

Mayville Public Library Board Meeting

March 10, 2016

The meeting was called to order at 6:00 PM by Board President G. Larson. Present: G. Larson, D. Slater, M. Schmidt, B. Pagel, L. Zarnott, J. Gohr, G. Feucht, and Librarian Alixe Bielot.

Public Comment: None

Minutes: G. Feucht moved to approve the minutes of the February 11, 2016 meeting, with a second by L. Zarnott; motion unanimously approved.

City Budget Report: After review, L. Zarnott moved to approve the February, 2016 City Budget Report, with a second by D. Slater; motion unanimously approved.

Payment of Bills: After review, B. Pagel moved to approve payment of the February 2016 invoices. The motion was seconded by J. Gohr; motion unanimously approved. Totals are: Library Trust Fund---\$4,929.43, Dodge County Library---\$356.49, General Fund---\$3,661.55. Grand Total \$8,847.47. (Note: The Library Trust Fund includes a charge of \$2,114.00 for annual self-check software maintenance and \$810.00 for preventive maintenance.)

Library Treasurer's Report: B. Pagel moved to approve the Treasurer's Report for February, 2016 as presented; seconded by L. Zarnott. Motion unanimously approved.

Library Director's Report: (A) LIBRARY STATISTICS: Alixe presented the February Statistics. (B) MEETINGS/ACTIVITIES: G. Feucht presented a partial list of some of the ideas discussed at the last ESLS merger meeting. There are many items which will require discussion before the final decisions are made. (2) Update on the Friends Group: G. Feucht listed the following upcoming events: Polka Dance, Fish Fry, and an ongoing Candy Bar Sale. G. Feucht also mentioned that the "Amazon-Smile-Mayville Public Library" program has started and will be ongoing. A small percentage of a purchase from Amazon and listing "Mayville Public Library" will be donated to our Library. (C) BUILDING: Nothing to Report. (D) AUTOMATION: None. (E) STAFF/UPCOMING EVENTS: (1) Alixe gave an update on the following: Dodge County Aging and Disabilities Resource Center-3 sessions; Grief Support Group – 6 sessions; Composting with Master Gardeners/Master Composters held on 3/3; Legos Club – 1st Monday of the month and Art Club – 2nd Tuesday of the month – both at 3:30 p.m.; Teddy Bear Olympics – 3/2/16; Lego Saturday -3/12/16 and the Fifth Annual Peep's Art Show – winners announced week of 3/28/16. Alixe also noted that April is National Library Month. Motion to approve the report was made by J. Gohr, seconded by B. Pagel; motion unanimously approved.

Unfinished Business: (A) Discuss Needs List Items; (1) Update on meeting room make-over – options and ideas/Embury Company. Alixe noted that the contract with Embury would be \$65.00 per hour. M. Schmidt moved that the Board hire a general contractor as proposed by Embury; L. Zarnott seconded the motion; motion unanimously approved. Alixe will also contact other libraries for further input into the project. A possible due date will be in May or August. (2) "Library" Street Sign: Alixe will be looking for smaller signage, and will call Mike Kurutz for his input.

New Business: (A) Alixe gave copies of the completed 2015 Report which was submitted to the Wisconsin Department of Public Instruction. (B) The Board reviewed the "Mayville Public Library Mission Statement". Possible changes were suggested, and final approval will be made at the next meeting.

The next meeting will be April 14, 2016 at 6:00 p.m. Motion to adjourn by J. Gohr, seconded by D. Slater; motion approved with adjournment at 6:45 PM.

Barb Pagel
Secretary