

CITY OF MAYVILLE  
WATER/WASTEWATER UTILITIES COMMISSION MEETING  
JUNE 7, 2016  
WWTP  
MINUTES

The meeting was called to order by President Bushke and roll call was taken at 6:00 p.m.

PRESENT: Bushke, Pasbrig, Toellner, Smith, Andes, Detuncq, Steinbach  
ABSENT: None  
TARDY: None  
ALSO PRESENT: Nathan Kempke (Utilities Director), Mike Engel, Scott Bernhard,  
Sharon Chmielewski, Joann Neitzel, Brittany Klug, Dean Klug  
Mayor Boelk, Nancy Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS

- A. Sharon Chmielewski from 1684 Dayton St stated to the Commission that in December, 2015 her water was black coming out of the faucets. This item is talked about in Item VII., Water Report.
- B. Dean and Brittany Klug are asking the Commission if they could hook into the force main from Kekoskee and Leroy. This item is talked about in Item VIII. Wastewater Report.
- C. Mayor Boelk asked the Commission to put the old standpipe on the Agenda for next month. The City could be interested in buying the old standpipe for possible use as an observation tower.
- D. Scott Bernhard stated he was here for the Klug's and how beneficial it would be for both parties for the Klug's to hook up to the force main from Kekoskee and Leroy. He also explained how the connection would be set up.

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Toellner, seconded by Detuncq, to approve the following Consent Agenda.

- A. Minutes of May 3, 2016 Meeting
- B. Water Utility bills June 7, 2016 - \$241,169.23
- C. Wastewater Utility bills June 7, 2016 - \$205,067.76

Motion carried unanimously.

Motion by Toellner, seconded by Detuncq to move Item VII. Water Report, B. Water Service Connection at 1684 Dayton St, and Item VIII. Wastewater Report, B. Connection of Private Laterals to Forced Main after Consent Agenda.

VII. WATER REPORT

- B. Water Service Connection at 1684 Dayton St/Discussion/Possible Action
  - 1. Water quality complaint by Sharon Chmielewski, found out previous owner had service hooked up to hydrant to save money repairing the street. Customer wants the Utility to pay for moving the service to the main. Motion by Smith, seconded by Pasbrig, to pay for the new

service hookup from hydrant to main. Nathan to get 3 estimates and check with realtor if she has any disclosed information on the connection. Motion carried unanimously.

#### VIII. WASTEWATER REPORT

##### B. Kekoskee/Leroy

1. Connection of Private Lateral to Forced Main/Discussion/Possible Action
  - a. Dean & Brittany Klug asked the Commission if they could hook into Kekoskee/Leroy forced main to Mayville. The Commission had questions as to where the Kekoskee/Leroy meters are on the forced main and if the Klug's connection would be before or after Kekoskee/Leroy's connection. there was also a question of non payment and the ability to disconnect if needed. Scott Bernhard said a curb stop would be installed for disconnection. The Commission was in favor but needs information as to who has responsibility to allow and where metering is done. Motion by Toellner, seconded by Andes, to table until the July meeting to check with MSA for more information from the contract. Motion carried unanimously.

#### IV. ELECTION OF COMMISSION OFFICERS/POSSIBLE ACTION

- A. Burt Bushke will remain President until his term is up, Vice President was up for reappointment. Motion by Toellner, seconded by Andes, to appoint Dave Pasbrig as Vice President. Motion carried 6-0.

#### V. WASTEWATER RATE DISCUSSION/POSSIBLE AMENDMENT/POSSIBLE ACTION

1. Baker Tilly with the additional information of the Horicon St project, sorbex usage and televising added, the revised study came back recommending a 12% or a \$4.18 increase on an average residential customer. Baker Tilly also amended a draft to the Commission's request of 8% or a increase on an average residential customer with a two step 4% or a \$1.36 increase in 2016 and 4% or a \$1.36 increase 2018 and 4% or a \$.42 increase high strength rates in each years 2016 and 2018 which was acted upon at the May 3, 2016 meeting. The Commission will leave the action taken at the May 3, 2016 Commission meeting as is. A new motion by Smith, seconded by Pasbrig, based on the amended draft from Baker Tilly in regards to the additional rate increase the Commission will consider an additional rate increase in 2019 if warranted by conditions outlined in the amended draft.

