalk however the recent thaw has helped the situation. He reminded everyone that if people can't get all the snow off the sidewalk they need to keep it safe and salt it. The department recently removed snow from narrow streets in order to help avoid flooding problems. During the recent thaw, they encountered no flooding problems. He reminded everyone that at the next Public Safety meeting they will be revisiting the snow removal ordinance. People can call the city garage or city hall to report people that do not shovel their sidewalks. Ald. McKinnon mentioned that he received a compliment regarding how good our streets look from a gentleman that does the streets for some surrounding communities.

Date and Time of Next Meeting Tuesday, January 22, 2008, at 6:30 p.m.

**Planning Commission:**

**Resolution 4201-2008 (Approve Certified Survey Map and Declaration of Zero Lot Line and Restrictive Covenants for Ronald & Karolyn Bieri & Pamela Hilker, 321 N. Mountin Drive and 323 N. Mountin Drive, Parcels 2211-180 and 2211-181).**

Motion by Ald. Sabel, second by Ald. Nitschke to approve Resolution 4201-2008 Approve Certified Survey Map and Declaration of Zero Lot Line and Restrictive Covenants for Ronald & Karolyn Bieri & Pamela Hilker, 321 N. Mountin Drive and 323 N. Mountin Drive, Parcels 2211-180 and 2211-181. Motion carried 6-0.

Date and Time of Next Meeting Wednesday, January 23, 2008, at 7:00 p.m.

**Water/Wastewater Commission:**

Date and Time of Next Meeting is February 5, 2008, at 7:00 p.m.

**Park Board:**

**Monthly Report of Director of Parks & Recreation.**

**A. Parks & Facilities Report.**

Mike Kurutz reported that they hosted a TAB function at the Park Pavilion on Friday. Weather permitting they may attempt to make an ice rink this month. The Rotary Club and 4H are sponsoring the park by Lincoln Lane. They hope to have it finished by Memorial Day. Mike is putting in a request to sponsor the State Legion Tournament in August of 2009. They will find out later this year if they will sponsor the tournament.

**B. Recreation Program Report.**

The three on three men's basketball league started the first of the year. They currently have 54 kids in the youth basketball program that runs for six weeks. The girls basketball team is helping run the youth basketball program.

**C. Tag Center Update.**

The Tag Center has been very busy. There have been a lot of new people due to daily passes to people buying memberships. Registration is ongoing for swimming lessons. They have added a few

more sessions of spinning classes. Mike is working on the final participation report and will present it at the next park board meeting.

Date and Time of Next Meeting is February 6, 2008, at 4:30 p.m.

**Library Board:**

Date and Time of Next Meeting is February 14, 2008, at 6:00 p.m. at the Library.

**Senior Center Board:**

**Review of Activities/Attendance at Center.**

Ald. Nitschke reviewed the activity from the past month. 237 meals on wheels served, 199 meals at the Center, 167 people played cards, 36 people attended the open bingo, 74 people attended the Christmas dinner and 713 people used the facility.

Date and Time of Next Meeting is February 12, 2008, at 6:30 p.m.

**Golf Course Advisory Commission:**

Date and Time of Next Meeting will be Tuesday, January 22, 2008 at 7:00 p.m. at the Golf Course.

Convene into Closed Session Pursuant to Section 19.85 (1)(g) conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

- A. Confer with City Attorney on Mossflower Harbour/Maria Campbell.
- B. Council Will Reconvene into Open Session for Possible Action.

Motion by Ald. Nitschke, second by Ald. Sabel to go into closed session to include the council, Mayor Heron, Karen Christianson, and Kathie Wild.

Motion by Ald. Sabel, second by Ald. McKinnon to come out of closed session. No action was taken.

**ADJOURNMENT.**

Motion by Ald. Sabel, second by Ald. Nitschke to adjourn the meeting at 8:29 p.m. Motion carried 6-0.

Kathie Wild, City Clerk

City of Mayville

Common Council Mtg.  
1/14/2008

## Mayor's Report

### 1. Goals Update

- a. **State of the City Report** – This is the comprehensive financial report that will show Mayville's current financial condition including various trends that have been occurring. It will compare various data to that of about a half dozen other communities of comparable size. I am working hard to have this report ready by the Finance Committee mtg. on Jan. 22. Right now it looks like it may go a little beyond that. I will do my best to complete by next week but above all I want an accurate, meaningful, easy-to-read report.
- b. **Marketing Goals**
  - i. Website marketing campaign awaits the new website, which will be launched very soon.
  - ii. Had a brief meeting with some members of North American Container Company (in the old Maysteel Bldg.) and will be touring their facility soon.
  - iii. Have an invitation to meet with the H.R. Director and CFO of TAB Products Co.

### 2. Congratulate TAB on Expansion

- a. I would like to congratulate TAB Products Co. of Mayville on their recent acquisition of Jeter Systems that will result in a significant expansion here in Mayville.

In case you haven't heard, TAB plans on adding 50 to 60 new jobs in the very near future. This is wonderful news! And they have room for even more growth.

This is wonderful news not just because of new jobs but also because it shows how quickly companies are rebounding from the slower economies of past years. I believe we will be seeing more of things like this sooner than later.

While city hall cannot take any credit for TAB's expansion, I do look forward to the time when we can look back and see that a new business or an existing business' growth was due at least in part to the marketing efforts, foresight and participation of the city council.

Congratulations TAB on your success – Mayville is proud of you!

Tracy Heron, Mayor