

The meeting was called to order at 3:00 p.m. by Pasbrig with the following Roll Call:

Members Present: Pasbrig, Nitschke, Hoy, Smith

Members Absent:

Others Present: Mayor Heron, Ald. Voss, Ald. Moede, Kathie Wild

Item #2 – Discuss/Recommend solution for filling Comptroller/Treasurer position; This may also include consideration of creating an Administrator or related position and the duties thereof.

The Mayor explained where the process was at since the November 6<sup>th</sup> joint personnel and finance meeting. He explained that an ad was placed in the Mayville News for an Administrator/Comptroller/Treasurer. The Mayor gave an overview of the responses he received from department heads regarding their opinions on the position. There was a discussion as to if an administer position should be combined with the comptroller/treasurer position.

Item #3 Convene into Closed Session Pursuant to Section 19.85 (1) (c) considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Committee May Reconvene into Open Session for Possible Action.

Motion by Ald. Hoy, second by Ald. Nitschke to go into closed session to include the council and Mayor. Motion carried unanimously.

Motion by Ald. Nitschke, second by Ald. Pasbrig to come out of closed session. Motion carried unanimously.

Motion by Ald. Hoy, second by Ald. Smith to recommend to council to offer positions of Comptroller Treasurer and City Clerk internally with contingency that Comptroller/Treasurer position creates vacancy in the City Clerk position. The Chair of Personnel and the Mayor are authorized to negotiate within certain parameters as approved by the council. Motion carried unanimously.

Item #4 – Adjournment.

Motion by Nitschke, second by Smith to adjourn at 5:30 p.m. Motion carried unanimously.

Kathie Wild  
City Clerk