

**MEETING: POLICE & FIRE COMMISSION**  
**PLACE: Mayville City Hall, 15 S. School St.**  
**DATE: February 23, 2009**  
**TIME: Immediately following the EMS meeting**

## MINUTES

### 1. Call to Order and Roll Call

Meeting Called to order at 7:15P.M.

In Attendance: Anderson, Schmidt, Leder, Oechsner Absent: Kern

Others Present: Roger Williams, Captain MacNeill

### 2. Old Business:

Accept minutes of the January 26, 2009 meeting.

Motion made by Anderson, second by Oechsner, Motion carried 4-0.

### 3. Citizens Comments:

None

### 4. Elect Police & Fire & EMS Commission President.

Motion made by Anderson to nominate Mike Schmidt for the position of President, second by Leder

No other motions, nominations closed. Motion to elect Mike Schmidt as president of P&F Commission, carried 3-0, 1-abstain Mike will immediately assume the duties of President.

### 5. New Business:

#### A. Fire Department

- Vacancies

One opening due to the retirement of Bob Ginoet.

- Staffing

31 Firefighters

It was agreed to place a general ad for fire fighters

### 6. Convene in Closed Session Pursuant to Wisconsin Statutes 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

#### A. Review Probationary Status of Police Officer

Motion made by Oechsner, second by Schmidt to convene into closed session.

Motion carried 4-0.

#### B. Reconvene into Open Session.

Motion made Schmidt, second by Anderson to reconvene into open session.

Motion carried 4-0.

### 7. Police Department

The Police Department will begin to conduct performance reviews annually on the officer's anniversary date of hire. The Police Chief and/or Captain will present the performance review to the P&F

Commission at the monthly meeting preceding the annual review. This process provides the opportunity for the commission to act on any recommendations made by the Chief or Captain regarding the officer's performance and it allows the commission to make recommendations regarding performance prior to the review taking place.

A closed session will be required at the March meeting to review the performance of Officer Parish whose one year anniversary is April 14<sup>th</sup>.

### 8. Adjournment:

Motion made by Schmidt second by Anderson Motion carried 4-0. 7:30pm

Kenneth E. Oechsner  
Secretary