

CITY OF MAYVILLE
WATER/WASTEWATER UTILITIES COMMISSION MEETING
FEBRUARY 7, 2017
WWTP
MINUTES

The meeting was called to order by Vice President Pasbrig and roll call was taken at 6:00 p.m.

PRESENT: Toellner, Smith, Pasbrig, Steinbach, Guse, Detuncq

ABSENT: Bushke

TARDY: None

ALSO PRESENT: Nathan Kempke (Utilities Director), Trakel

I. CALL TO ORDER AND ROLL CALL

II. CITIZEN COMMENTS

None

III. CONSENT AGENDA/DISCUSSION/APPROVAL

Motion by Smith, seconded by Detuncq, to approve the following Consent Agenda.

A. Minutes of January 3, 2017 Meeting

B. Water Utility bills February 7, 2017 - \$20,290.73

C. Wastewater Utility bills February 7, 2017 - \$51,754.26

Motion carried 6-0.

IV. CONSTRUCTION PROJECTS

A. Kekoskee/Leroy Project Report/Discussion

1. Kekoskee connection was 2/1/17, and Leroy connection was 2/6/17.
2. The connection fee have been paid..
3. The SCADA system has been update with Leroy/Kekoskee information. The information of all three flows are being recorded and Leroy asked for readings weekly for their interest. The combined flow is what we use for billing. At this time there are a few items that need to be worked out.
4. Our operators were all trained on the operation of the liftstation, some were trained on the generator and sampler operations.
5. There are a few punch list items left that need to be addressed.
6. Discussion on Kekoskee wanting to be dissolved.

V. WATER REPORTS

A. Well & System Report/Discussion

1. Mike's position has been posted and advertised, no interests as of yet. Next step is to use the League of Wisconsin Municipalities website.
2. The two stainless steel sleeves did not work out as planned, so Mark Thurow from Water Well Solutions met with us on 1/23/17 with another option which is to put a submersible pump in the shaft which DNR approved. This will provide a permanent solution not to abandon the well. Draw back is pump capacity will be lower than our current pump. No costs are available yet.

B. 2016 Year End Report

1. The report is comparison of gallons pumped verses gallons sold. We had 13% water loss in 2016 last year was 9.5%. We had 8 main breaks in 2016 and 1 in 2015.

VI. WASTEWATER REPORTS

A. WWTP & Liftstations Report/Discussion

1. Inflow has been around 700,000 gallons/day.
2. We are looking to purchase a FE pump to handle the leaves issue in fall. So far we have met with 2 contractors so we have 2 estimates and waiting to meet with 2 more contractors this month. Should have all 4 estimates for next month's meeting.
2. The transducer on RE300 tank shipment has been delayed. If the numbers we are reading now are accurate, looks like we are using less of the RE300. Supply of RE300 should last into July.
3. Will be ordering parts for the UV system, control panel, bulbs and 2 ballasts. The original bulbs are past their life expectancy and the control panel is obsolete. We need to have this in working order by May 1st.

B. Sanitary Sewer Lateral Replacement Update/Discussion

1. Received videos from Great Lakes and continuing to review the laterals and mains for 2017 televising (German St, Washington St and Easy St). Problems with two laterals- 1 could not be televised could not get into house- foreclosure, and the other one is 1/2 televised. Any issues will brought to next month's meeting.

C. Possible Amendment to Section 355-25A, Sewer Lateral Replacement Regarding Separation of Joint Laterals/Discussion/Recommendation/Possible Action

1. The ordinance was not approved at the January 9th Council Meeting. Mayor request that Section 1 (i) be revised so businesses don't have an excessive costs and hardship with separating laterals.
2. Discussion on a residential sewer lateral and a shared private main.
3. Commission would like criteria guide lines made for Commissioners and future Commissioners to follow for evaluating shared laterals so each case is consistent and considered fairly.

The ordinance change in question is currently worded as follows "Joint private sewer laterals shall not be allowed, and when found to exist, shall be separated within 90 days." Motion by Guse, seconded by Smith, to recommend to Council after approval by City Attorney the following revision: "Joint private sewer laterals found during inspection shall be separated within 90 days as determined by the Utility Commission, based on the merit of each case." Motion carried 6-0.

D. 2016 Year End Report

1. Influent/Effluent report showed we violated on suspended solids and dissolved oxygen which has been reported to the DNR on Sept 7th when we had 7 inches of rain and we bypassed to the river. The report also showed 61% of water entering WWTP was clear water (I&I).

VII. ADJOURMENT

With no further business motion by Guse, seconded by Toellner, to adjourn at 7:05 P.M. Motion carried unanimously.

Nancy Trakel
Administrative Assistant