

JOINT PERSONNEL & FINANCE COMMITTEE

DECEMBER 21, 2009

The meeting was called to order at 7:32 p.m. by Ald. Pasbrig with the following Roll Call:

Members Present: Ald. Pasbrig, Ald. Moede, Ald. Gering, Ald. Smith

Members Absent:

Others Present: Mayor Heron, Kathie Wild, Deanna Boldrey, Ald. Voss, Mike Schmidt, Marge Nitschke, Sally Kahlhamer, Christine Churchill

Item #2 Approve the Minutes of the November 16, 2009, and December 10, 2009, meetings.

Motion by Ald. Smith, second by Ald. Moede to approve the above minutes. Motion carried unanimously.

Item # 3 Citizens Comments.

None.

Item # 4 Clerk's Report.

A. Election Update.

The Clerk reported that candidacy papers are now available for the Spring 2010 Election. Wards up for election are Wards 1, 2, 4&7 and 6. The Mayor is also up for election. Ward one is a one year term. The first day to circulate nomination papers was December 1, 2009. The final day for filing nomination papers in the office of the City Clerk is January 5, 2010, by 5 p.m. The last day for incumbents not seeking re-election to file a Notification of Non-candidacy form is December 28, 2009, by 5 p.m. The Spring Election date is April 6, 2010, with a possible Primary Date of February 16, 2010.

Item # 5 Discuss/Recommend (to Police & Fire Commission) to Development of Eligibility List and Possible Filling of Positions for the EMS Department.

Ald. Pasbrig invited Christine Churchill to the podium to give a report. She commented that she believes in being proactive, and noted it is a long process to hire in the government setting. She would like to develop an eligibility list for the EMS Department. The goal is to put the transport service in place when the new ambulance is in. Christine report that in 1999 there were 24 licensed EMTs in Mayville, currently there are 12. Ald. Pasbrig asked how many people are needed and the type of certification needed and the timeframe. Christine noted that the goal is to hire people that already have their licenses and do not need additional training. Christine stated that the timeframe could be quite quick. Ald. Smith noted he would like to see a feasibility study of transport service done. Ald. Pasbrig added that this would go with the transport unit. Mike Schmidt noted that he agreed with Christine, and it is a long process to develop an eligibility list. Mike Schmidt commented that the EMS Commission is asking permission to develop an eligibility list. Motion by Ald. Moede, second by Ald. Smith to Recommend (to Police & Fire Commission) Development of Eligibility List and Possible Filling of Positions for the EMS Department. Motion by Ald. Smith, second by Ald. Pasbrig to amend the language to include a feasibility study of transport unit. Amendment carried 4-0. Main motion carried 4-0.

Item # 6 Discuss/Recommend Non-Union Employee Manual Updates.

Ald. Pasbrig introduced the item that it is an ongoing process and he has gone through more than 20 manuals. He asked the Council Members to go through the manual and give input. Ald. Pasbrig asked the Council to look through it, and then it will be brought back to a future Personnel Committee Meeting.

Item # 7 Convene into Closed Session Pursuant to Section 19.85 (1) (c) Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Motion by Ald. Pasbrig, second by Ald. Smith to convene into closed session at 8:04 p.m. and to include Mayor Heron, Ald. Smith, Ald. Voss, Ald. Gering, Ald. Pasbrig, Ald. Moede, Kathie Wild and Deanna Boldrey. Motion carried 4-0.

A. Chief of Police Early Retirement Agreement and Release.

B. Reconvene Into Open Session.

Motion by Ald. Gering, second by Ald. Pasbrig to reconvene into open session at 9:12 p.m. Motion carried 4-0.

Item # 8 Discuss/Recommend Chief of Police Early Retirement Agreement and Release.

Motion by Ald. Pasbrig, second by Ald. Smith to recommend Chief of Police Early Retirement Agreement and Release. Motion failed 4-0.

Adjournment.

Motion by Ald. Smith, second by Ald. Moede to adjourn at 9:15 p.m. Motion carried unanimously.

Deanna Boldrey, City Clerk