#### VI. CONSTRUCTION PROJECTS

##### A. Standpipe Replacement Project Report

1. Nathan updated the Commission on the Tower, painting is finished, new controls were moved, electrical work is done. Water tower was filled June 6th, and now needs to pass 2 safe water samples before the tower can go on line. Should be on line week of June 13th. They are draining the old standpipe and will remain in place for another month.
2. Floor damage to the floor from the painters from sandblasting, has been repaired by Hechimovich. This will not be billed to the Utility.

##### B. 2016 Capital Improvement Project-Clark St and Lincoln Ln & Center St

1. Clark St, north of Dayton St, the undercut is done and 8" of base has been placed, next week will start preparing for the concrete work.
2. Clark St, south of Dayton St, working on undercut this week.
3. New sewer on Clark St is being televised this week.
4. Lincoln Ln the water pipes have been installed, water samples to be taken this

week, laterals will be installed by next week, starting sanitary sewer this week.

## VII. WATER REPORTS

### A. Well & System Report/Discussion

1. Hydrant flushing is complete.
2. Well rehab for well 5 is still undergoing rehab, will take a few more weeks.
3. Another pressure valve on water heater blew on Green Bay Dr.

## VIII. WASTEWATER REPORTS

### A. WWTP & Liftstations Report/Discussion

1. Two summer helpers started on June 6th, sewer jetting started this week.
2. Completed Sorbex study with MSA as of June 1st and have now dialed back the use of Sorbex. We should be receiving the report later this month, Tom Fitzwilliams said the results look encouraging.
3. On the UV system, a ballast has failed, so we are using one bank of lights. This will work for the summer, but needs to be replaced for the spring of 2017. Also an error on the control panel keeps popping up, this will not upset performance but will need to budget for new control panel for 2017.
4. A clarifier gear box in the shaft needs repair, a contractor came and is preparing an estimate. Commission wants another estimate.
5. Roof heater burners are corroded and will need to be repaired or replaced before winter.
6. Flows down to 700,00 gals per day.

### C. Gleason Reel Sampling/Discussion/Possible Action

1. Nathan updated the Commission on sampling results and recommended 3 samples per month, Commission agreed. No action taken

### D. 2015 CMAR/Review/Possible Action

1. Commission reviewed the CMAR results with no violations and perfect score. Motion by Steinbach, seconded by Smith to approve the resolution 0001-2016 CMAR. Motion carried unanimously. The CMAR will be submitted to the DNR.

Detuncq leaves 7:57 p.m.

### E. Repairs to Existing Sanitary Sewer System/Discussion/Possible Action

1. Leaking Wye connection found at a lateral Lincoln & Barwig will be fixed with Lincoln Ln. sanitary sewer installation within the next couple of weeks.
2. Shared main south of Barwig & Burchard, after doing a title search it was determined to be within a City easement. Nathan's getting estimates for the work, received one \$35,000 to do pipe bursting, meeting with another contractor June 8th.
3. Connection to same manhole at Barwig & Burchard where the fernco connection is being strained, received one estimate so far \$1,600 this does not include road work.
4. Great Lakes is in town and did repair the leaking manhole on Barwig about 3,000 gallons per day was leaking. No action taken.

### F. Replacing Forced Main Under River/Discussion/Possible Action

1. Prior to Horicon St project a 4" forced main connecting the Park St liftstation to a manhole near Main & Ruedebusch needs be replaced. 250' of forced

main about 5' under the Rock River, engineer's cost estimate \$80,000.  
No action taken.

- G. Sanitary Sewer Lateral Replacement Update/Discussion/Possible Action
1. 27 laterals failed, letters went out a month ago, property owners are having problems getting contractors to meet the deadline of 90 days.
  2. Nathan would like to look at doing televising for 2017 this fall and give property owners easier time to find a contractor. Commission wanted Nathan to get a 3 year contract, 100 laterals per year quote. No action taken

IX. NEXT SCHEDULED MEETING DATE/DISCUSSION/POSSIBLE ACTION  
Next scheduled meeting July 12, 2016, no action taken.

X. ADJOURNMENT

With no further business motion by Toellner, seconded by Steinbach, to adjourn at 8:11 P.M. Motion carried 7-0.

Nancy Trakel  
Administrative Assistant