

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
NOVEMBER 11, 2014
WWTP
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Heim, Detuncq, Toellner, Steinbach
ABSENT: Finke, Schmidt
TARDY: None
ALSO PRESENT: Wellner, Clark, Trakel, Ed Hilbert, Phil Gohr, Jayne Gohr

I. CALL TO ORDER AND ROLL CALL

II. CITIZENS COMMENTS

None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Steinbach, seconded by Toellner, to approve the following Consent Agenda.

- A. Minutes of October 14, 2014 Commission Meeting
- B. Water Utility bills November 11, 2014 -\$20,064.89
- C. Wastewater Utility bills November 11, 2014 -\$46,731.75

Motion carried unanimously.

IV. ED HILBERT-WISCONSIN WATER ASSOCIATION-WATER STEWARDSHIP AWARD

- 1. Ed Hilbert was nominated and won the Wisconsin Water Association Stewardship Award for his contributions to the City of Mayville Utilities. Ed was presented with the award and thanked for his years of dedicated service to the Utilities.

V. CONSTRUCTION PROJECTS

- A. Standpipe Replacement Project Preliminary Plan Review/Discussion
 - 1. Construction approval has been received from the PSC. The notification was forwarded to the engineer.
- B. 2016 Capital Improvement Project-Clark St and Lincoln Ln
 - 1. There was nothing to report

VI. WATER REPORT

- A. Well Report/Discussion
 - 1. There was nothing to report in regards to the wells.
- B. Ed Hilbert - Wisconsin Water Association Stewardship Award Presentation
 - 1. Motion was made to move Ed Hilbert award presentation after the Consent Agenda.
- C. Payment Service Network (PSN)
 - 1. Usage Report

- a. Credit/Check Card and ATM Payments, there have been 54 PSN transactions made to date.

VII. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. Park liftstation the stainless steel pump guide rails have been installed.
2. The valve on the east effluent sampler line has been replaced. It has been broken in the closed position.
3. The valve on the pump intake line at Wool Road liftstation is scheduled for replacement this week. The valve is broken in the open position.
4. Sewer cleaning is complete and the truck has been sent in for warranty work and has been returned.

B. Kekoskee-Leroy/Discussion

1. MSA has been seen doing survey work for the project, connection to Mayville is expected in 2016.

C. Sludge/Discussion

1. Sludge hauling with Badger State began 11/4/14. They will be hauling sludge on Mondays and Thursdays.

D. Phosphorus/Discussion

1. Ron has sent Tom Fitzwilliams (MDA) all data from the 3 month phosphorus reduction study. Pump feed rates were set back to normal at the conclusion of the study. Pump feed rates were set back to normal at the conclusion of the study.

E. Sanitary Sewer Laterals/Discussion/Possible Action

1. Discussed lateral ordinance bullet points. This item will be placed on next months agenda for further review. Ron asked the Commission to further review the proposal and bring suggestions back to the meeting next month.

VIII. PERSONAL

A. Travel Time/Discussion/Possible Action

1. Discussed U.S. Department of Labor travel time regulations (on file).

IX. ADJOURNMENT

With no further business motion by Heim, seconded by Toellner, to adjourn at 7:48 P.M. Motion carried unanimously.

Ronald A. Wellner
Director of Utilities