

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
APRIL 11, 2017
WWTP
MINUTES

The meeting was called to order by Nathan Kempke and roll call was taken at 6:01 p.m.

PRESENT: Toellner, Smith, Guse, Detuncq
ABSENT: Bushke, Pasbrig, Steinbach
TARDY: None
ALSO PRESENT: Nathan Kempke (Utilities Director), Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS
None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Toellner, seconded by Guse, to approve the following Consent Agenda.

- A. Minutes of March 7, 9, 23 2017 Meetings
- B. Water Utility bills April 11, 2017 - \$20,290.16
- C. Wastewater Utility bills April 11, 2017 - \$63,928.01

Motion carried unanimously.

IV. AUDIT REPORT/BAKER TILLY PRESENTATION

Due to the lack of Commissioners this will be postponed for the May 2, 2017 meeting.

V. CONSTRUCTION PROJECTS

A. Kekoskee/Leroy Project Report/Discussion

- 1. Flow meter problem with flow running through twice was corrected and the issue with difference in flows have been corrected flow meters are now within 1%. Nathan will check on issuing a credit to Kekoskee and Leroy.
- 2. A few punch list items need to be taken care of such as fencing, asphalt around building and driveway and road repair.

VI. WATER REPORTS

A. Well & System Report/Discussion

- 1. Well #2's installation of submersible pump is being worked on this week.
- 2. The iron filter inspection at Well #2 is done, no results as of yet.
- 3. Still working on water meter changes.
- 4. Tim Gutjahr started March 29, 2017 and is doing well.

B. Lead Water Service Lateral Ordinance/Discussion/Possible Action

- 1. Nathan presented a draft of an ordinance similar to Horicon and other communities. The ordinance forces the homeowner to replace their water service when the main is being replaced or during repair of a leak. There was concerns to the timeline that was in the ordinance of 6 months to replace the water service and thought it should be 6-12 months. Commission would like to know the cost of a simple lead level test kit,

if there is one. The Commission also asked for information about a requirement to replace a lead service when either a water meter or curb stop replaced. Also, the Commission wanted Nathan to check how many lead services we have. After a lengthy discussion on lead services replacement no action was taken.

VII. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. Inflow has been around 1 to 1.3 MGD with the rain.
2. Working on getting the UV system running by May 1st.
3. Manhole on Barwig and Burchard to start April 13, 2017, weather permitting.
4. Starting Park St force main starting April 17, 2017, weather permitting.
5. MSA will be completing the Final Phosphorus Compliance Report this summer.

B. Sanitary Sewer Lateral Replacement Update/Discussion

1. Letters were mailed out March 22, 2017.
2. Received an appeal letter from 45 N German St, customer is getting estimates. Nathan is responding to the appeal letter. Next step in the appeal process is appearing before the Commission.
3. We have received 3 or 4 responses on the cost of sewer lateral replacement from Clark St and Barwig.

C. Final Effluent Pump Estimates/Discussion/Possible Action

1. After discussion on the estimates that came in motion by Smith, seconded by Detuncq to accept the estimate from Vacuum, Pump & Compressor, Inc. from Green Bay, WI in the amount of \$3,490.00. Motion carried unanimously.

VIII. ADJOURNMENT

With no further business motion by Toellner, seconded by Guse to adjourn at 7:08 p.m. Motion carried unanimously.

Nancy Trakel
Administrative Assistant